

GEORGE G. GENTILE – Chair

MICHAEL MARTINEZ – Vice Chair

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON  
Executive Director  
[jchaison@jupiterinletdistrict.org](mailto:jchaison@jupiterinletdistrict.org)

CAMILLE CUNNINGHAM  
Assistant Director  
[ccunningham@jupiterinletdistrict.org](mailto:ccunningham@jupiterinletdistrict.org)

## AGENDA

DATE: April 10<sup>th</sup>, 2024  
TO: JID Commissioners and Staff  
FROM: Joseph Chaison, Executive Director   
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, April 10<sup>th</sup>, 2024 at 7:00 P.M.**  
at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
  - March 13<sup>th</sup>, 2024 Regular Meeting
  - March 27<sup>th</sup>, 2024 Workshop Meeting
4. Approval of Bills
  - Submission of March 2024 Bills
  - Submission of Payroll, Utility Bills and Health Insurance Invoice for April 2024
5. Treasurer's Report
  - Approval of March 2024 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Meeting, May 8<sup>th</sup>, 2024
13. Adjournment

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
March 13<sup>th</sup>, 2024**

**COMMISSIONERS PRESENT**

George Gentile, Chair  
Michael Martinez, Vice Chair  
James H. Davis, Secretary/Treasurer  
Thomas Howard  
Gail Whipple

**COMMISSIONERS ABSENT**

None.

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, PE, Taylor Engineering  
Cami Cunningham, Administrative Assistant

**MEMBERS OF THE PUBLIC**

Chris Ellis, Taylor Engineering (via CMT)  
J.B. Brumfield, Taylor Engineering (via CMT)

**1. Call to Order**

Chair Gentile called the meeting to order at 7:00 PM.

*\*Pledge of Allegiance*

**2. Comments from the Public**

None.

**3. Approval of Minutes**

**February 14<sup>th</sup>, 2024 Regular Board Meeting Minutes:**

Chair Gentile entertained a **MOTION to approve the February 14<sup>th</sup>, 2024 Regular Board Meeting Minutes as amended**; Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

**4. Approval of Bills**

**Submission of February Bills:**

Chair Gentile entertained a **MOTION to approve the February Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

**Submission of Payroll, Utility Bills and Health Insurance Invoice for March:**

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for March**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. Commissioner Howard inquired about two bills. There being no further discussion, the **MOTION CARRIED unanimously**.

**5. Treasurer's Report**

**Approval of February 2024 Treasurer's Report:**

Chair Gentile entertained a **MOTION to approve the February 2024 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

**6. Executive Director's Report**

**JID Sims Creek Shoreline Mangrove Trimming:**

Mr. Chaison reported that Sherlock Trees has satisfactorily completed the Jones Creek mangrove trimming project for the Town of Jupiter and is scheduled to begin mangrove trimming along the Sims Creek shoreline of the JID property on March 11.

**Electronic Financial Disclosure Management System (EFDMS):**

The Commission on Ethics EFDMS system is online able to accept electronic Financial Disclosures at any time before the July 1, 2024 deadline. This electronic submittal process is new this year. Staff will be glad to help coordinate filings.

Mr. Chaison also explained the Form 1 financial disclosure is for calendar year 2023. The newly required Ethics Training will need to be completed within this calendar year 2024 and will be noted on next year's financial disclosure.

**Florida Department of Environmental Protection (FDEP) Sand Trap Dredging Permit Renewal:**

Staff met with Taylor Engineering on March 1st to discuss planning for the renewal of our FDEP Sand Trap Dredging Permit (No. 0134395-014-JN). This permit expires on March 26, 2026. Our Army Corps of Engineers permit (SAJ-1989-00506 SP-JKA) expires December 11, 2030.

**Jupiter Inlet Colony:**

Mr. Chaison reported the Jupiter Inlet Colony completed their emergency dune repairs seaward of the three residences south of the granite coastal armoring. This work was completed with sand purchased from an inland mine.

**Flagpole Vandalism:**

Mr. Chaison informed the Commissioner that overnight between March 1st and 2nd the District office flagpole was struck and knocked over. Jupiter PD was contacted and additional patrol presence has been requested.

**7. Engineer's Report**

**General Engineering:**

*Jetty Observation*

Mr. Craig performed the Jetty Observations on March 13<sup>th</sup>.

Mr. Craig presented a Seagrass Survey Proposal for Mangrove Island and the Living Shoreline. Mr. Chaison and Taylor Engineering felt it would be prudent to document the seagrasses again this year, even though it is not required by permit. There was a discussion. Chair Gentile entertained a **MOTION to approve Seagrass Survey Proposal in the amount of \$22,000**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:**

Mr. Craig stated that Arbor Tree & Land, Inc. (ATL) is expected to begin work in April. Currently, the staging area is being finalized. The new proposed area was surveyed by Taylor Engineering and one Gopher Tortoise burrow was found along the edge of the property.

