

**BUDGET WORKSHOP BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
August 23, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple (via CMT)

COMMISSIONERS ABSENT

Michael Martinez, Vice-Chairman

OTHERS PRESENT

Joseph B. Chaison, Executive Director
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

1. Call to Order

Chairman Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from Public

No comments from the public.

3. Fiscal Year 2023-2024 Annual Budget Review

Mr. Chaison gave an overview of the draft budget and stated that he has met with Treasurer Davis twice and Vice-Chairman Martinez once in preparation. Chair Gentile opened the floor up to the Commissioners to ask about any of the budget details.

Treasurer Davis stated he was satisfied with budget. He further recommended that he felt it was appropriate for staff to update the Administrative Assistant job description, duties, and salary range, based on the increased functions tasked to the position and excellent performance demonstrated by Ms. Cunningham. The Board was in consensus.

There was then a general discussion regarding several budget line items. The Board was satisfied with the proposed budget. The Board directed staff to draft two versions of the resolutions- one maintaining the FY 2022/2023 millage rate and one reflecting the FY 2023/2024 rollback rate. A decision will be made at the tentative budget hearing.

4. Next Meeting Date(s)

Tentative Budget Hearing & Regular Meeting – September 13, 2023, 7:00 PM

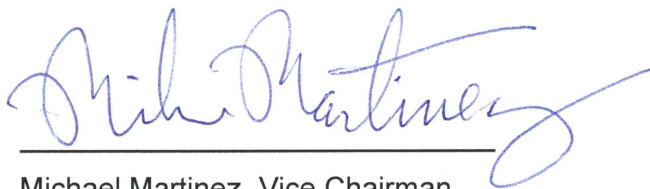
Final Budget Hearing – September 27, 2023, 7:00 PM

5. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 7:36 PM.



George G. Gentile, Chairman



Michael Martinez, Vice Chairman