



GEORGE G. GENTILE – Chairman

MICHAEL MARTINEZ – Vice Chairman

JAMES H. DAVIS– Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON
Executive Director
jchaison@jupiterinletdistrict.org

CAMILLE CUNNINGHAM
Administrative Assistant
ccunningham@jupiterinletdistrict.org

AGENDA

DATE: July 12, 2023
TO: JID Commissioners and Staff
FROM: Joseph Chaison, Executive Director 
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, July 12th, 2023 at 7:00 P.M.** at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - June 14th, 2023 Regular Board Meeting
4. Approval of Bills
 - Submission of June 2023 Bills
 - Submission of Payroll, Utility Bills and Health Insurance Invoice for July 2023
5. Treasurer's Report
 - Approval of June 2023 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
 - Legislative Update
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s): Regular Board Meeting, August 9th, 2023
13. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
June 14, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
Michael Martinez, Vice Chairman
James H. Davis, Secretary/Treasurer
Gail Whipple (via CMT)

COMMISSIONERS ABSENT

Thomas Howard

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering

MEMBERS OF THE PUBLIC

None.

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

*Pledge of Allegiance

2. Comments from the Public

None.

3. Approval of Minutes

May 10th, 2023 Regular Board Meeting Minutes

Vice-Chairman Martinez and Commissioner Whipple made note of grammatical edits. Chairman Gentile entertained a **MOTION to approve the May 10th, 2023 Regular Board Meeting Minutes as**

amended; Treasurer Davis so **MOVED**; Vice-Chairman Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of May Bills:

Chairman Gentile entertained a **MOTION to approve the May Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Vice-Chairman Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for June:

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for June**. Treasurer Davis so **MOVED**; Vice-Chairman Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

5. Treasurer's Report

Approval of May 2023 Treasurer's Report:

Chairman Gentile entertained a **MOTION to approve the May 2023 Treasurer Report**. Treasurer Davis so **MOVED**; Vice-Chairman Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

500 N. Delaware Property:

The Town of Jupiter has begun work on the demolition project. We have been closely coordinating with Jupiter and the contractor.

2023 Sand Trap Dredging:

The dredging, placement, tilling, demobilization, and final punch list are complete. Mr. Craig will discuss further in the Engineer's Report.

Inlet Management Plan Study / Sediment Budget Update:

This will be covered in greater detail in the Engineer's report. Of interest, an abstract has been submitted to the American Shore and Beach Protection Association (ASBPA) for their National Coastal Conference.

Office Landscaping Update Project:

Mr. Chaison received the preliminary design, plant list, and costs for the native planting project. Longleaf Design will incorporate JID suggestions into the final design. Chairman Gentile made a

recommendation to minimize Coontie in the planting list because it can be difficult to upkeep, and tweak to the design layout to better showcase all the species that will be planted.

Jones Creek Mangrove Trimming:

The Town of Jupiter has awarded a contract for Jones Creek mangrove trimming (south of Indiantown Road). The Town established a Municipal Service Taxing Unit (MSTU) over the next 10 years to fund this project. Mr. Chaison stated that this could represent an opportunity to be proactive with the JID mangroves along Sims Creek. The Board agreed.

US-1 Bridge Replacement:

Mr. Chaison attended a construction outreach event by the Florida Department of Transportation (FDOT) regarding bridge construction progress. The FDOT contractor is also investigating the sand in our Dredged Material Management Area (DMMA) to see if it is compatible with their needs for the Mechanically Stabilized Earth (MSE) retaining walls for the project.

Village of Tequesta Workshop - Living Shorelines:

Following our 2023 Boat Tour, the Village of Tequesta scheduled a Living Shorelines discussion at a workshop meeting that was on May 30th. The JID was invited to discuss our project and participate.

Loxahatchee River Preserve Initiative:

Mr. Chaison and Treasurer Davis reported that all the projects in the LRPI have been budgeted for this year. This will give the District 50% cost sharing for the Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance Project. Treasurer Davis noted that project submissions for the 2025 Fiscal Year are due by July 31st and will be ranked at the August 7th meeting.