**Jupiter Inlet Jetties Restoration:**

The Bid opening for the Jetty Restoration Project was held on March 6<sup>th</sup> at 2:00 P.M. The District received one bid submittal- Murray Logan Construction, LLC (Murray Logan). The bid is \$924,680.00. Mr. Brumfield stated that the bid is slightly higher than their estimated cost, but not surprising due to the complex nature of concrete work. As Murray Logan is the lowest responsive and responsible bidder, Taylor Engineering recommends JID award the contract to Murray Logan Construction, LLC. Discussion ensued. Chair Gentile and Commissioner Howard noted that Murray Logan has been a

great contractor to work with in the past and with this project being very specialized, the District wants to ensure it is done correctly even with the cost higher than anticipated.

Chair Gentile entertained a **MOTION to award the Jetty Restoration Contract to Murray Logan Construction, LLC in the amount of \$924,680.00.** Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

**Jupiter Inlet Sediment Budget Update:**

Following postponement of the February board meeting presentation, the District will hold a Workshop Meeting on March 27<sup>th</sup>. Ashley Kauppila of Taylor Engineering will present the results. The third Technical Advisory Committee(TAC) meeting is also scheduled to occur on the 27th at 10AM. Following receipt of any board comments, Taylor Engineering will finalize the report.

Mr. Chaison & Mr. Craig also showed the Board an animation of the Ebb Shoal over the years (1996-2023).

**FDEP Local Government Funding Request:**

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6.

**Jupiter Inlet Sand Trap Dredging – 2024:**

Mr. Craig stated that there have been two weekly progress meetings. Taylor Engineering, JID, Ahtna, PBC Parks, PBC ERM, and PBC Ocean Rescue also had an onsite meeting the morning of March 13<sup>th</sup>. Ahtna has begun the process of mobilizing and should begin pumping sand late next week.

**8. Legal Report**

Mr. Broome had nothing further to report

**9. Unfinished Business**

➤ House Bill 7013

Mr. Chaison gave a brief update on HB 7013. It has passed the House and Senate. It is now waiting to be signed by the Governor.

➤ Administrative Policy Manual Final Draft

Mr. Chaison presented the Ad Pro Manual with two updates addressing comments from the February Board Meeting. 1) the Probationary section was removed and 2) the reference to by-laws was clarified. There was a discussion. Staff recommended approval. Chair Gentile entertained a **MOTION to approve updated Administrative Procedures Manual.** Vice Chair Martinez so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

**10. New Business**

None.

**11. Commissioner Reports**

**Commissioner Whipple**

None.

**Commissioner Howard**

None.

**Secretary/Treasurer Davis**

None.

**Vice-Chairman Martinez**

Vice Chair Martinez inquired about the status of the District Buoys. Mr. Chaison reported that our marine contractors had recently inspected and all markers were in good condition and in their correct location.

**Chairman Gentile**

Chair Gentile reminded everyone that the Palm Beach Boat Show is March 21<sup>st</sup>-24<sup>th</sup>.

**12. Next Meeting Date(s)**

Workshop Meeting, March 27<sup>th</sup>, 2024 - 7:00 PM

Regular Board Meeting, April 10<sup>th</sup>, 2024 - 7:00 PM

**13. Adjournment**

There being no further business before the Commission, Chair Gentile for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:08 PM.

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George G. Gentile, Chairman

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Michael Martinez, Vice Chairman

**WORKSHOP BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
March 27<sup>th</sup>, 2024**

**COMMISSIONERS PRESENT**

George Gentile, Chair  
Michael Martinez, Vice Chair  
James H. Davis, Secretary/Treasurer  
Thomas Howard  
Gail Whipple

**COMMISSIONERS ABSENT**

None.

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, PE, Taylor Engineering  
Ashley Kauppila, PE, Taylor Engineering  
Cami Cunningham, Assistant Director

**MEMBERS OF THE PUBLIC**

Guy Weeks, Florida Department of Environmental Protection

**1. Call to Order**

Chair Gentile called the meeting to order at 7:00 PM.

*\*Pledge of Allegiance*

**2. Comments from the Public**

None.

**3. Sediment Budget Presentation**

Mr. Chaison gave the Board a brief update regarding the third Technical Advisory Committee Meeting that took place earlier in the day.

Ms. Kauppila then presented the Sediment Budget Update, which summarized the pending written report.

A lengthy discussion followed among the Board, Staff and Engineer.

**12. Next Meeting Date(s)**

Regular Board Meeting, April 10<sup>th</sup>, 2024 - 7:00 PM

**13. Adjournment**

There being no further business before the Commission, Chair Gentile for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:34 PM.

