



GEORGE G. GENTILE – Chair

MICHAEL MARTINEZ – Vice Chair

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON
Executive Director
jchaison@jupiterinletdistrict.org

CAMILLE CUNNINGHAM
Administrative Assistant
ccunningham@jupiterinletdistrict.org

AGENDA

DATE: March 13th, 2024
TO: JID Commissioners and Staff
FROM: Joseph Chaison, Executive Director 
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, March 13th, 2024 at 7:00 P.M.** at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - February 14th, 2024 Regular Meeting
4. Approval of Bills
 - Submission of February 2024 Bills
 - Submission of Payroll, Utility Bills and Health Insurance Invoice for March 2024
5. Treasurer's Report
 - Approval of February 2024 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
 - HB 7013 Update
 - Administrative Policy Manual Final Format
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Meeting, April 10th, 2024
13. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
February 14th, 2024**

COMMISSIONERS PRESENT

Michael Martinez, Vice Chair
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

George Gentile, Chair

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

Richard Pinsky, Akerman (via CMT)
Ashley Kauppila, Taylor Engineering (via CMT)

1. Call to Order

Vice Chair Martinez called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

January 10th, 2024 Regular Board Meeting Minutes:

Commissioner Whipple and Commissioner Howard made note of grammatical corrections. Vice Chair Martinez entertained a **MOTION to approve the January 10th, 2024 Regular Board Meeting Minutes as amended**; Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

** Vice Chair Martinez asked for Board consensus to postpone Ms. Kauppila's presentation until the March Board Meeting when Chair Gentile will be present and to move up Agenda Item 9 (Unfinished Business), Mr. Pinsky's update on HB 7013. Board gave consensus.

9. Unfinished Business

➤ **House Bill 7013**

Mr. Pinsky updated the Board on the Florida Legislative session progress, including House Bill 7013.

4. Approval of Bills

Submission of January Bills:

Vice Chair Martinez entertained a **MOTION to approve the January Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for February:

Vice Chair Martinez entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for February**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

5. Treasurer's Report

Approval of January 2024 Treasurer's Report:

Vice Chair Martinez entertained a **MOTION to approve the January 2024 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Executive Director’s Report

2024 Inlet Sand Trap Dredging:

Mr. Chaison stated that he has coordinated with Taylor Engineering, U.S. Coast Guard, Ahtna Marine, and our channel marker marine contracting firm to determine the timing, location, and feasibility of installing one or multiple fast-water marker buoys prior to a dredge arriving on site. It was determined that buoys would not be able to be delivered and installed before the dredging would begin. Mr. Chaison proposed purchasing buoys for future use in a timely manner. He will give the Board an official recommendation at a later date. The pre-construction meeting will take place on February 16th, and will get a timeline for dredging.

Mile 6 Gap Closure and Oxbow Restoration Maintenance Project:

Mr. Chaison and Taylor Engineering met with the contractor- Arbor Tree and Land, Inc, (ATL) and Jonathan Dickinson State Park staff on site on February 2nd to coordinate staging and access. ATL expects to begin work in April.

Living Shoreline – Archaeology Field School:

Florida Atlantic University is conducting an Archaeology Field School at the Jupiter Lighthouse. Mr. Chaison was asked to speak about the Living Shoreline.

Mr. Craig also gave the Commissioners a brief update on the Bureau of Land Management’s Living Shoreline Project.

Florida Department of Environmental Protection (FDEP) Funding Program:

Mr. Chaison reported that the FDEP has decided to amend our Grant Agreement (23PB6) to include our two most recent awards, from the Local Government Funding Request (LGFR) ranking and subsequent funding of the State’s Beaches and Inlets Funding Program. This increases the amount of 23PB6 to \$1.6M.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program A	State Awarding Agency	State Fiscal Year ¹	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original	Florida Department of Environmental Protection	2022-2023	37.003	Beach Management Funding Assistance Program, GAA Line Item #1778	\$476,468.00	140126
Amendment 1	Florida Department of Environmental Protection	2023-2024	37.003	Beach Management Funding Assistance Program, GAA Line Item #1822	\$1,151,624.70	140126
State Program B	State Awarding Agency	State Fiscal Year ²	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Total Award					\$1,628,092.70	

Town of Jupiter – Sawfish Bay Project:

Mr. Chaison and Taylor Engineering met with Town of Jupiter staff on January 29th to share information and discuss opportunities for JID to assist the Town's Sawfish Bay project. One possibility includes including the Sawfish Bay area on the District's potential future Loxahatchee River sedimentation study.