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on June 14th. He stated that there continues to be a lot of sand along the beach shorelines adjacent to the inlet. The feature along the inside of the North Jetty is still present.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that there has been no change in the status of the application.

Jupiter Inlet Jetties Restoration:

Mr. Craig stated that JB Blumfield will be at the July meeting to present the 90% specifications and drawings.

Jupiter Inlet Sand Trap Dredging 2023:

Mr. Craig said the punch list for Atlantic and Gulf Dredging & Marine (AGD) included replacing a palm tree that was gouged during demobilization. AGD submitted their final payment which includes the final 20% for demobilization and release of the retainage for a total of \$186,819.38

Sediment/Inlet Study 2023:

Mr. Craig noted that the numerical model is being calibrated and the same samples have been collected.

Local Government Funding Request (LGFR):

Mr. Craig and Mr. Chaison proposed moving LGFR work out of the general task assignment for Taylor Engineering and create a task order to better track the spending. **MOTION to approve the Proposed LGFR Task Order for Taylor Engineering;** Treasurer Davis so **MOVED**; Vice-Chairman Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

8. Legal Report

Mr. Broome reported that the trial docket period for the Kezber matter is January 8 - February 28, 2024. The judge will fix a date and time for all parties. Mediation will need to occur in the meantime, whomever is sent on the District's behalf will need to have authorization to agree on a settlement.

9. Unfinished Business

Legislative Update:

Chairman Gentile reported that JID's Local Bill has been sent to the Governor for his signature. It will either be vetoed or signed by the Governor or it will automatically become law on July 1st.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

Absent.

Secretary/Treasurer Davis

None.

Vice-Chairman Martinez

Vice-Chairman Martinez asked if we would submit the same project for LRPI the next cycle. Mr. Chaison stated that if this current cycle doesn't get funded/is vetoed than we would resubmit the same project. Otherwise, we do not currently have a project advanced to the stage that would be appropriate for submittal.

Chairman Gentile

Chairman Gentile stated he has had some calls regarding the St. Lucie Bridge and Brightline. Mr. Chaison was approached about JID's Boat Study from 2015. Mr. Craig stated that the Coast Guard also asked Taylor Engineering for a report regarding the St. Lucie Bridge.

Chairman Gentile also noted that the Coast Guard has created a schedule for the opening/closure of the railroad bride, with it being open on the quarter and 3 quarter hour.

Mr. Broome agreed that the District can and should share its 2015 Boat Study with any requestors.

12. Next Meeting Date(s)

Regular Board Meeting- July 12th, 2023, 7:00 PM

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Vice-Chairman Martinez **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 7:37 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