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George G. Gentile, Chairman

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Michael Martinez, Vice Chairman

3:26 PM  
03/26/24

Jupiter Inlet District  
Check Detail  
April 1, 2024

32,608.67  
KJ  
03/27/2024

Type	Num	Date	Name	Account	Paid Amo...	Original Amo...
Bill Pmt -Check	BILLPAY	04/01/2024	ADT Security	TRUIST		-102.75
Bill	3rd Q FY 24	03/26/2024		Protection Service	-102.75	102.75
TOTAL					-102.75	102.75
Bill Pmt -Check	BILLPAY	04/01/2024	AT&T	TRUIST		-216.79
Bill	March '24	03/26/2024		Telephone/Internet	-216.79	216.79
TOTAL					-216.79	216.79
Bill Pmt -Check	BILLPAY	04/01/2024	AT&T Mobility	TRUIST		-60.69
Bill	March '24	03/26/2024		Telephone/Internet	-60.69	60.69
TOTAL					-60.69	60.69
Bill Pmt -Check	BILLPAY	04/01/2024	Comcast	TRUIST		-96.51
Bill	March '24	03/26/2024		Public Information	-96.51	96.51
TOTAL					-96.51	96.51
Bill Pmt -Check	BILLPAY	04/01/2024	Florida Power & ...	TRUIST		-147.32
Bill	March '24	03/26/2024		Utilities	-132.32	132.32
				Public Information	-15.00	15.00
TOTAL					-147.32	147.32
Bill Pmt -Check	BILLPAY	04/01/2024	Great America Fi...	TRUIST		-189.39
Bill	March '24	03/26/2024		Office Maintenance Co...	-189.39	189.39
TOTAL					-189.39	189.39
Bill Pmt -Check	BILLPAY	04/01/2024	Optum Bank	TRUIST		-700.00
Bill		03/26/2024		Health Savings Acct- E...	-700.00	700.00
TOTAL					-700.00	700.00
Bill Pmt -Check	BILLPAY	04/01/2024	Truist	TRUIST		-1,104.00
Bill	April 5415	03/26/2024		Outreach Program	-112.27	112.27
				Meetings & Seminars	-294.00	294.00
Bill	April 3878	03/26/2024		Outreach Program	-35.10	35.10
				Outreach Program	-36.60	36.60
				Membership Dues & Su...	-20.40	20.40
				Meetings & Seminars	-23.38	23.38
				Travel	-355.46	355.46
				Office Supplies	-20.00	20.00
				Computer Software/Har...	-14.00	14.00
				Computer Software/Har...	-20.00	20.00
				Computer Software/Har...	-12.00	12.00
				Office Supplies	-40.18	40.18
				Site Improvements	-56.42	56.42
				Computer Software/Har...	-64.19	64.19
TOTAL					-1,104.00	1,104.00

## Jupiter Inlet District

### Check Detail

April 1, 2024

Type	Num	Date	Name	Account	Paid Amo...	Original Amo...
Bill Pmt -Check	BILLPAY	04/01/2024	Florida Municipal...	TRUIST		-1,332.00
Bill	April '24	03/26/2024		Retirement-Employer	-1,332.00	1,332.00
TOTAL					-1,332.00	1,332.00
Bill Pmt -Check	DIRECTDEP	04/01/2024	Camille Cunning...	TRUIST		-4,484.68
Bill	April '24	03/26/2024		Salaries	-4,484.68	5,708.34
TOTAL					-4,484.68	5,708.34
Bill Pmt -Check	DIRECTDEP	04/01/2024	Gail P. Whipple	TRUIST		-461.75
Bill	April '24	03/26/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	04/01/2024	George G. Gentile	TRUIST		-461.75
Bill	April '24	03/26/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	04/01/2024	James Davis	TRUIST		-461.75
Bill	April '24	03/26/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	04/01/2024	Joseph Chaison	TRUIST		-9,029.29
Bill	April '24	03/26/2024		Salaries	-9,029.29	10,958.34
TOTAL					-9,029.29	10,958.34
Bill Pmt -Check	DIRECTDEP	04/01/2024	Michael A. Martinez	TRUIST		-461.75
Bill	April '24	03/26/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	04/01/2024	Thomas L. Howard	TRUIST		-461.75
Bill	April '24	03/26/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Check	DRAFT	04/01/2024	ADP-IRS	TRUIST		-4,056.67
				Payroll Liabilities	-1,231.25	1,231.25
				Social Security	-2,289.88	2,289.88
				Medicare Taxes	-535.54	535.54
TOTAL					-4,056.67	4,056.67

