

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES**

**November 10, 2021**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Thomas Howard, Vice Chairman  
Gail Whipple, Secretary/Treasurer  
James Davis

**COMMISSIONERS ABSENT**

Michael Martinez

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William Broome, Attorney  
Kenneth Craig, PE, Taylor Engineering  
Sonja Kezber, Administrative Assistant

**MEMBERS OF THE PUBLIC**

Dr. Stefan Harzen of the Taras Oceanographic Foundation, MB Hague, Cheryl Schneider and Vivien McLean-Bunce of the Jupiter Inlet Foundation all present. Andre Rajoo via CMT.

**1. Call to Order**

Chair Gentile called the meeting to order at 7:00 PM.  
Pledge of Allegiance

**2. Comments from Public**

Dr. Harzen of the Taras Oceanographic Foundation thanked the Board for their annual support again this year. He noted that next year marks the 20<sup>th</sup> anniversary and a celebration will be held that he hoped the Board would be able to attend.

Chair Gentile asked if there was any objection to moving the buoy discussion under "New Business" to earlier in the meeting. There was no objection. MB Hague described the Seagrass Marker Buoys permitted by the Jupiter Inlet Foundation. Ms. Hague and her team gave a brief

description of the process the foundation had undertaken to have the buoys permitted and installed by the seagrass adjacent to the JID Mangrove Island Project. The permit has been approved and the markers have not been ordered. Ms. Hague noted that the buoys would be for informational purposes only. Ms. Hague stated they have also received a permit to install markers at Sawfish Bay. Chair Gentile stated that in the future, the Foundation should coordinate with the District prior to any work that might commence in the Districts' boundaries. Ms. Hague agreed.

### **3. Approval of Minutes**

- **October 13, 2021 - Regular Meeting**

Chair Gentile entertained a **MOTION to approve the Minutes of the Regular Meeting of October 13, 2021**. Commissioner Howard so **MOVED**. Commissioner Davis **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

### **4. Submission of Bills**

- **Submission of November Bills** - Chair Gentile called for a **MOTION to approve the Submission of Bills and the Additional Bills as presented**. Commissioner Whipple so **MOVED**; Commissioner Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.
- **Payroll, Utility Bills and Health Insurance Invoice for December** - Chair Gentile called for a **MOTION to approve the Payroll, Utility Bills and Health Insurance Invoice for December** - Commissioner Whipple so **MOVED**; Commissioner Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

### **5. Treasurer's Report**

#### **A. Approval of October 2021 Treasurer's Report**

Staff recommended approval. Chair Gentile entertained a **MOTION to approve the October 2021 Treasurer's Report**. Commissioner Whipple so **MOVED**; Commissioner Davis **SECONDED**. Chair Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

## 6. Executive Director's Report

### Sand Trap Dredging 2022:

Mr. Chaison reported that the Sand Trap was surveyed on October 24<sup>th</sup> and 33,150 cubic yards were measured. We plan to perform additional survey(s) to track any effects of Palm Beach County's nourishment project on the inlet. We will resume our typical survey, bid, award, and construction schedule for 2022. We have also reached out to FIND to offer them the opportunity to partner as we have in the past.

### Palm Beach County Beach Nourishment:

Mr. Chaison noted that Palm Beach County has contracted with Great Lakes Dredge and Dock to place 416,000 cubic yards between Jupiter Beach Park and Carlin Park. We attended their pre-construction meeting and encouraged them to ensure adherence to their fill template.

### JID Administrative Assistant:

Mr. Chaison stated that he would like the Board's approval to remedy an outstanding, unfulfilled pledge to our Administrative Assistant, Sonja Kezber. He stated that Ms. Kezber is very important to the Jupiter Inlet District and does a lot more than typical administrative duties. Mr. Chaison requested the Board's approval to bring Ms. Kezber's salary into line with her predecessors salary in 2018. Chair Gentile stated he did not have a problem with it as we have a good team in place and he would like to see it continue. Commissioner Howard stated he wasn't totally comfortable approving such a large increase. Commissioner Davis stated that Ms. Kezber does a lot more than a typical administrative assistant in his opinion such as the budget, payroll, etc. and does a good job. Commissioner Howard stated that he would vote for it because of the pledge made at her hiring.

Chair Gentile entertained a **MOTION to approve the salary adjustment as presented by Mr. Chaison.** Commissioner Whipple so **MOVED**; Commissioner Davis **SECONDED**. Chair Gentile called for discussion; there being none, the **MOTION CARRIED unanimously.**

### Jupiter Inlet District Website Re-Launch:

Mr. Chaison stated that the Bureau of Land Management Living Shoreline video has been posted on our website. We are also planning to create a page for the Enhanced Clearance Span. The website had 8,017 page views during the month of October. Chair Gentile noted that we should probably get permission before posting any Brightline information on our website, preferably in writing.



**Taylor Property:**

Mr. Chaison reported that JID staff and counsel have continued to coordinate the interlocal agreement language with the Town of Jupiter.

**Florida Department of Environmental Protection (FDEP) Permit Notification:**

Mr. Chaison stated that it had come to our attention that the FDEP had not been notifying us of permit applications as required. A meeting was held on November 5<sup>th</sup> to reinstate the legislatively required permit application notifications, and FDEP will resume the required notifications.