AustinBlu Foundation Statue:

The statue donated to the JID by the AustinBlu Foundation had its first cleaning and patina management treatment. The statue is doing well and the treatment was very well received by the public and AustinBlu Foundation.

Jupiter Inlet Colony- Beach Erosion:

Mr. Chaison described the significant beach erosion problem adjacent to the coastal armoring in Jupiter Inlet Colony. They have reached out to the District about its' DMMA sand. After some coordination, the current plan is to coordinate use of 10,000 cubic yards of sand.

7. Engineer's Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on February 14th. He noted a large amount of sand along the beach north and south of the inlet. The shoreline recession isn't present until about 1500 feet on either side.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that representatives from Arbor Tree & Land, Inc. (ATL), JID, Jonathan Dickinson State Park (JDSP), and Taylor Engineering met at the proposed staging area to review conditions and determine appropriate boundaries. While on site, participants identified an alternative staging areas adjacent to the boat ramp that would allow contractor operations to occur without impacting boat ramp activities. ATL indicated they expect to begin operations in early April.

Jupiter Inlet Jetties Restoration

Taylor Engineering advertised the JID Jetties Concrete Repair project on February 1st. The Notice of Advertisement email was transmitted to 105 separate email addresses. A mandatory on-site pre-bid meeting took place February 14th. There were five contractor representatives who attended. The bid opening is scheduled for March 6. Mr. Craig plans to present an award recommendation at the March board meeting.

Jupiter Inlet Sand Trap Dredging – 2024

Mr. Craig said that the pre-construction with the regulatory agencies has been scheduled for Friday, February 16th at 10:00AM. The contractors will give the District a schedule for dredging at that time. We anticipate receiving the FDEP Notice to Proceed shortly after.

Jupiter Inlet Sediment Budget Update

The Board elected to postpone Sediment Budget presentation until the March Board meeting. Mr. Craig gave a brief summary of the status of the sediment budget. Discussion followed.

8. Legal Report

Mr. Broome had nothing further to report

9. Unfinished Business

➤ **Administrative Policy Manual Final Draft**

A final draft of the updated administrative policy manual was provided to the Commissioners for review. Discussion ensued about edits and content. The Board elected to wait until all Commissioners were present for approval.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

Commissioner Howard stated that West Palm Beach (WPB) has applied to South Florida Water Management District (SFWMD) for use of the Floridan Aquifer. This would be beneficial to the health of NW Fork of the Loxahatchee River. Commissioner Howard brought this to the Loxahatchee River Management Coordinating Council, with the goal of supporting the use of the Florida Aquifer. Commissioner Howard asked for the support of the Board and they agreed.

Secretary/Treasurer Davis

None.

Vice-Chairman Martinez

None.

Chairman Gentile

Absent.

12. Next Meeting Date(s)

Regular Board Meeting, March 13th, 2024 - 7:00 PM

13. Adjournment

There being no further business before the Commission, Vice Chair Martinez for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:36 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

11:38 AM
02/26/24

Jupiter Inlet District
Check Detail
March 1, 2024

2/28/24 Approved
[Signature]