# Jupiter Inlet District

## Check Detail

April 3, 2024

*Total 8779.83*

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1706	04/03/2024	DEX Imaging	TRUIST		-112.21
Bill	March '24	04/03/2024		Office Maintenance ...	-47.20	47.20
				Office Maintenance ...	-65.01	65.01
TOTAL					-112.21	112.21
Bill Pmt -Check	1707	04/03/2024	Florida Municipal I...	TRUIST		-5,918.57
Bill	April '24	04/03/2024		Insurance-Medical/D...	-5,918.57	5,918.57
TOTAL					-5,918.57	5,918.57
Bill Pmt -Check	1708	04/03/2024	Joseph Chaison	TRUIST		-26.04
Bill		04/03/2024		Outreach Program	-26.04	26.04
TOTAL					-26.04	26.04
Bill Pmt -Check	1709	04/03/2024	Judy McKee	TRUIST		-250.00
Bill	March '24	04/03/2024		Janitorial/Pest Control	-250.00	250.00
TOTAL					-250.00	250.00
Bill Pmt -Check	1710	04/03/2024	KDT Solutions, Inc.	TRUIST		-56.71
Bill		04/03/2024		Computer Software/...	-56.71	56.71
TOTAL					-56.71	56.71
Bill Pmt -Check	1711	04/03/2024	Orange Tree Lands...	TRUIST		-300.00
Bill	March '24	04/03/2024		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	1712	04/03/2024	Rudling's Pest Con...	TRUIST		-36.00
Bill	March '24	04/03/2024		Janitorial/Pest Control	-36.00	36.00
TOTAL					-36.00	36.00
Bill Pmt -Check	1713	04/03/2024	The Plumbing Com...	TRUIST		-535.30
Bill		04/03/2024		Site	-535.30	535.30
TOTAL					-535.30	535.30
Bill Pmt -Check	1714	04/03/2024	William R.H. Broome	TRUIST		-1,475.00
Bill	March '24	04/03/2024		Legal Fees	-1,475.00	1,475.00
TOTAL					-1,475.00	1,475.00
Bill Pmt -Check	1715	04/03/2024	Treasure Coast Irri...	TRUIST		-70.00
Bill	March '24	04/03/2024		Landscape Mainten...	-70.00	70.00
TOTAL					-70.00	70.00

1:39 PM  
04/03/24

**Jupiter Inlet District**  
**Reconciliation Summary**  
TRUIST, Period Ending 03/31/2024

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	<u>Mar 31, 24</u>
<b>Beginning Balance</b>	2,694,357.80
<b>Cleared Transactions</b>	
Checks and Payments - 34 items	-95,987.83
Deposits and Credits - 3 items	40,840.84
<b>Total Cleared Transactions</b>	<u>-55,146.99</u>
<b>Cleared Balance</b>	<u>2,639,210.81</u>
<b>Uncleared Transactions</b>	
Checks and Payments - 3 items	-550.03
<b>Total Uncleared Transactions</b>	<u>-550.03</u>
<b>Register Balance as of 03/31/2024</b>	<u>2,638,660.78</u>
<b>New Transactions</b>	
Checks and Payments - 18 items	-11,625.28
<b>Total New Transactions</b>	<u>-11,625.28</u>
<b>Ending Balance</b>	<u>2,627,035.50</u>