2:52 PM

06/27/23

Jupiter Inlet District Check Detail June 27 through July 3, 2023

06/28/2023
Total 22,119.5

Approve

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	BILLP...	07/03/2023	ADT Security		BB&T		✓ -102.75
Bill	4th Q	06/27/2023			Protection Service	-102.75	102.75
TOTAL						-102.75	102.75
Bill Pmt -Check	BILLP...	07/03/2023	AT&T		BB&T		✓ -210.10
Bill	June '23	06/27/2023			Telephone/Internet	-210.10	210.10
TOTAL						-210.10	210.10
Bill Pmt -Check	BILLP...	07/03/2023	AT&T Mobility		BB&T		✓ -77.36
Bill	June '23	06/27/2023			Telephone/Internet	-77.36	77.36
TOTAL						-77.36	77.36
Bill Pmt -Check	BILLP...	07/03/2023	Comcast		BB&T		✓ -93.30
Bill	June '23	06/27/2023			Public Information	-93.30	93.30
TOTAL						-93.30	93.30
Bill Pmt -Check	BILLP...	07/03/2023	Florida Power & Light		BB&T		✓ -208.41
Bill		06/27/2023			Utilities	-191.85	191.85
					Public Information	-16.56	16.56
TOTAL						-208.41	208.41
Bill Pmt -Check	BILLP...	07/03/2023	Great America Finan...		BB&T		✓ -189.39
Bill	June '23	06/27/2023			Office Maintenance C...	-189.39	189.39
TOTAL						-189.39	189.39
Bill Pmt -Check	BILLP...	07/03/2023	Optum Bank		BB&T		✓ -100.00
Bill	Chaiso...	06/27/2023			Health Savings Account	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	BILLP...	07/03/2023	Truist		BB&T		-2,431.20
Bill	July 38...	06/27/2023			Membership Dues & S...	-20.40	20.40
					Outreach Program	-1,198.13	1,198.13
					Outreach Program	-889.09	889.09
					Computer Software/H...	-14.00	14.00
					Computer Software/H...	-2.00	2.00
					Office Supplies	-6.20	6.20
Bill	July 54...	06/27/2023			Outreach Program	-57.79	57.79
					Outreach Program	-15.23	15.23
					Postage & Courier Ser...	-37.80	37.80
					Meetings & Seminars	-186.66	186.66
					Postage & Courier Ser...	-3.90	3.90
TOTAL						-2,431.20	2,431.20
Bill Pmt -Check	DIREC...	06/30/2023	Camille Cunningham		BB&T		✓ -4,124.96
Bill	July '23	06/27/2023			Salaries	-4,124.96	4,946.69
TOTAL						-4,124.96	4,946.69
Bill Pmt -Check	DIREC...	06/30/2023	Gail P. Whipple		BB&T		✓ -455.50
Bill	July '23	06/27/2023			Commissioner Fees	-455.50	500.00
TOTAL						-455.50	500.00

2:52 PM

06/27/23

Jupiter Inlet District
Check Detail
 June 27 through July 3, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	DIREC...	06/30/2023	George G. Gentile		BB&T		✓ -461.75
Bill	July '23	06/27/2023			Commissioner Fees	-461.75	500.00
TOTAL						-461.75	500.00
Bill Pmt -Check	DIREC...	06/30/2023	James Davis		BB&T		✓ -461.75
Bill	July '23	06/27/2023			Commissioner Fees	-461.75	500.00
TOTAL						-461.75	500.00
Bill Pmt -Check	DIREC...	06/30/2023	Joseph Chaison		BB&T		✓ -8,392.93
Bill	July '23	06/27/2023			Salaries	-8,392.93	9,887.50
TOTAL						-8,392.93	9,887.50
Bill Pmt -Check	DIREC...	06/30/2023	Michael A. Martinez		BB&T		✓ -461.75
Bill	July '23	06/27/2023			Commissioner Fees	-461.75	500.00
TOTAL						-461.75	500.00
Bill Pmt -Check	DIREC...	06/30/2023	Thomas L. Howard		BB&T		✓ -461.75
Bill	July '23	06/27/2023			Commissioner Fees	-461.75	500.00
TOTAL						-461.75	500.00
Check	DRAFT	06/30/2023	ADP-IRS		BB&T		✓ -3,732.22
					Payroll Liabilities	-1,095.39	1,095.39
					Social Security	-2,137.03	2,137.03
					Medicare Taxes	-499.80	499.80
TOTAL						-3,732.22	3,732.22
Check	DRAFT	07/03/2023	ADP		BB&T		✓ -154.34
					Payroll Expenses	-154.34	154.34
TOTAL						-154.34	154.34

