

GEORGE G. GENTILE – Chair

MICHAEL MARTINEZ – Vice Chair

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON
Executive Director
jchaison@jupiterinletdistrict.org

CAMILLE CUNNINGHAM
Assistant Director
ccunningham@jupiterinletdistrict.org

AGENDA

DATE: June 12th, 2024
TO: JID Commissioners and Staff
FROM: Joseph Chaison, Executive Director 
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, June 12th, 2024 at 7:00 P.M.**
at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - May 8th, 2024 Regular Meeting
4. Approval of Bills
 - Submission of May 2024 Bills
 - Submission of Payroll, Utility Bills and Health Insurance Invoice for June 2024
5. Treasurer's Report
 - Approval of May 2024 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
10. New Business
 - Audit review FY 22/23 - Terry Morton, Nowlen, Holt & Miner, P.A.
 - Jupiter Inlet Colony
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Meeting, July 10th, 2024
13. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
May 8th, 2024**

COMMISSIONERS PRESENT

Michael Martinez, Vice Chair
James H. Davis, Secretary/Treasurer (Arrived 7:22 PM)
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

George Gentile, Chair

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Cami Cunningham, Assistant Director

MEMBERS OF THE PUBLIC

Chris Ellis, Taylor Engineering
JB Brumfield, Taylor Engineering

1. Call to Order

Vice Chair Martinez called the meeting to order at 7:02 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

April 10th, 2024 Regular Board Meeting Minutes:

Vice Chair Martinez entertained a **MOTION to approve the April 10th, 2024 Regular Board Meeting Minutes as amended**; Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of April Bills:

Vice Chair Martinez entertained a **MOTION to approve the April Bills and the additional Bills as presented**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for May:

Vice Chair Martinez entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for May**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. Commissioner Howard inquired about two bills. There being no further discussion, the **MOTION CARRIED unanimously**.

5. Treasurer's Report

Approval of April 2024 Treasurer's Report:

Vice Chair Martinez entertained a **MOTION to approve the March 2024 Treasurer Report**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

2024 Inlet Sand Trap Dredging:

Mr. Chaison reported that the 2024 Inlet Sand Trap Dredging project excavation was completed on April 28th. Demobilization from the beach and beach tilling were completed on April 30th. The project remained in compliance for sea turtle monitoring, turbidity monitoring, and all other permit conditions throughout. The dredging volumes and pay application will be covered in the Engineer's Report. Commissioner Whipple inquired about the placement of sand within the template. A discussion followed.

JID Property Sims Creek Mangrove Trimming:

Mr. Chaison stated the mangrove trimming along the District's Sims Creek property border was completed by Sherlock Tree Co. A video of the work was supplied along with the final invoice.

Fast Water Shoal Marker Buoy Quote:

Following recommendations from the Coast Guard, Staff obtained a quote from our marine contracting firm, American Underwater, for the purchase of fast-water marker buoys. The total cost for four buoys, including shipping, would be \$9,159 with an approximate lead time of two months. This cost does not include installation and would be for the purpose of having the buoys available for faster deployment as needed.

A discussion followed regarding storage, cost, and installation. The Board instructed Staff to continue to investigate.

Annual Financial Audit and Tax Reporting Processes:

Staff are continuing both the annual financial audit and electronic Truth in Millage (e-TRIM) reporting processes. Terry Morton, of Nowlen, Holt & Miner, P.A., will present to the Board at our June meeting. This was originally scheduled to be presented at this meeting, however it will still allow the Board to review the audit for acceptance ahead of the June 30th submittal date to the Florida Auditor General.

District Relevant Permit Activity:

Mr. Chaison updated the Board on relevant Florida Department of Environmental Protection (FDEP) permit applications within the District's boundaries.

- Loxahatchee River Environmental Control District (LRECD) will be replacing a 24" ductile iron pipe with an 18" diameter HDPE force-main beneath the Loxahatchee River just west of the FEC Railroad bridge. This pipeline will be directionally bored and will generally be at elevation -65' NAVD.
- Jupiter Inlet Marina (U-Tiki) has applied to modify their dock configuration.
- Jupiter Wreck, Inc., which holds permits for salvage work in the vicinity of the Jupiter Inlet, has requested an expanded area.