**Jupiter Inlet District  
Reconciliation Detail  
TRUIST, Period Ending 03/31/2024**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,694,357.80
<b>Cleared Transactions</b>						
<b>Checks and Payments - 34 items</b>						
Bill Pmt -Check	02/08/2024	1674	Public Art Works Inc	X	-900.00	-900.00
Bill Pmt -Check	03/01/2024	BILLP...	Optum Bank	X	-600.00	-1,500.00
Bill Pmt -Check	03/01/2024	BILLP...	AT&T	X	-213.79	-1,713.79
Bill Pmt -Check	03/01/2024	BILLP...	Great America Fina...	X	-189.39	-1,903.18
Bill Pmt -Check	03/01/2024	BILLP...	Florida Power & Light	X	-128.39	-2,031.57
Bill Pmt -Check	03/01/2024	BILLP...	Comcast	X	-96.51	-2,128.08
Bill Pmt -Check	03/01/2024	BILLP...	AT&T Mobility	X	-60.69	-2,188.77
Bill Pmt -Check	03/07/2024	1690	Florida Municipal Ins...	X	-5,918.57	-8,107.34
Bill Pmt -Check	03/07/2024	1698	The Plumbing Comp...	X	-4,333.00	-12,440.34
Bill Pmt -Check	03/07/2024	1689	Dorothy Jacks, CFA,...	X	-3,816.75	-16,257.09
Bill Pmt -Check	03/07/2024	1693	KDT Solutions, Inc.	X	-2,714.66	-18,971.75
Bill Pmt -Check	03/07/2024	1696	Richard Pinsky- Ake...	X	-2,500.00	-21,471.75
Bill Pmt -Check	03/07/2024	1701	True Lines Inc.	X	-2,140.00	-23,611.75
Bill Pmt -Check	03/07/2024	1702	William R.H. Broome	X	-1,625.00	-25,236.75
Bill Pmt -Check	03/07/2024	1691	Florida Municipal Pe...	X	-1,332.00	-26,568.75
Bill Pmt -Check	03/07/2024	1694	Ken's Electric & Ligh...	X	-880.00	-27,448.75
Bill Pmt -Check	03/07/2024	1697	Scott Larson Services	X	-800.00	-28,248.75
Bill Pmt -Check	03/07/2024	1695	Orange Tree Landsc...	X	-300.00	-28,548.75
Check	03/07/2024	DRAFT	ADP	X	-162.06	-28,710.81
Bill Pmt -Check	03/07/2024	1700	Treasure Coast Irrig...	X	-140.00	-28,850.81
Bill Pmt -Check	03/07/2024	1688	DEX Imaging	X	-111.51	-28,962.32
Bill Pmt -Check	03/07/2024	1692	Joseph Chaison	X	-95.00	-29,057.32
Bill Pmt -Check	03/07/2024	1699	Town of Jupiter Wat...	X	-72.77	-29,130.09
Bill Pmt -Check	03/12/2024	1705	Taylor Engineering, I...	X	-38,169.35	-67,299.44
Bill Pmt -Check	03/12/2024	1703	American Underwat...	X	-7,705.00	-75,004.44
Bill Pmt -Check	04/01/2024	DIRE...	Joseph Chaison	X	-9,029.29	-84,033.73
Bill Pmt -Check	04/01/2024	DIRE...	Camille Cunningham	X	-4,484.68	-88,518.41
Check	04/01/2024	DRAFT	ADP-IRS	X	-4,056.67	-92,575.08
Bill Pmt -Check	04/01/2024	BILLP...	Truist	X	-1,104.00	-93,679.08
Bill Pmt -Check	04/01/2024	DIRE...	Thomas L. Howard	X	-461.75	-94,140.83
Bill Pmt -Check	04/01/2024	DIRE...	Michael A. Martinez	X	-461.75	-94,602.58
Bill Pmt -Check	04/01/2024	DIRE...	Gail P. Whipple	X	-461.75	-95,064.33
Bill Pmt -Check	04/01/2024	DIRE...	James Davis	X	-461.75	-95,526.08
Bill Pmt -Check	04/01/2024	DIRE...	George G. Gentile	X	-461.75	-95,987.83
<b>Total Checks and Payments</b>					<b>-95,987.83</b>	<b>-95,987.83</b>
<b>Deposits and Credits - 3 items</b>						
Deposit	03/07/2024			X	12.51	12.51
Deposit	03/13/2024			X	40,724.84	40,737.35
Deposit	03/20/2024			X	103.49	40,840.84
<b>Total Deposits and Credits</b>					<b>40,840.84</b>	<b>40,840.84</b>
<b>Total Cleared Transactions</b>					<b>-55,146.99</b>	<b>-55,146.99</b>
<b>Cleared Balance</b>					<b>-55,146.99</b>	<b>2,639,210.81</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	01/04/2024	1654	Leadership PB County		-250.00	-250.00
Bill Pmt -Check	03/01/2024	BILLP...	Truist		-0.03	-250.03
Bill Pmt -Check	03/12/2024	1704	Kay S. Anderson		-300.00	-550.03
<b>Total Checks and Payments</b>					<b>-550.03</b>	<b>-550.03</b>
<b>Total Uncleared Transactions</b>					<b>-550.03</b>	<b>-550.03</b>
<b>Register Balance as of 03/31/2024</b>					<b>-55,697.02</b>	<b>2,638,660.78</b>