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	BILLP...	03/01/2024	AT&T	TRUIST		-213.79 ✓
Bill	Feb '24	03/01/2024		Telephone/Internet	-213.79	213.79
TOTAL					-213.79	213.79
Bill Pmt -Check	BILLP...	03/01/2024	AT&T Mobility	TRUIST		-60.69 ✓
Bill	Feb '24	03/01/2024		Telephone/Internet	-60.69	60.69
TOTAL					-60.69	60.69
Bill Pmt -Check	BILLP...	03/01/2024	Comcast	TRUIST		-96.51 ✓
Bill	Feb '24	03/01/2024		Public Information	-96.51	96.51
TOTAL					-96.51	96.51
Bill Pmt -Check	BILLP...	03/01/2024	Florida Power & Li...	TRUIST		-128.39 ✓
Bill	Feb '24	03/01/2024		Utilities	-113.39	113.39 ✓
				Public Information	-15.00	15.00 ✓
TOTAL					-128.39	128.39
Bill Pmt -Check	BILLP...	03/01/2024	Great America Fina...	TRUIST		-189.39 ✓
Bill	Feb '24	03/01/2024		Office Maintenance ...	-189.39	189.39
TOTAL					-189.39	189.39
Bill Pmt -Check	BILLP...	03/01/2024	Optum Bank	TRUIST		-600.00 ✓
Bill		03/01/2024		Health Savings Acct...	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	BILLP...	03/01/2024	Truist	TRUIST		-1,615.37
Bill	March...	03/01/2024		Outreach Program	-18.00	18.00
				Postage & Courier S...	-22.00	22.00
				Meetings & Seminars	-850.00	850.00
Bill	March...	03/01/2024		Membership Dues &...	-20.40	20.40
				Meetings & Seminars	-375.00	375.00
				Office Supplies	-65.75	65.75
				Office Supplies	-17.03	17.03
				Computer Software/...	-14.00	14.00
				Computer Software/...	-20.00	20.00
				Computer Software/...	-12.00	12.00
				Furniture & Equipment	-118.44	118.44
				Office Supplies	-65.64	65.64
				Furniture & Equipment	-17.11	17.11
TOTAL					-1,615.37	1,615.37
Bill Pmt -Check	DIRE...	03/01/2024	Camille Cunningham	TRUIST		-4,484.69
Bill	March...	03/01/2024		Salaries	-4,484.69	5,708.34
TOTAL					-4,484.69	5,708.34

**Jupiter Inlet District
Check Detail
March 1, 2024**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	DIRE...	03/01/2024	Gail P. Whipple	TRUIST		-461.75 ^d
Bill	March...	03/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRE...	03/01/2024	George G. Gentile	TRUIST		-461.75 ^e
Bill	March...	03/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRE...	03/01/2024	James Davis	TRUIST		-461.75 ^c
Bill	March...	03/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRE...	03/01/2024	Joseph Chaison	TRUIST		-9,109.66 ^t
Bill	March...	03/01/2024		Salaries	-9,109.66	10,958.34
TOTAL					-9,109.66	10,958.34
Bill Pmt -Check	DIRE...	03/01/2024	Michael A. Martinez	TRUIST		-461.75 ⁿ
Bill	March...	03/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRE...	03/01/2024	Thomas L. Howard	TRUIST		-461.75 ^u
Bill	March...	03/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Check	DRAFT	03/01/2024	ADP-IRS	TRUIST		-4,094.53
				Payroll Liabilities	-1,243.25	1,243.25
				Social Security	-2,302.26	2,302.26
				Medicare Taxes	-538.43	538.43
				Florida Re-employm...	-10.59	10.59
TOTAL					-4,094.53	4,094.53 ^p

Jupiter Inlet District

Check Detail

March 7, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	DRAFT	03/07/2024	ADP	TRUIST		-162.06
				Payroll Expenses	-162.06	162.06
TOTAL					-162.06	162.06
Bill Pmt -Check	1688	03/07/2024	DEX Imaging	TRUIST		-111.51
Bill	Feb '24	03/06/2024		Office Maintenance ...	-47.24	47.24
				Office Maintenance ...	-64.27	64.27
TOTAL					-111.51	111.51
Bill Pmt -Check	1689	03/07/2024	Dorothy Jacks, CFA, ...	TRUIST		-3,816.75
Bill	3rd Q F...	03/06/2024		Property Appraiser	-3,816.75	3,816.75
TOTAL					-3,816.75	3,816.75
Bill Pmt -Check	1690	03/07/2024	Florida Municipal Ins...	TRUIST		-5,918.57
Bill	March '24	03/06/2024		Insurance-Medical/D...	-5,918.57	5,918.57
TOTAL					-5,918.57	5,918.57
Bill Pmt -Check	1691	03/07/2024	Florida Municipal Pe...	TRUIST		-1,332.00
Bill	March '24	03/06/2024		Retirement-Employer	-1,332.00	1,332.00
TOTAL					-1,332.00	1,332.00
Bill Pmt -Check	1692	03/07/2024	Joseph Chaison	TRUIST		-95.00
Bill		03/06/2024		Travel	-95.00	95.00
TOTAL					-95.00	95.00
Bill Pmt -Check	1693	03/07/2024	KDT Solutions, Inc.	TRUIST		-2,714.66
Bill	March '24	03/06/2024		Computer Software/...	-387.00	387.00
Bill		03/06/2024		Computer Software/...	-2,327.66	2,327.66
TOTAL					-2,714.66	2,714.66
Bill Pmt -Check	1694	03/07/2024	Ken's Electric & Ligh...	TRUIST		-880.00
Bill		03/07/2024		Maintenance & Rep...	-880.00	880.00
TOTAL					-880.00	880.00
Bill Pmt -Check	1695	03/07/2024	Orange Tree Landsc...	TRUIST		-300.00
Bill	Feb '24	03/06/2024		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00