Special Districts Legislation - HB 7013 Special Districts:

This bill was signed into law by the Governor on April 26th. Mr. Chaison state that he is working with other inlet districts to develop the required goals and objectives. These will be presented to the Board for discussion and revision well ahead of the October 1st date set for establishment.

Florida Inland Navigation District (FIND) Intracoastal Inspection Tour:

Mr. Chason joined day 3 of a multi-day tour of the Intracoastal Waterway conducted by FIND and the US Army Corps of Engineers on May 3rd. A graphic board was prepared and a presentation was given focusing on the history of successful partnerships between the JID and FIND.

Financial Disclosure- Form 1:

Mr. Chaison stated that he had successfully completed his required Form 1 Financial Disclosure online. He offered Staff assistance with the online interface. The deadline for completion is July 1st, 2024.

Jupiter Inlet Colony:

Mr. Chaison stated that the Jupiter Inlet Colony (JIC) has reached out for information and assistance in assessing how to manage their shoreline.

Mr. Chaison suggested inviting the JIC to a District Board meeting. The Board agreed.

7. Engineer's Report

General Engineering:

Jetty Observation

Mr. Brumfield reported that Matt Ryan performed the Jetty Observations on April 30th. He did not report any significant irregularities.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Brumfield reported that mobilization is anticipated to start in May.

Jupiter Inlet Jetties Restoration:

Mr. Brumfield stated Murray Logan (ML) is expected to begin mobilization in May.

Jupiter Inlet Sediment Budget Update:

Mr. Brumfield explained that the Sediment Budget Draft has been sent to Mr. Chaison for review. There was a discussion about the best way to provide feedback to Mr. Chaison regarding the Draft.

FDEP Local Government Funding Request:

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6.

Jupiter Inlet Sand Trap Dredging – 2024:

Mr. Brumfield stated that dredging was complete by the April 30th deadline. AHTNA's pay application was submitted with this month's bill.

Sand Trap FDEP Permitting Proposal:

Following a precious discussion about the timeline for permit renewal, Mr. Ellis presented to the Board a Proposal to begin the process of renewing the District's FDEP Permit for dredging the sand trap. The cost would not exceed \$23,000. There was a discussion about the permitting timeline, and it was decided to revisit the proposal at the June Board Meeting.

8. Legal Report

Mr. Broome had nothing further to report.

9. Unfinished Business

None.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

None.

Secretary/Treasurer Davis

None.

Vice-Chairman Martinez

None.

Chairman Gentile

Absent.

12. Next Meeting Date(s)

Regular Board Meeting, June 12th, 2024 - 7:00 PM

13. Adjournment

There being no further business before the Commission, Vice Chair Gentile for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**.

There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 8:30 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

2:41 PM
05/29/24

**Jupiter Inlet District
Check Detail
May 29 through June 1, 2024**

Total
23711.41
Res

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	BILLPAY	06/01/2024	AT&T	TRUIST		-212.65 ✓
Bill	May '24	06/01/2024		Telephone/Internet	-212.65	212.65
TOTAL					-212.65	212.65
Bill Pmt -Check	BILLPAY	06/01/2024	AT&T Mobility	TRUIST		-60.55 ✓
Bill	May '24	06/01/2024		Telephone/Internet	-60.55	60.55
TOTAL					-60.55	60.55
Bill Pmt -Check	BILLPAY	06/01/2024	Comcast	TRUIST		-96.51 ✓
Bill	May '24	06/01/2024		Public Information	-96.51	96.51
TOTAL					-96.51	96.51
Bill Pmt -Check	BILLPAY	06/01/2024	Florida Municipal ...	TRUIST		-1,332.00 ✓
Bill	June '24	06/01/2024		Retirement-Employer	-1,332.00	1,332.00
TOTAL					-1,332.00	1,332.00
Bill Pmt -Check	BILLPAY	06/01/2024	Florida Power & Li...	TRUIST		-170.99
Bill	May '24	06/01/2024		Utilities	-157.60	157.60
				Public Information	-13.39	13.39
TOTAL					-170.99	170.99
Bill Pmt -Check	BILLPAY	06/01/2024	Great America Fin...	TRUIST		-243.96
Bill	May '24	06/01/2024		Office Maintenance ...	-163.71	163.71
				Office Maintenance ...	-80.25	80.25
TOTAL					-243.96	243.96
Bill Pmt -Check	BILLPAY	06/01/2024	Optum Bank	TRUIST		-600.00 ✓
Bill	June '24	06/01/2024		Health Savings Acct...	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	BILLPAY	06/01/2024	Truist	TRUIST		-1,007.71
Bill	June 5415	06/01/2024		Protection Service	-107.00	107.00 ✓
Bill	June 3878	06/01/2024		Membership Dues &...	-20.40	20.40
				Computer Software/...	-46.00	46.00
				Site Improvements	-802.47	802.47
				Office Supplies	-31.84	31.84
TOTAL					-1,007.71	1,007.71
Bill Pmt -Check	DIRECT...	06/01/2024	Camille Cunningh...	TRUIST		-4,484.68 ✓
Bill	June '24	05/31/2024		Salaries	-4,484.68	5,708.34
TOTAL					-4,484.68	5,708.34