1:39 PM

04/03/24

**Jupiter Inlet District  
Reconciliation Detail  
TRUIST, Period Ending 03/31/2024**

Type	Date	Num	Name	Cir	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 18 items</b>						
Bill Pmt -Check	04/01/2024	BILLP...	Florida Municipal Pe...		-1,332.00	-1,332.00
Bill Pmt -Check	04/01/2024	BILLP...	Optum Bank		-700.00	-2,032.00
Bill Pmt -Check	04/01/2024	BILLP...	AT&T		-216.79	-2,248.79
Bill Pmt -Check	04/01/2024	BILLP...	Great America Fina...		-189.39	-2,438.18
Bill Pmt -Check	04/01/2024	BILLP...	Florida Power & Light		-147.32	-2,585.50
Bill Pmt -Check	04/01/2024	BILLP...	ADT Security		-102.75	-2,688.25
Bill Pmt -Check	04/01/2024	BILLP...	Comcast		-96.51	-2,784.76
Bill Pmt -Check	04/01/2024	BILLP...	AT&T Mobility		-60.69	-2,845.45
Bill Pmt -Check	04/03/2024	1707	Florida Municipal Ins...		-5,918.57	-8,764.02
Bill Pmt -Check	04/03/2024	1714	William R.H. Broome		-1,475.00	-10,239.02
Bill Pmt -Check	04/03/2024	1713	The Plumbing Comp...		-535.30	-10,774.32
Bill Pmt -Check	04/03/2024	1711	Orange Tree Landsc...		-300.00	-11,074.32
Bill Pmt -Check	04/03/2024	1709	Judy McKee		-250.00	-11,324.32
Bill Pmt -Check	04/03/2024	1706	DEX Imaging		-112.21	-11,436.53
Bill Pmt -Check	04/03/2024	1715	Treasure Coast Irrig...		-70.00	-11,506.53
Bill Pmt -Check	04/03/2024	1710	KDT Solutions, Inc.		-56.71	-11,563.24
Bill Pmt -Check	04/03/2024	1712	Rudling's Pest Control		-36.00	-11,599.24
Bill Pmt -Check	04/03/2024	1708	Joseph Chaison		-26.04	-11,625.28
Total Checks and Payments					-11,625.28	-11,625.28
Total New Transactions					-11,625.28	-11,625.28
Ending Balance					-67,322.30	2,627,035.50

**TREASURER'S REPORT AS OF MARCH 31, 2024**

**Truist - Checking Account**

Bank balance forward from previous statement - February 29, 2024		\$ 2,694,357.80	
Plus Deposits:			
3/7/2024	Refund SUI	12.51	
3/13/2024	PBC Tax Collector-Share of Taxes	40,724.84	
3/20/2024	PBC Tax Collector-Share of Taxes	103.49	
Less Checks & Other Withdrawals Cleared:		<u>\$ (95,987.83)</u>	
<b>Bank balance at March 31, 2024</b>		<b>\$ 2,639,210.81</b>	<b>\$ 2,639,210.81</b>
Less Outstanding Checks		<u>(550.03)</u>	
<b>Register balance at March 31, 2024</b>	(see note)	<b><u><u>\$ 2,638,660.78</u></u></b>	

NOTE: Does not include checks dated in April 2024 of \$11,625.28 some of which are for March expenses, signed/approved in March or to be signed at the April 2024 meeting.

**State Board of Administration**

**FUND A**

Balance Forward from February 29, 2024		\$ 8,978,973.12	
Plus Deposits:			
Interest earned March 2024		42,109.64	
Total Deposits		<u>\$ 42,109.64</u>	
<b>Balance at March 31, 2024</b>		<b><u><u>\$ 9,021,082.76</u></u></b>	<b>\$ 9,021,082.76</b>
<b>TOTAL BALANCE</b>		<b><u><u>\$ 11,659,743.54</u></u></b>	<b><u><u>\$ 11,660,293.57</u></u></b>
		<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

# JUPITER INLET DISTRICT

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## EXECUTIVE DIRECTOR'S REPORT

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**FROM:** JOSEPH B. CHAISON, EXECUTIVE DIRECTOR   
**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT  
**DATE:** APRIL 10, 2024

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### **2024 Inlet Sand Trap Dredging:**

Active dredging started on April 1<sup>st</sup>. We hosted members of the local US Army Corps of Engineers (Corps) local regulatory branch for a site visit on April 1<sup>st</sup>. South Florida Water Management District is bringing staff to tour the project on April 23<sup>rd</sup>. We have continued close coordination with County Parks and Ocean Rescue.

### **Town of Jupiter – Sims Creek Preserve Improvements:**

The Town of Jupiter Passed Resolutions 43-24 and 44-24 at their April 2<sup>nd</sup> Council Meeting. Resolution 43-24 allows the Town to accept the agreed funding from JID for work completed at Sims Creek Preserve, and Resolution 44-24 allows the Town to enter into a grant agreement with the Florida Department of Environmental Protection (FDEP) for hydrologic and environmental restoration of Sims Creek Preserve.

### **Palm Beach County – North County Shoreline Protection Project:**

As an adjacent stakeholder, we received notice (included in packet) from the Corps relating to Palm Beach County (PBC) expanding the beach nourishment fill template of the North County Shoreline Protection Project. The project currently has three segments, with the middle segment being dune-restoration only. This will modify the middle segment (from R-19 (Carlin Park) south to R-26 (Ocean Park Preserve/Jupiter Beach)), to establish a full beach nourishment fill template. The new template holds approximately 1.4M cy which is proposed to be supplied from either upland mines or from a borrow area located two miles offshore.