Jupiter Inlet District

Check Detail

March 7, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1696	03/07/2024	Richard Pinsky- Aker...	TRUIST		-2,500.00
Bill		03/07/2024		Lobbying/Governme...	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00
Bill Pmt -Check	1697	03/07/2024	Scott Larson Services	TRUIST		-800.00
Bill		03/07/2024		Site	-800.00	800.00
TOTAL					-800.00	800.00
Bill Pmt -Check	1698	03/07/2024	The Plumbing Comp...	TRUIST		-4,333.00
Bill		03/07/2024		Site	-4,333.00	4,333.00
TOTAL					-4,333.00	4,333.00
Bill Pmt -Check	1699	03/07/2024	Town of Jupiter Wat...	TRUIST		-72.77
Bill	Feb '24	03/07/2024		Utilities	-72.77	72.77
TOTAL					-72.77	72.77
Bill Pmt -Check	1700	03/07/2024	Treasure Coast Irriga...	TRUIST		-140.00
Bill	Feb '24	03/06/2024		Landscape Mainten...	-70.00	70.00
				Landscape Mainten...	-70.00	70.00
TOTAL					-140.00	140.00
Bill Pmt -Check	1701	03/07/2024	True Lines Inc.	TRUIST		-2,140.00
Bill		03/07/2024		Site	-2,140.00	2,140.00
TOTAL					-2,140.00	2,140.00
Bill Pmt -Check	1702	03/07/2024	William R.H. Broome	TRUIST		-1,625.00
Bill	Feb '24	03/06/2024		Legal Fees	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00

1:43 PM

03/07/24

Jupiter Inlet District
Reconciliation Summary
TRUIST, Period Ending 02/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	2,704,652.67
Cleared Transactions	
Checks and Payments - 37 items	-123,453.37
Deposits and Credits - 1 item	113,158.50
Total Cleared Transactions	<u>-10,294.87</u>
Cleared Balance	<u><u>2,694,357.80</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	<u>-1,150.00</u>
Total Uncleared Transactions	<u>-1,150.00</u>
Register Balance as of 02/29/2024	<u><u>2,693,207.80</u></u>
New Transactions	
Checks and Payments - 22 items	<u>-28,230.09</u>
Total New Transactions	<u>-28,230.09</u>
Ending Balance	<u><u>2,664,977.71</u></u>