2:41 PM

05/29/24

Jupiter Inlet District Check Detail May 29 through June 1, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	DIRECT...	06/01/2024	Gail P. Whipple	TRUIST		-461.75 ✓
Bill	June '24	05/31/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	06/01/2024	George G. Gentile	TRUIST		-461.75 ✓
Bill	June '24	05/31/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	06/01/2024	James Davis	TRUIST		-461.75 ✓
Bill	June '24	05/31/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	06/01/2024	Joseph Chaison	TRUIST		-9,109.64 ✓
Bill	June '24	05/31/2024		Salaries	-9,109.64	10,958.34
TOTAL					-9,109.64	10,958.34
Bill Pmt -Check	DIRECT...	06/01/2024	Michael A. Martinez	TRUIST		-461.75 ✓
Bill	June '24	05/31/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	06/01/2024	Thomas L. Howard	TRUIST		-461.75 ✓
Bill	June '24	05/31/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Check	DRAFT	05/31/2024	ADP-IRS	TRUIST		-4,083.97 ✓
				Payroll Liabilities	-1,243.25	1,243.25
				Social Security	-2,302.28	2,302.28
				Medicare Taxes	-538.44	538.44
TOTAL					-4,083.97	4,083.97

10:13 AM

06/06/24

Jupiter Inlet District Check Detail June 6, 2024

Total
41,768.96
KSA

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1740	06/06/2024	DEX Imaging	TRUIST		-155.76 ✓
Bill	May '24	06/06/2024		Office Maintenance ...	-44.17	44.17 ✓
				Office Maintenance ...	-84.59	84.59 ✓
				Office Maintenance ...	-27.00	27.00 ✓
TOTAL					-155.76	155.76
Bill Pmt -Check	1741	06/06/2024	Dorothy Jacks, CF...	TRUIST		-3,816.75
Bill	FY 20...	06/06/2024		Property Appraiser	-3,816.75	3,816.75 ✓
TOTAL					-3,816.75	3,816.75
Bill Pmt -Check	1742	06/06/2024	Florida Department...	TRUIST		-131.59 ✓
Bill	1st Q ...	06/06/2024		Florida Re-employ...	-131.59	131.59
TOTAL					-131.59	131.59
Bill Pmt -Check	1743	06/06/2024	Florida Municipal I...	TRUIST		-5,918.57 ✓
Bill	June '24	06/06/2024		Insurance-Medical/D...	-5,918.57	5,918.57
TOTAL					-5,918.57	5,918.57
Bill Pmt -Check	1744	06/06/2024	KDT Solutions, Inc.	TRUIST		-247.69 ✓
Bill		06/06/2024		Computer Software/...	-247.69	247.69
TOTAL					-247.69	247.69
Bill Pmt -Check	1745	06/06/2024	Leadership PB Cou...	TRUIST		-250.00 ✓
Bill		01/04/2024		Outreach Program	-250.00	250.00
TOTAL					-250.00	250.00
Bill Pmt -Check	1746	06/06/2024	Orange Tree Lands...	TRUIST		-300.00 ✓
Bill	May '24	06/06/2024		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	1747	06/06/2024	Rudling's Pest Con...	TRUIST		-36.00
Bill	May '24	06/06/2024		Janitorial/Pest Control	-36.00	36.00
TOTAL					-36.00	36.00
Bill Pmt -Check	1748	06/06/2024	Taylor Engineering...	TRUIST		-28,931.16
Bill	April '24	06/06/2024		General Engineering	-11,961.50	11,961.50 ✓
				Inlet Management Pl...	-2,515.90	2,515.90 ✓
				Oxbow Restoration ...	-2,500.00	2,500.00 ✓
				Sand Trap Dredging	-8,677.50	8,677.50 ✓
				Jetty Maintenance	-2,500.00	2,500.00 ✓
				Local Gov' Funding ...	-776.26	776.26 ✓
TOTAL					-28,931.16	28,931.16