### **Annual Financial Audit and Tax Reporting Processes:**

Staff have begun both the annual financial audit and electronic Truth in Millage (e-TRIM) reporting processes. Terry Morton, of Nowlen, Holt & Miner, P.A., will present to the Board at our May meeting.

### **2024 Jetties Concrete Repairs Project:**

Staff have coordinated with PBC Parks, Jupiter Inlet Colony, and the Jupiter Inlet Beach Club ahead of the start of the 2024 Jetties Concrete Repairs Project.

### **Special Districts Legislation (HB 7013 / SB 1058):**

With the passage of this legislation, the JID is required, by October 1, 2024, to establish goals and objectives as well as performance measures. By December 1<sup>st</sup> of each year, *"a report describing the goals and objectives achieved as well as the performance measures and standards used, and any goals or objectives the district failed to achieve, is to be posted."*



**Jupiter Inlet District  
Monthly Engineering Report  
April 2024**

**General Engineering**

*Jetty Observation*

Taylor Engineering staff (Ken Craig, PE) plan to perform the monthly jetty condition assessment on April 10. We will report on any significant changes from the prior assessment.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

The contractor (ATL) confirmed that no mangrove trimming will be required for them to use the proposed staging area. JD Park staff provided and Mr. Chaison signed off on the use agreement for the staging area. We anticipate activity to begin soon.

**Jupiter Inlet Jetties Restoration**

The JID board awarded the jetty restoration contract to Murray Logan (ML) at the March board meeting. We are working with ML to coordinate contracting and review of initial submittals.

**Jupiter Inlet Sediment Budget Update**

On March 27<sup>th</sup>, Taylor Engineering participated in the third Technical Advisory Committee meeting and a public workshop with the JID board. The TAC meeting included all previous committee members. Both meetings included introductory remarks from Mr. Chaison, an inlet management plan summary from the State's perspective by Mr. Guy Weeks (FDEP), a comprehensive review of our findings by Ashley Kauppila and Ken Craig, and a question and answer period.

**FDEP Local Government Funding Request**

Taylor Engineering continues to coordinate with FDEP on Grant Agreement #23PB6. The FDEP approved an additional \$1,151,624.70 of funding for work completed in the 2023/2024 fiscal year and amended the current grant agreement accordingly. Once finalized, the updated agreement will provide a new total of \$1,628,092.70 of funding to JID as reimbursement for previous inlet work completed. The FDEP reviewed the submitted SOWs for projects relevant to this grant agreement. The FDEP approved the scopes and provided Taylor Engineering with scope summary tables and scope acceptance letters. Taylor Engineering continues to work with JID's FDEP grant manager to move the grant reimbursement process forward.

**Jupiter Inlet Sand Trap Dredging – 2024**

We have held weekly progress meetings since on Tuesday mornings since March 5<sup>th</sup>. We conducted a site walk through with JID, Ahtna, Taylor, and Palm Beach County representatives (ERM, Parks, Lifeguards) on March 13<sup>th</sup> to ensure good communication throughout the project. Ahtna mobilized to the site and began pumping on Monday, April 1, 2024. To date, the project is progressing smoothly.



**Permit Expiration Dates (through 2030)**

<b>Exp Date</b>	<b>Project</b>	<b>Agency</b>	<b>Permit Number</b>	<b>Status</b>
9/4/2024	Alt A1A / FEC Bridge Nav Channel	USACE	SAJ-2018-03057 (LP-SLR)	Allow to expire, project complete
9/30/2024	Sims Creek	USACE	SAJ-1999-02118 (LP-CGK)	Allow to expire, Eligible for Nationwide
11/11/2024	Sims Creek	FDEP	50-0134395-011-EI	Allow to expire, Eligible for exemption
5/4/2025	Living Shoreline (Lighthouse)	FDEP	50-0374419-002-EI	Allow to expire, project complete
3/25/2026	Sand Trap	FDEP	0134395-001-JC	Starting renewal process
11/3/2026	Mile 6 Oxbow Restoration	SFWMD	43-105182-P	Under construction
12/11/2030	Sand Trap	USACE	SAJ-1989-00506 (SP-JKA) Mod2	Begin renewal ~Jan 2028

**DEPARTMENT OF THE ARMY NOTIFICATION OF PUBLICATION OF PUBLIC NOTICE**

Date: 26 March 2024

File Number: SAJ-2017-00019(MOD-LCK)

Dear Sir or Madam:

You are receiving this notification because your name was provided to the US Army Corps of Engineers as a property owner who might have interest in work being proposed on property adjoining yours. A Public Notice for the proposed work has been published on the internet at the following web address:

<http://www.saj.usace.army.mil/Missions/Regulatory/PublicNotices.aspx>

Please be aware this web address is case sensitive and should be entered as it appears above. The Public Notice was published on 26 February 2024. In order to view the notice, access the web page provided, left click on the following file number to open the Public Notice – SAJ-1989-90053(MOD-LCK).