**Brightline Bridge Limited-Opening Period Coordination:**

Mr. Chaison reported that he had attended a meeting with Brightline and United States Coast Guard (USCG) to plan for the scheduled January limited-opening period. The bridge will have limited openings during a 45-day period. Mr. Chaison encouraged all parties to reach out to local marine enforcement entities. Commissioner Howard stated that Brightline had entered into an agreement with Miami and Ft. Lauderdale and he would be interested in finding out how it had worked out for them. Chair Gentile stated he could get the name of the contact person for Staff to contact.

**Loxahatchee River Preservation Initiative (LRPI) Request:**

Mr. Chaison reported that our funding request through the LRPI has been sponsored by Representative John Snyder. We have requested 50% (\$377,500 of \$755,000) cost sharing for the Mile 6 Gap Closure and Oxbow Restoration Maintenance Project. If LRPI gets their funding, we should be funded as well as we are currently listed as #3 on the list.

**Centennial Celebration:**

Mr. Chaison stated that the Centennial celebration was very well received by the attendees. Chair Gentile noted that our Living Shoreline Project has added a new site for the Lighthouse to use in the future.

**7. Engineer's Report**

**General Engineering**

*Jetty Observation*

Mr. Craig reported that he performed the monthly jetty condition assessment earlier in the day and found no significant changes from the prior assessment.

**Jupiter Inlet Sand Trap**

Mr. Craig reported that Taylor Engineering has submitted the permit modification request to establish the full Jupiter/Carlin beach fill template as the authorized disposal area and extend

the permit length from 5 years to 10 years. The United States Army Corps of Engineers (USACE) has assigned Jerilyn Ashworth as our permit processor. Notably, the pending Palm Beach County project will fill the full template after receiving USACE approval. We have also received the preconstruction survey from Terraquatic which indicates 33,150 cubic yards in the trap on October 24th. In conjunction with Mr. Chaison, we are developing a protocol for additional surveys over the next few months to help monitor any impacts from the County project on the sand trap.

Chair Gentile entertained a **MOTION to approve moving forward with the sand trap dredging project in 2022.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. Chair Gentile called for discussion; there being none, the **MOTION CARRIED unanimously.**

#### **Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

Mr. Craig stated that Taylor Engineering has submitted the state and federal environmental permit applications to the South Florida Water Management District (SFWMD) and U.S. Army Corps of Engineers (USACE). In recent correspondence with Taylor Engineering, SFWMD indicated that it will issue the permit prior to November 9, 2021. The federal application is still under review by the USACE. After receiving and reviewing the SFWMD permit, Taylor Engineering will provide the permit to the USACE to satisfy the water quality certification requirement.

#### **AAF In-Water Permitting**

Mr. Craig reported that Taylor Engineering is coordinating with Scott Bridge Company regarding the dredging under JID's state and federal permits for the bridge navigation channel. Scott Bridge commenced dredging on September 1, 2021 and completed the effort on October 1, 2021. Scott Bridge submitted turbidity monitoring reports to Taylor Engineering and Taylor Engineering provided those reports to FDEP compliance in accordance with the permit. Under contract to Scott Bridge, Taylor Engineering completed the pre-construction seagrass survey on August 18, 2021 and the post-construction survey on October 7, 2021. Scott Bridge has provided Taylor Engineering with a post-construction hydrographic survey of the dredge area. Taylor Engineering is reviewing the submittal and will provide the approved survey and as-built certification to the regulatory agencies.

#### **Living Shoreline Project**

Mr. Craig noted that the only remaining item is retainage held during the vegetation establishment period, which ends on February 2, 2022.

### **Main Channel Dredging**

Mr. Craig stated that we should have the permit shortly and Taylor Engineering will have a recommendation for the Board at the January meeting.

### **8. Legal Report**

Mr. Broome stated that he did not have a legal report for this month but wanted to state that in his opinion, Ms. Kezber provided the best Minutes on the meetings during his tenure with the District.

### **9. Unfinished Business**

None.

### **10. New Business**

- **Seagrass Marker Buoys – MB Hague**

See Notes Above.

### **11. Commissioner Reports/Remarks**

#### **Commissioner Davis**

None.

#### **Commissioner Whipple**

Commissioner Whipple requested that signs be used by the Jupiter Inlet District during dredging projects, similar to the ones used by Palm Beach County. The signs could be posted also at the walkovers. Chair Gentile requested that Staff obtain a proposal for a dozen signs.

#### **Commissioner Gentile**

None.

#### **Commissioner Howard**

None.

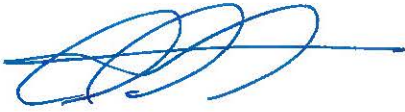
### **12. Next Meeting Date(s)**

Regular Meeting – December 8, 2021



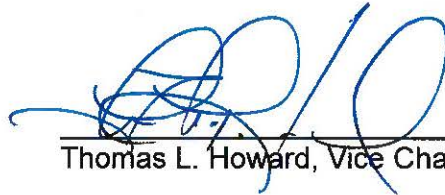
**13. Adjournment**

There being no further business before the Commission, Chair Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 8:11 PM.



---

George G. Gentile, Chairman



---

Thomas L. Howard, Vice Chairman