Jupiter Inlet District Reconciliation Detail TRUIST, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,704,652.67
Cleared Transactions						
Checks and Payments - 37 items						
Bill Pmt -Check	02/01/2024	BILLP...	AT&T	X	-213.79	-213.79
Bill Pmt -Check	02/01/2024	BILLP...	Optum Bank	X	-200.00	-413.79
Bill Pmt -Check	02/01/2024	BILLP...	Great America Fina...	X	-189.39	-603.18
Bill Pmt -Check	02/01/2024	BILLP...	Florida Power & Light	X	-122.55	-725.73
Bill Pmt -Check	02/01/2024	BILLP...	Comcast	X	-96.51	-822.24
Bill Pmt -Check	02/01/2024	BILLP...	AT&T Mobility	X	-60.69	-882.93
Bill Pmt -Check	02/08/2024	1677	Taylor Engineering, I...	X	-47,664.20	-48,547.13
Bill Pmt -Check	02/08/2024	1667	Florida Municipal Ins...	X	-5,918.57	-54,465.70
Bill Pmt -Check	02/08/2024	1675	Richard Pinsky- Ake...	X	-2,545.00	-57,010.70
Bill Pmt -Check	02/08/2024	1680	Williams Leininger &...	X	-2,425.00	-59,435.70
Bill Pmt -Check	02/08/2024	1679	William R.H. Broome	X	-2,025.00	-61,460.70
Bill Pmt -Check	02/08/2024	1669	Florida Municipal Pe...	X	-1,332.00	-62,792.70
Bill Pmt -Check	02/08/2024	1671	KDT Solutions, Inc.	X	-387.00	-63,179.70
Bill Pmt -Check	02/08/2024	1681	A Quality Bushog S...	X	-385.00	-63,564.70
Bill Pmt -Check	02/08/2024	1670	Judy McKee	X	-350.00	-63,914.70
Bill Pmt -Check	02/08/2024	1673	Orange Tree Landsc...	X	-300.00	-64,214.70
Bill Pmt -Check	02/08/2024	1672	LOCALIQ Florida	X	-157.59	-64,372.29
Bill Pmt -Check	02/08/2024	1668	Florida Municipal Ins...	X	-124.00	-64,496.29
Bill Pmt -Check	02/08/2024	1666	DEX Imaging	X	-98.41	-64,594.70
Bill Pmt -Check	02/08/2024	1678	Treasure Coast Irrig...	X	-78.72	-64,673.42
Bill Pmt -Check	02/08/2024	1676	Rudling's Pest Control	X	-72.00	-64,745.42
Bill Pmt -Check	02/09/2024	1686	Taylor Engineering, I...	X	-35,547.20	-100,292.62
Bill Pmt -Check	02/09/2024	1683	Joseph Chaison	X	-530.41	-100,823.03
Bill Pmt -Check	02/09/2024	1682	Florida Department ...	X	-402.42	-101,225.45
Bill Pmt -Check	02/09/2024	1684	Kay S. Anderson	X	-300.00	-101,525.45
Check	02/09/2024	DRAFT	ADP	X	-162.06	-101,687.51
Bill Pmt -Check	02/09/2024	1685	Loxahatchee River ...	X	-80.06	-101,767.57
Bill Pmt -Check	02/09/2024	1687	Town of Jupiter Wat...	X	-72.77	-101,840.34
Bill Pmt -Check	03/01/2024	DIRE...	Joseph Chaison	X	-9,109.66	-110,950.00
Bill Pmt -Check	03/01/2024	DIRE...	Camille Cunningham	X	-4,484.69	-115,434.69
Check	03/01/2024	DRAFT	ADP-IRS	X	-4,094.53	-119,529.22
Bill Pmt -Check	03/01/2024	BILLP...	Truist	X	-1,615.40	-121,144.62
Bill Pmt -Check	03/01/2024	DIRE...	Gail P. Whipple	X	-461.75	-121,606.37
Bill Pmt -Check	03/01/2024	DIRE...	Thomas L. Howard	X	-461.75	-122,068.12
Bill Pmt -Check	03/01/2024	DIRE...	George G. Gentile	X	-461.75	-122,529.87
Bill Pmt -Check	03/01/2024	DIRE...	James Davis	X	-461.75	-122,991.62
Bill Pmt -Check	03/01/2024	DIRE...	Michael A. Martinez	X	-461.75	-123,453.37
Total Checks and Payments					-123,453.37	-123,453.37
Deposits and Credits - 1 item						
Deposit	02/07/2024			X	113,158.50	113,158.50
Total Deposits and Credits					113,158.50	113,158.50
Total Cleared Transactions					-10,294.87	-10,294.87
Cleared Balance					-10,294.87	2,694,357.80
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	01/04/2024	1654	Leadership PB County		-250.00	-250.00
Bill Pmt -Check	02/08/2024	1674	Public Art Works Inc		-900.00	-1,150.00
Total Checks and Payments					-1,150.00	-1,150.00
Total Uncleared Transactions					-1,150.00	-1,150.00
Register Balance as of 02/29/2024					-11,444.87	2,693,207.80