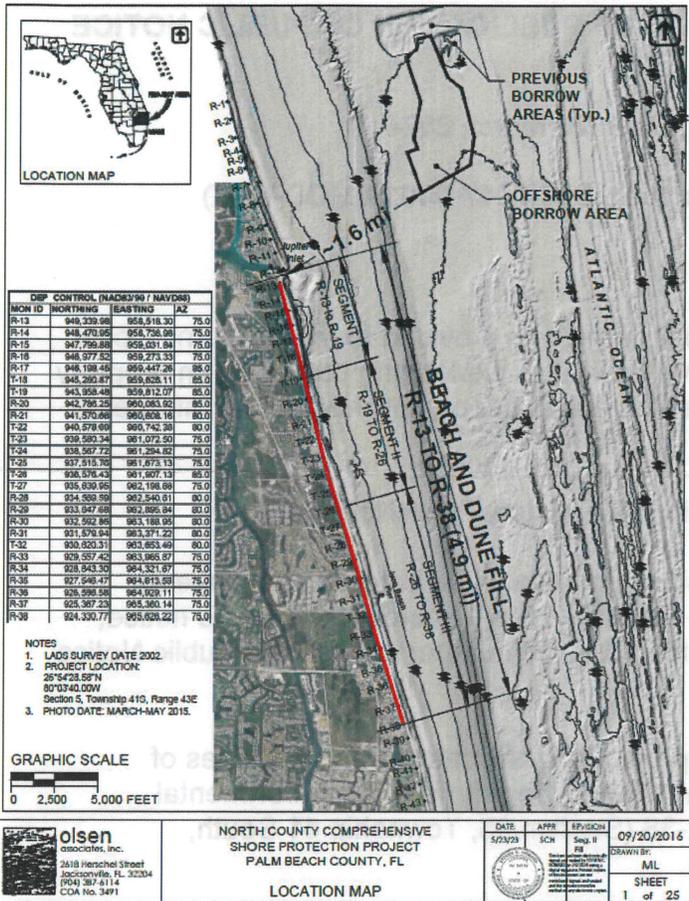
**WATERWAY AND LOCATION:** The proposed project site is located along 4.9 miles of shoreline adjacent to the Atlantic Ocean from the Florida Department of Environmental Protection (FDEP) range monuments R-13 to R-38 (Section 05, Township 41 South, Range 43 East), in Palm Beach County, Florida.

**PROPOSED WORK:** The applicant proposes to modify the existing authorization to expand the beach fill template for Segment II (R-19 to R-26) waterward of the mean high-water line (MHWL). Currently for Segment II only sand placement above the MHWL is authorized. The revised project description is as follows:

The project proposes the discharge of fill material (approximately 1,413,000 cy) along 4.9 miles of shoreline between R-13 to R-38 using a design template that includes a variable-width berm crest at an elevation of +8.0 feet NAVD. In Segments I through III the variable berm crest will be fronted by a 1V:50H turtle friendly berm. For Segments I and III the berm will extend to an elevation of +6.0 feet NAVD, for Segment II the berm will extend to an elevation of +7 feet NAVD. All berms will extend to the existing seabed at a slope of 1V:10H.

The project also proposes the reconstruction of the previously authorized dunes with variable-width crests and a maximum elevation of +12.5 feet NAVD and 1V:4H side slopes. The dunes will be vegetated with native salt-tolerate dune plants.

The project proposes sand from either two upland sand mines (the Steward and Ortona sand mines), or from an offshore 477 acre borrow area located two nautical miles offshore of Jupiter Inlet and immediately offshore of DEP monuments R-1 through R-12. Excavation of the borrow site would be completed by use of a hopper dredge and utilize floating pipelines for pump out to the shoreline.



If you would like to provide comments or if you have any questions regarding the proposed activity, please follow the directions included in the Public Notice. If you are unable to access the internet site provided, you may contact the assigned project manager, Linda C. Knoeck, by mailing address, Palm Beach Gardens Section, 4400 PGA Blvd. STE 500, Palm Beach Gardens, Florida 33410, email at [Linda.C.Knoeck@usace.army.mil](mailto:Linda.C.Knoeck@usace.army.mil), or by telephone at 561-472-3506 to have a copy of the Public Notice mailed to you. If you must leave a voice-mail message, please identify the project file number.

Sincerely,

*Linda C. Knoeck*

For  
 Shawn H. Zinszer  
 Chief, Regulatory Division