10:13 AM

06/06/24

Jupiter Inlet District

Check Detail

June 6, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1749	06/06/2024	Treasure Coast Irri...	TRUIST		-181.44
Bill	May '24	06/06/2024		Landscape Mainten...	-70.00	70.00
				Landscape Mainten...	-111.44	111.44
TOTAL					-181.44	181.44
Bill Pmt -Check	1750	06/06/2024	William R.H. Broome	TRUIST		-1,800.00
Bill	May '24	06/06/2024		Legal Fees	-1,800.00	1,800.00
TOTAL					-1,800.00	1,800.00

11:07 AM
06/06/24

Jupiter Inlet District
Reconciliation Summary
TRUIST, Period Ending 05/31/2024

	<u>May 31, 24</u>
Beginning Balance	2,686,121.22
Cleared Transactions	
Checks and Payments - 34 items	-2,007,892.31
Deposits and Credits - 3 items	42,499.99
Total Cleared Transactions	<u>-1,965,392.32</u>
Cleared Balance	<u><u>720,728.90</u></u>
Uncleared Transactions	
Checks and Payments - 1 item	<u>-0.03</u>
Total Uncleared Transactions	<u>-0.03</u>
Register Balance as of 05/31/2024	<u><u>720,728.87</u></u>
New Transactions	
Checks and Payments - 17 items	<u>-43,885.62</u>
Total New Transactions	<u>-43,885.62</u>
Ending Balance	<u><u>676,843.25</u></u>