Jupiter Inlet District Reconciliation Detail TRUIST, Period Ending 02/29/2024

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 22 items						
Bill Pmt -Check	03/01/2024	BILLP...	Optum Bank		-600.00	-600.00
Bill Pmt -Check	03/01/2024	BILLP...	AT&T		-213.79	-813.79
Bill Pmt -Check	03/01/2024	BILLP...	Great America Fina...		-189.39	-1,003.18
Bill Pmt -Check	03/01/2024	BILLP...	Florida Power & Light		-128.39	-1,131.57
Bill Pmt -Check	03/01/2024	BILLP...	Comcast		-96.51	-1,228.08
Bill Pmt -Check	03/01/2024	BILLP...	AT&T Mobility		-60.69	-1,288.77
Bill Pmt -Check	03/07/2024	1690	Florida Municipal Ins...		-5,918.57	-7,207.34
Bill Pmt -Check	03/07/2024	1698	The Plumbing Comp...		-4,333.00	-11,540.34
Bill Pmt -Check	03/07/2024	1689	Dorothy Jacks, CFA,...		-3,816.75	-15,357.09
Bill Pmt -Check	03/07/2024	1693	KDT Solutions, Inc.		-2,714.66	-18,071.75
Bill Pmt -Check	03/07/2024	1696	Richard Pinsky- Ake...		-2,500.00	-20,571.75
Bill Pmt -Check	03/07/2024	1701	True Lines Inc.		-2,140.00	-22,711.75
Bill Pmt -Check	03/07/2024	1702	William R.H. Broome		-1,625.00	-24,336.75
Bill Pmt -Check	03/07/2024	1691	Florida Municipal Pe...		-1,332.00	-25,668.75
Bill Pmt -Check	03/07/2024	1694	Ken's Electric & Ligh...		-880.00	-26,548.75
Bill Pmt -Check	03/07/2024	1697	Scott Larson Services		-800.00	-27,348.75
Bill Pmt -Check	03/07/2024	1695	Orange Tree Landsc...		-300.00	-27,648.75
Check	03/07/2024	DRAFT	ADP		-162.06	-27,810.81
Bill Pmt -Check	03/07/2024	1700	Treasure Coast Irrig...		-140.00	-27,950.81
Bill Pmt -Check	03/07/2024	1688	DEX Imaging		-111.51	-28,062.32
Bill Pmt -Check	03/07/2024	1692	Joseph Chaison		-95.00	-28,157.32
Bill Pmt -Check	03/07/2024	1699	Town of Jupiter Wat...		-72.77	-28,230.09
Total Checks and Payments					-28,230.09	-28,230.09
Total New Transactions					-28,230.09	-28,230.09
Ending Balance					-39,674.96	2,664,977.71

TREASURER'S REPORT AS OF FEBRUARY 29, 2024

Truist - Checking Account

Bank balance forward from previous statement - January 31, 2024

\$ 2,704,652.67

Plus Deposits:

2/7/2024

PBC Tax Collector-Share of Taxes

113,158.50

Less Checks & Other Withdrawals Cleared:

\$ (123,453.37)

Bank balance at February 29, 2024

\$ 2,694,357.80

\$

2,694,357.80

Less Outstanding Checks

(1,150.00)

Register balance at February 29, 2024

(see note)

\$ 2,693,207.80

NOTE: Does not include checks dated in March 2024 of \$28,230.09 some of which are for February expenses, signed/approved in February or to be signed at the March 2024 meeting.

State Board of Administration

FUNDA

Balance Forward from January 31, 2024

\$ 8,939,578.65

Plus Deposits:

Interest earned February 2024

39,394.47

Total Deposits

\$ 39,394.47

Balance at February 29, 2024

\$ 8,978,973.12

\$

8,978,973.12

TOTAL BALANCE

\$ 11,672,180.92

REGISTER BALANCE

\$

11,673,330.92

BANK BALANCE

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

FROM: JOSEPH B. CHAISON, EXECUTIVE DIRECTOR
SUBJECT: EXECUTIVE DIRECTOR'S REPORT
DATE: MARCH 13, 2024



JID Sims Creek Shoreline Mangrove Trimming:

Sherlock Trees has satisfactorily completed the Jones Creek mangrove trimming project for the Town of Jupiter and is scheduled to begin mangrove trimming along the Sims Creek shoreline of the JID property on March 11.

Electronic Financial Disclosure Management System (EFDMS):

The Commission on Ethics EFDMS system is online able to accept electronic Financial Disclosures at any time before the July 1, 2024 deadline. This electronic submittal process is new this year. Staff will be glad to help coordinate filings.