9:35 AM
07/06/23

Jupiter Inlet District Check Detail July 6, 2023

Total 417818.86
~~437818.86~~ KA

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1526	07/06/2023	American Underwa...	BB&T		-5,253.86
Bill		07/05/2023		Marker Maintenance	-5,253.86	5,253.86
TOTAL					-5,253.86	5,253.86
Bill Pmt -Check	1527	07/06/2023	Florida Municipal I...	BB&T		-6,036.97
Bill	July '23	07/05/2023		Insurance-Medical/D...	-6,036.97	6,036.97
TOTAL					-6,036.97	6,036.97
Bill Pmt -Check	1528	07/06/2023	Florida Municipal P...	BB&T		-1,187.00
Bill	July '23	07/05/2023		Retirement-Employer	-1,187.00	1,187.00
TOTAL					-1,187.00	1,187.00
Bill Pmt -Check	1529	07/06/2023	Kyzar Air Conditio...	BB&T		-1,080.00
Bill		07/05/2023		Maintenance & Rep...	-460.00	460.00
				Maintenance & Rep...	-620.00	620.00
TOTAL					-1,080.00	1,080.00
Bill Pmt -Check	1530	07/06/2023	Orange Tree Lands...	BB&T		-300.00
Bill	June '23	07/05/2023		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	1531	07/06/2023	Streamline	BB&T		-200.00
Bill	July '23	07/05/2023		Public Information	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	1532	07/06/2023	Taylor Engineering...	BB&T		-33,004.85
Bill	June '23	07/05/2023		General Engineering	-2,956.58	2,956.58
				Jetty Maintenance	-3,222.31	3,222.31
				Sediment Budget U...	-10,579.23	10,579.23
				Sand Trap Dredging	-16,246.73	16,246.73
TOTAL					-33,004.85	33,004.85
Bill Pmt -Check	1533	07/06/2023	Treasure Coast Irri...	BB&T		-71.20
Bill		07/05/2023		Landscape Mainten...	-71.20	71.20
TOTAL					-71.20	71.20
Bill Pmt -Check	1534	07/06/2023	Williams Leiningr ...	BB&T		-385.00
Bill		07/05/2023		Special Legal Fees	-385.00	385.00
TOTAL					-385.00	385.00

11:35 AM

07/06/23

Jupiter Inlet District
Reconciliation Summary
BB&T, Period Ending 06/30/2023

	<u>Jun 30, 23</u>
Beginning Balance	903,582.23
Cleared Transactions	
Checks and Payments - 36 Items	-292,270.20
Deposits and Credits - 1 item	11,406.96
Total Cleared Transactions	<u>-280,863.24</u>
Cleared Balance	<u><u>622,718.99</u></u>
Uncleared Transactions	
Checks and Payments - 1 item	-2,550.00
Total Uncleared Transactions	<u>-2,550.00</u>
Register Balance as of 06/30/2023	<u><u>620,168.99</u></u>
New Transactions	
Checks and Payments - 18 Items	-51,085.73
Deposits and Credits - 1 Item	31,002.09
Total New Transactions	<u>-20,083.64</u>
Ending Balance	<u><u>600,085.35</u></u>

**Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 06/30/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						903,582.23
Cleared Transactions						
Checks and Payments - 36 Items						
Bill Pmt -Check	06/01/2023	1512	Taylor Engineering, I...	X	-48,922.54	-48,922.54
Bill Pmt -Check	06/01/2023	1508	Nowlen, Holt & Mine...	X	-16,750.00	-65,672.54
Bill Pmt -Check	06/01/2023	1505	Florida Municipal Ins...	X	-6,036.97	-71,709.51
Bill Pmt -Check	06/01/2023	1516	Dorothy Jacks, CFA...	X	-4,044.75	-75,754.26
Bill Pmt -Check	06/01/2023	1510	Richard Pinsky- Ake...	X	-2,500.00	-78,254.26
Bill Pmt -Check	06/01/2023	1506	Florida Municipal Pe...	X	-1,187.00	-79,441.26
Bill Pmt -Check	06/01/2023	1514	Orange Tree Landsc...	X	-300.00	-79,741.26
Bill Pmt -Check	06/01/2023	BILLP...	Optum Bank	X	-250.00	-79,991.26
Bill Pmt -Check	06/01/2023	BILLP...	AT&T	X	-210.10	-80,201.36
Bill Pmt -Check	06/01/2023	1509	Only Trees	X	-200.00	-80,401.36
Bill Pmt -Check	06/01/2023	BILLP...	Florida Power & Light	X	-188.54	-80,589.90
Check	06/01/2023	DRAFT	ADP	X	-154.34	-80,744.24
Bill Pmt -Check	06/01/2023	1503	DEX Imaging	X	-98.51	-80,842.75
Bill Pmt -Check	06/01/2023	BILLP...	Comcast	X	-93.30	-80,936.05
Bill Pmt -Check	06/01/2023	BILLP...	AT&T Mobility	X	-77.36	-81,013.41
Bill Pmt -Check	06/01/2023	1507	LOCALIQ Florida	X	-58.71	-81,072.12
Bill Pmt -Check	06/01/2023	1511	Rudling's Pest Control	X	-36.00	-81,108.12
Bill Pmt -Check	06/01/2023	1513	Williams Leininger &...	X	-30.00	-81,138.12
Bill Pmt -Check	06/13/2023	1525	Atlantic & Gulf Dred...	X	-186,819.38	-267,957.50
Bill Pmt -Check	06/13/2023	1523	Richard Pinsky- Ake...	X	-2,500.00	-270,457.50
Bill Pmt -Check	06/13/2023	1524	William R.H. Broome	X	-2,275.00	-272,732.50
Bill Pmt -Check	06/13/2023	1522	Kay S. Anderson	X	-300.00	-273,032.50
Bill Pmt -Check	06/13/2023	1518	Judy McKee	X	-250.00	-273,282.50
Bill Pmt -Check	06/13/2023	1521	Streamline	X	-200.00	-273,482.50
Bill Pmt -Check	06/13/2023	1520	Treasure Coast Irrig...	X	-68.40	-273,550.90
Bill Pmt -Check	06/13/2023	1519	LOCALIQ Florida	X	-58.71	-273,609.61
Bill Pmt -Check	06/13/2023	1517	Rudling's Pest Control	X	-36.00	-273,645.61
Check	06/21/2023			X	-72.00	-273,717.61
Bill Pmt -Check	06/30/2023	DIRE...	Joseph Chaison	X	-8,392.93	-282,110.54
Bill Pmt -Check	06/30/2023	DIRE...	Camille Cunningham	X	-4,124.94	-286,235.48
Check	06/30/2023	DRAFT	ADP-IRS	X	-3,732.22	-289,967.70
Bill Pmt -Check	06/30/2023	DIRE...	George G. Gentile	X	-461.75	-290,429.45
Bill Pmt -Check	06/30/2023	DIRE...	James Davis	X	-461.75	-290,891.20
Bill Pmt -Check	06/30/2023	DIRE...	Michael A. Martinez	X	-461.75	-291,352.95
Bill Pmt -Check	06/30/2023	DIRE...	Thomas L. Howard	X	-461.75	-291,814.70
Bill Pmt -Check	06/30/2023	DIRE...	Gail P. Whipple	X	-455.50	-292,270.20
Total Checks and Payments					-292,270.20	-292,270.20
Deposits and Credits - 1 item						
Deposit	06/07/2023			X	11,406.96	11,406.96
Total Deposits and Credits					11,406.96	11,406.96
Total Cleared Transactions					-280,863.24	-280,863.24
Cleared Balance					-280,863.24	622,718.99
Uncleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	06/01/2023	1504	Erdman Video Syste...		-2,550.00	-2,550.00
Total Checks and Payments					-2,550.00	-2,550.00
Total Uncleared Transactions					-2,550.00	-2,550.00
Register Balance as of 06/30/2023					-283,413.24	620,168.99