Jupiter Inlet District Reconciliation Detail TRUIST, Period Ending 05/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,686,121.22
Cleared Transactions						
Checks and Payments - 34 Items						
Bill Pmt -Check	05/01/2024	BILLP...	Optum Bank	X	-700.00	-700.00
Bill Pmt -Check	05/01/2024	BILLP...	AT&T	X	-212.65	-912.65
Bill Pmt -Check	05/01/2024	BILLP...	Great America Fina...	X	-189.39	-1,102.04
Bill Pmt -Check	05/01/2024	BILLP...	Florida Power & Light	X	-141.09	-1,243.13
Bill Pmt -Check	05/01/2024	BILLP...	Comcast	X	-96.51	-1,339.64
Bill Pmt -Check	05/01/2024	BILLP...	AT&T Mobility	X	-60.55	-1,400.19
Bill Pmt -Check	05/02/2024	1731	Sherlock Tree	X	-53,937.00	-55,337.19
Bill Pmt -Check	05/02/2024	1724	Florida Municipal Ins...	X	-5,918.57	-61,255.76
Bill Pmt -Check	05/02/2024	1725	KDT Solutions, Inc.	X	-1,120.00	-62,375.76
Bill Pmt -Check	05/02/2024	1730	Scott Larson Services	X	-425.00	-62,800.76
Bill Pmt -Check	05/02/2024	1727	Orange Tree Landsc...	X	-300.00	-63,100.76
Bill Pmt -Check	05/02/2024	1728	Palm Beach County ...	X	-154.00	-63,254.76
Bill Pmt -Check	05/02/2024	1723	DEX Imaging	X	-111.45	-63,366.21
Bill Pmt -Check	05/02/2024	1732	Treasure Coast Irrig...	X	-107.92	-63,474.13
Bill Pmt -Check	05/02/2024	1726	Loxahatchee River ...	X	-80.06	-63,554.19
Bill Pmt -Check	05/02/2024	1729	Rudling's Pest Control	X	-36.00	-63,590.19
Bill Pmt -Check	05/08/2024	1733	AHTNA MARINE AN...	X	-1,920,324.40	-1,983,914.59
Bill Pmt -Check	05/08/2024	1739	William R.H. Broome	X	-1,150.00	-1,985,064.59
Bill Pmt -Check	05/08/2024	1735	Kay S. Anderson	X	-300.00	-1,985,364.59
Bill Pmt -Check	05/08/2024	1737	Scott Larson Services	X	-250.00	-1,985,614.59
Bill Pmt -Check	05/08/2024	1734	Judy McKee	X	-250.00	-1,985,864.59
Bill Pmt -Check	05/08/2024	1736	KDT Solutions, Inc.	X	-197.50	-1,986,062.09
Bill Pmt -Check	05/08/2024	1738	Town of Jupiter Wat...	X	-73.41	-1,986,135.50
Check	05/09/2024	DRAFT	ADP	X	-162.06	-1,986,297.56
Check	05/31/2024	DRAFT	ADP-IRS	X	-4,083.97	-1,990,381.53
Bill Pmt -Check	06/01/2024	DIRE...	Joseph Chaison	X	-9,109.64	-1,999,491.17
Bill Pmt -Check	06/01/2024	DIRE...	Camille Cunningham	X	-4,484.68	-2,003,975.85
Bill Pmt -Check	06/01/2024	BILLP...	Truist	X	-1,007.71	-2,004,983.56
Bill Pmt -Check	06/01/2024	BILLP...	Optum Bank	X	-600.00	-2,005,583.56
Bill Pmt -Check	06/01/2024	DIRE...	Michael A. Martinez	X	-461.75	-2,006,045.31
Bill Pmt -Check	06/01/2024	DIRE...	George G. Gentile	X	-461.75	-2,006,507.06
Bill Pmt -Check	06/01/2024	DIRE...	Thomas L. Howard	X	-461.75	-2,006,968.81
Bill Pmt -Check	06/01/2024	DIRE...	Gail P. Whipple	X	-461.75	-2,007,430.56
Bill Pmt -Check	06/01/2024	DIRE...	James Davis	X	-461.75	-2,007,892.31
Total Checks and Payments					-2,007,892.31	-2,007,892.31
Deposits and Credits - 3 items						
Bill Pmt -Check	01/04/2024	1654	Leadership PB County	X	0.00	0.00
Deposit	05/08/2024			X	42,498.99	42,498.99
Deposit	05/30/2024			X	1.00	42,499.99
Total Deposits and Credits					42,499.99	42,499.99
Total Cleared Transactions					-1,965,392.32	-1,965,392.32
Cleared Balance					-1,965,392.32	720,728.90
Uncleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	03/01/2024	BILLP...	Truist		-0.03	-0.03
Total Checks and Payments					-0.03	-0.03
Total Uncleared Transactions					-0.03	-0.03
Register Balance as of 05/31/2024					-1,965,392.35	720,728.87