As a reminder, the Form 1 financial disclosure is for calendar year 2023. The newly required Ethics Training will need to be completed within this calendar year and will be noted on next year's financial disclosure.

Florida Department of Environmental Protection (FDEP) Sand Trap Dredging Permit Renewal:

Staff met with Taylor Engineering on March 1st to discuss planning for the renewal of our FDEP Sand Trap Dredging Permit (No. 0134395-014-JN). This permit expires on March 26, 2026. Our Army Corps of Engineers permit (SAJ-1989-00506 SP-JKA) expires December 11, 2030.

Jupiter Inlet Colony:

Jupiter Inlet Colony completed their emergency dune repairs seaward of the three residences south of the granite coastal armoring. This work was completed with sand purchased from an inland mine.

Flagpole Vandalism:

Overnight between March 1st and 2nd our office flagpole was struck and knocked over. Jupiter PD was contacted and additional patrol presence has been requested.



**Jupiter Inlet District
Monthly Engineering Report
March 2024**

General Engineering*Jetty Observation*

Taylor Engineering staff (Ken Craig, PE) plan to perform the monthly jetty condition assessment on March 13. We will report on any significant changes from the prior assessment.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

Taylor staff prepared a sketch and letter requesting authorization from JDSP to use the proposed revised staging area. Park staff, Taylor, and ATL are coordinating any required mangrove trimming to allow access to the shoreline for barge loading. ATL continues to anticipate beginning operations in early April.

Jupiter Inlet Jetties Restoration

Taylor staff held the mandatory on-site pre-bid site meeting at 11:00AM starting at the south jetty on February 14. Four firms (five total companies) attended and indicated interest in submitting bids. Taylor prepared and transmitted Addendum #1 to address contractor questions arising at the pre-bid meeting. Taylor staff (Matt Ryan) conducted the bid opening on March 6 at the JID office. One bid was received. At the time of this report, we are evaluating the bid received and plan to present an award recommendation at the March board meeting.

Jupiter Inlet Sediment Budget Update

The draft report is nearly complete preparation. Following postponement of the February board meeting presentation, we now plan to hold a workshop meeting on March 27 when primary author Ashley Kauppila will present our results. The third and final TAC meeting is also scheduled to occur on the 27th at 10AM. Following receipt of any board comments, we will finalize the report.

FDEP Local Government Funding Request

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6. The FDEP approved an additional \$1,151,624.70 of funding for work completed in the 2023/2024 fiscal year and amended the current grant agreement accordingly. Once finalized, the updated agreement will provide a new total of \$1,628,092.70 of funding to JID as reimbursement for previous inlet work completed. Taylor Engineering held a meeting with JID's FDEP Grant Manager and Project Analyst to discuss next steps. Taylor also submitted documents to FDEP for review and approval.

Jupiter Inlet Sand Trap Dredging – 2024

The pre-construction conference with the regulatory agencies and the contractor (Ahtna) was held on Friday, February 16 at 10:00AM. The meeting proceeded smoothly with only minimal comments. Ahtna indicated plans to begin mobilization in early March. As such, we requested and received the FDEP Notice to Proceed on February 29th. We provided both the FDEP and JID NTPs to Ahtna the same day. Weekly progress meetings are scheduled each Tuesday at 9AM throughout the project. We held the first weekly progress meeting on March 5th. Equipment mobilization should occur during the week of March 11th. We



have scheduled at meeting with JID, Ahtna, Taylor, and Palm Beach County representatives (ERM, Parks, Lifeguards) on site on March 13th to ensure good communication throughout the project.

Permit Expiration Dates (through 2030)

Exp Date	Project	Agency	Permit Number
04 Sep 2024	Alt A1A / FEC Bridge Nav Channel	USACE	SAJ-2018-03057 (LP-SLR)
30 Sep 2024	Sims Creek	USACE	SAJ-1999-02118 (LP-CGK)
11 Nov 2024	Sims Creek	FDEP	50-0134395-011-EI
04 May 2025	Living Shoreline (Lighthouse)	FDEP	50-0374419-002-EI
25 Mar 2026	Sand Trap	FDEP	0134395-001-JC
03 Nov 2026	Mile 6 Oxbow Restoration	SFWMD	43-105182-P
11 Dec 2030	Sand Trap	USACE	SAJ-1989-00506 (SP-JKA) Mod2