11:35 AM

07/06/23

**Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 06/30/2023**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 18 items						
Bill Pmt -Check	07/03/2023	BILLP...	Truist		-2,431.20	-2,431.20
Bill Pmt -Check	07/03/2023	BILLP...	AT&T		-210.10	-2,641.30
Bill Pmt -Check	07/03/2023	BILLP...	Florida Power & Light		-208.41	-2,849.71
Bill Pmt -Check	07/03/2023	BILLP...	Great America Fina...		-189.39	-3,039.10
Check	07/03/2023	DRAFT	ADP		-154.34	-3,193.44
Bill Pmt -Check	07/03/2023	BILLP...	ADT Security		-102.75	-3,296.19
Bill Pmt -Check	07/03/2023	BILLP...	Optum Bank		-100.00	-3,396.19
Bill Pmt -Check	07/03/2023	BILLP...	Comcast		-93.30	-3,489.49
Bill Pmt -Check	07/03/2023	BILLP...	AT&T Mobility		-77.36	-3,566.85
Bill Pmt -Check	07/06/2023	1532	Taylor Engineering, I...		-33,004.85	-36,571.70
Bill Pmt -Check	07/06/2023	1527	Florida Municipal Ins...		-6,036.97	-42,608.67
Bill Pmt -Check	07/06/2023	1526	American Underwat...		-5,253.86	-47,862.53
Bill Pmt -Check	07/06/2023	1528	Florida Municipal Pe...		-1,187.00	-49,049.53
Bill Pmt -Check	07/06/2023	1529	Kyzar Air Conditioni...		-1,080.00	-50,129.53
Bill Pmt -Check	07/06/2023	1534	Williams Leininger &...		-385.00	-50,514.53
Bill Pmt -Check	07/06/2023	1530	Orange Tree Landsc...		-300.00	-50,814.53
Bill Pmt -Check	07/06/2023	1531	Streamline		-200.00	-51,014.53
Bill Pmt -Check	07/06/2023	1533	Treasure Coast Irrig...		-71.20	-51,085.73
Total Checks and Payments					-51,085.73	-51,085.73
Deposits and Credits - 1 item						
Deposit	07/05/2023				31,002.09	31,002.09
Total Deposits and Credits					31,002.09	31,002.09
Total New Transactions					-20,083.64	-20,083.64
Ending Balance					-303,496.88	600,085.35

11:36 AM

07/06/23

Jupiter Inlet District
Reconciliation Summary
State Board of Admin.-Fund A, Period Ending 06/30/2023

	<u>Jun 30, 23</u>
Beginning Balance	8,614,099.77
Cleared Transactions	
Deposits and Credits - 1 item	<u>37,734.95</u>
Total Cleared Transactions	<u>37,734.95</u>
Cleared Balance	<u><u>8,651,834.72</u></u>
Register Balance as of 06/30/2023	8,651,834.72
Ending Balance	8,651,834.72

11:36 AM

07/06/23

Jupiter Inlet District
Reconciliation Detail
State Board of Admin.-Fund A, Period Ending 06/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,614,099.77
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2023			X	37,734.95	37,734.95
Total Deposits and Credits					37,734.95	37,734.95
Total Cleared Transactions					37,734.95	37,734.95
Cleared Balance					37,734.95	8,651,834.72
Register Balance as of 06/30/2023					37,734.95	8,651,834.72
Ending Balance					37,734.95	8,651,834.72

TREASURER'S REPORT AS OF JUNE 30, 2023

Truist - Checking Account

Bank balance forward from previous statement - May 31, 2023		\$	903,582.23	
Plus Deposits:				
6/7/2023	PBC Tax Collector-Share of Taxes		11,406.96	
Less Checks & Other Withdrawals Cleared:		\$	<u>(292,270.20)</u>	
Bank balance at June 30, 2023		\$	622,718.99	\$ 622,718.99
Less Outstanding Checks			<u>(2,550.00)</u>	
Register balance at June 30, 2023	(see note)	\$	<u><u>620,168.99</u></u>	

NOTE: Does not include checks dated in July 2023 of \$51,085.73 some of which are for June expenses, signed/approved in July or to be signed at the July 2023 meeting.