11:07 AM

06/06/24

**Jupiter Inlet District
Reconciliation Detail
TRUIST, Period Ending 05/31/2024**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 17 items						
Bill Pmt -Check	06/01/2024	BILLP...	Florida Municipal Pe...		-1,332.00	-1,332.00
Bill Pmt -Check	06/01/2024	BILLP...	Great America Fina...		-243.96	-1,575.96
Bill Pmt -Check	06/01/2024	BILLP...	AT&T		-212.65	-1,788.61
Bill Pmt -Check	06/01/2024	BILLP...	Florida Power & Light		-170.99	-1,959.60
Bill Pmt -Check	06/01/2024	BILLP...	Comcast		-96.51	-2,056.11
Bill Pmt -Check	06/01/2024	BILLP...	AT&T Mobility		-60.55	-2,116.66
Bill Pmt -Check	06/06/2024	1748	Taylor Engineering, I...		-28,931.16	-31,047.82
Bill Pmt -Check	06/06/2024	1743	Florida Municipal Ins...		-5,918.57	-36,966.39
Bill Pmt -Check	06/06/2024	1741	Dorothy Jacks, CFA,...		-3,816.75	-40,783.14
Bill Pmt -Check	06/06/2024	1750	William R.H. Broome		-1,800.00	-42,583.14
Bill Pmt -Check	06/06/2024	1746	Orange Tree Landsc...		-300.00	-42,883.14
Bill Pmt -Check	06/06/2024	1745	Leadership PB County		-250.00	-43,133.14
Bill Pmt -Check	06/06/2024	1744	KDT Solutions, Inc.		-247.69	-43,380.83
Bill Pmt -Check	06/06/2024	1749	Treasure Coast Irrig...		-181.44	-43,562.27
Bill Pmt -Check	06/06/2024	1740	DEX Imaging		-155.76	-43,718.03
Bill Pmt -Check	06/06/2024	1742	Florida Department ...		-131.59	-43,849.62
Bill Pmt -Check	06/06/2024	1747	Rudling's Pest Control		-36.00	-43,885.62
Total Checks and Payments					-43,885.62	-43,885.62
Total New Transactions					-43,885.62	-43,885.62
Ending Balance					-2,009,277.97	676,843.25

TREASURER'S REPORT AS OF MAY 31, 2024

Truist - Checking Account

Bank balance forward from previous statement - April 30, 2024		\$ 2,686,121.22	
Plus Deposits:			
5/8/2024	PBC Tax Collector-Share of Taxes	42,498.99	
5/30/2024	Board of County Commissioners	1.00	
Less Checks & Other Withdrawals Cleared:		<u>\$ (2,007,892.31)</u>	
Bank balance at May 31, 2024		\$ 720,728.90	\$ 720,728.90
Less Outstanding Checks		(0.03)	
Register balance at May 31, 2024	(see note)	<u><u>\$ 720,728.87</u></u>	

NOTE: Does not include checks dated in June 2024 of \$43,885.62 some of which are for May expenses, signed/approved in May or to be signed at the June 2024 meeting.

State Board of Administration

FUNDA

Balance Forward from April 30, 2024		\$ 9,062,019.91	
Plus Deposits:			
Interest earned May 2024		42,196.88	
Total Deposits		<u>\$ 42,196.88</u>	
Balance at May 31, 2024		<u><u>\$ 9,104,216.79</u></u>	\$ 9,104,216.79
TOTAL BALANCE		<u><u>\$ 9,824,945.66</u></u>	<u><u>\$ 9,824,945.69</u></u>
		<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

FROM: JOSEPH B. CHAISON, EXECUTIVE DIRECTOR
SUBJECT: EXECUTIVE DIRECTOR'S REPORT
DATE: JUNE 12, 2024



2024 Hurricane Season Preparation:

Per the Jupiter Inlet District's Emergency Preparedness Plan, staff have reviewed our plan and '*initiate(d) preseason preparations.*'

Jupiter Inlet Lighthouse Shoreline Stabilization Project:

The Bureau of Land Management has solicited construction bids for their shoreline stabilization project. Bids are due on July 5th. This project will stabilize the entire shoreline of the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA) from west of the museum building, extending north of Cato's Bridge.

St. Lucie Inlet Channel Shoaling:

Martin County has issued a notice of shoaling within the St. Lucie Inlet. The shoaling is noted within the established channel, adjacent to their Impoundment Basin. They are reporting depths as shallow as -7 within the channel (Attachment A).

JID Webcam Equipment and Ocean Trail Condominium:

Ocean Trail Condominium Building 400 informed us that they will be starting a project involving their rooftop. Staff and our webcam vendor have agreed to meet with the condo and their contractor to coordinate access and ensure protection of the equipment.

Jupiter Island Beach (JIB) Club Seawall Replacement Project:

The Jupiter Island Beach (JIB) Club is in the process of designing a replacement seawall. This seawall is immediately west of our north jetty. Their proposed seawall replacement shows a corner of a set of stairs and seawall cap approximately +/-2 feet onto JID property (Attachment B). It is worth noting that the project will remove an existing stair which extend approximately 7 feet onto JID property. Staff has discussed this with our counsel and engineer and recommend allowing this, with an agreement that JIB Club would remove the incursions if requested by the District.