State Board of Administration

FUND A

Balance Forward from May 31, 2023		\$	8,614,099.77	
Plus Deposits:				
Interest earned June 2023			37,734.95	
Total Deposits		\$	<u>37,734.95</u>	
Balance at May 31, 2023		\$	<u>8,651,834.72</u>	\$ 8,651,834.72
TOTAL BALANCE		\$	<u>9,272,003.71</u>	\$ <u>9,274,553.71</u>
			<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

FROM: JOSEPH B. CHAISON, EXECUTIVE DIRECTOR 
SUBJECT: EXECUTIVE DIRECTOR'S REPORT
DATE: JULY 12, 2023

500 N. Delaware Property:

The Town of Jupiter completed the demolition project on the property. The contractor performed well and was conscientious throughout the project. The next steps for the site will involve the continued removal of invasive exotic vegetation. That work will be performed in two phases.

Loxahatchee River Preservation Initiative (LRPI):

Funding for our grant request through the LRPI for the Mile 6 Gap Closure and Oxbow Restoration Maintenance Project was included in the 2023 State Budget. We do not anticipate submitting a project for the upcoming grant request cycle.

Loxahatchee River Railroad Bridge Enhanced Clearance Span:

I have boated under the enhanced clearance span multiple times and have noted ease of access and no obstructions. We have also received comment from the local non-motorized (paddleboard, kayak) boating community that the span has been an extremely welcome addition.

Office Landscaping Update Project:

The design has been finalized and the limestone rock has been scheduled for delivery. We anticipate an initial materials invoice to be submitted prior to this meeting.

Jones Creek/Sims Creek Mangrove Trimming:

We have reached out to the mangrove trimming company selected by the Town of Jupiter for Jones Creek. They are open to using the unit costs established in the competitively bid contract with the Town for our mangroves. We have scheduled a site visit to create a project cost and description for Board review.

Budget Hearing and TRIM Reporting Schedules:

The following dates are our expected meeting dates for the FY 2023/2024 Budget;

- August 23rd Budget Workshop
- September 13th Tentative Budget Hearing, followed by Regular Board Meeting
- September 27th Final Budget Hearing

Upcoming Outreach Events:

The Jupiter Inlet District has been invited to participate at the following public events;

- Jupiter Lighthouse 163rd Birthday Celebration, Saturday July 8th
- National Public Lands Day at Jupiter Lighthouse ONA, September 23rd
- Jupiter Inlet Day at Jupiter Lighthouse and DuBois House, December 9th

**Jupiter Inlet District
Monthly Engineering Report
July 2023**

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig, PE) plan to perform the monthly jetty condition assessment on July 12. We will report on any significant changes from the prior assessment.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

The USACE issued public notice on July 20, 2022 and provided copies to JID and Taylor Engineering. The public notice 30-day comment period closed on August 19, 2022. The USACE received comments from the U.S. Coast Guard and National Marine Fisheries Service (NMFS). As a result of comments received, the USACE issued a second request for additional information (RAI) on August 22, 2022. Taylor Engineering has provided all requested information listed in the RAI including the alternatives analysis to the USACE for review. **There has been no change since the last report.**

Jupiter Inlet Jetties Restoration

Jonathan Brumfield, PE (JB) will present the 90% specifications and 90% drawings virtually at the July board meeting. The board will have the opportunity to comment on the various project components before we move to preparing the final bid package.

Jupiter Inlet Sand Trap Dredging 2023

The contractor's final pay application was approved at the June board meeting. The project is now closed.

Jupiter Inlet Sediment Budget Update

Taylor Engineering continues to review past reports, compile relevant information for the study, and organize spatial data in a structured geodatabase for future use. Field work to collect 80 sediment samples is complete. The sediment samples report has been completed and forwarded to our modelers for application to the numerical models. The longshore transport rate model calibration is nearing completion. Volume change calculations will begin later this month. We anticipate scheduling the next TAC meeting sometime in the next month or two.