Special Districts Legislation - HB 7013 Special Districts:

Jupiter Inlet, Sebastian Inlet, and Hillsboro Inlet Districts met on June 5th to discuss our anticipated approach to Section 7 on HB 7013. I am glad to report that the three inlet districts have a similar understanding and approach for compliance with the new requirements.



**Jupiter Inlet District
Monthly Engineering Report
June 2024**

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig) plan to perform the monthly jetty condition assessment on June 12. We will report on any significant changes from the prior assessment.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

The contractor (ATL) has provided several submittals including a revised schedule that includes mobilization starting on June 12. We continue to evaluate their submittals when provided. We are coordinating a preconstruction meeting on site with SFWMD, JD Park, ATL, JID, and Taylor staff. Notably, Taylor staff relocated the small area of oysters that existed within the project footprint per the permit requirements.

Jupiter Inlet Jetties Restoration

Taylor Engineering continues to work with Murray Logan to coordinate submittal review. We have scheduled a preconstruction meeting at the JID office on June 12.

Jupiter Inlet Sediment Budget Update

The draft sediment budget report has been provided to Mr. Chaison. Submittal to FDEP will close out this task order.

FDEP Local Government Funding Request

Taylor Engineering continues to coordinate with FDEP on Grant Agreement #23PB6. The FDEP approved an additional \$1,151,624.70 of funding for work completed in the 2023/2024 fiscal year and amended the current grant agreement accordingly. Once finalized, the updated agreement will provide a new total of \$1,628,092.70 of funding to JID as reimbursement for previous inlet work completed. Taylor Engineering submitted engineer summary reports and task completion reports for the completed projects and is waiting on FDEP approval and next steps.

Jupiter Inlet Sand Trap Dredging – 2024

Taylor Engineering submitted the Notice of Completion and Final Engineering Report to FDEP as required by permit. Ahtna completed several small repairs to the staging area. All work has been completed.

Pending Proposals

- JID Sand Trap FDEP Permitting
- JID LGFR Assistance FY25/26



Permit Expiration Dates (through 2030)

Exp Date	Project	Agency	Permit Number	Status
9/4/2024	Alt A1A / FEC Bridge Nav Channel	USACE	SAJ-2018-03057 (LP-SLR)	Allow to expire, project complete
9/30/2024	Sims Creek	USACE	SAJ-1999-02118 (LP-CGK)	Allow to expire, Eligible for Nationwide
11/11/2024	Sims Creek	FDEP	50-0134395-011-EI	Allow to expire, Eligible for exemption
5/4/2025	Living Shoreline (Lighthouse)	FDEP	50-0374419-002-EI	Allow to expire, project complete
3/25/2026	Sand Trap	FDEP	0134395-001-JC	Starting renewal process
11/3/2026	Mile 6 Oxbow Restoration	SFWMD	43-105182-P	Under construction
12/11/2030	Sand Trap	USACE	SAJ-1989-00506 (SP-JKA) Mod2	Begin renewal ~Jan 2028

William R. H. Broome, P.A.

Attorney at Law
Suite 207
Airport Professional Centre
2465 Mercer Avenue
West Palm Beach, Florida 33401

William R. H. Broome
bill@williambroome.net

T elephone (561) 689-5011
F acsimile (561) 689-6820

TO: BOARD OF COMMISSIONERS, JUPITER INLET DISTRICT

FROM: WILLIAM R. H. BROOME

DATE: June 1, 2024

JUNE LEGAL REPORT

Kezber Credit Fraud Claim

Ms. Kezber emailed the commissioners about a possible use of her old JID email address in commission of a fraudulent purchase using her credit card. The purchase she claims was unauthorized is \$962.99 for purchase of a computer. KDT, the District's information technology consultant, was notified the same day to render the account so that no new emails could be received, but old emails would remain. (Retaining them is needed since they are public records.) As I understand KDT, the email account was already disabled so that it could not be used to sign in. Emails could be received but not sent. KDT also reported that JID's email had not been hacked.

I've reviewed the copies of material Ms. Kezber sent, but don't understand how her District email account could have been used to establish credit card use authorization. The seller, Target, does not indicate relying on an email address and claims to have received a valid security code.

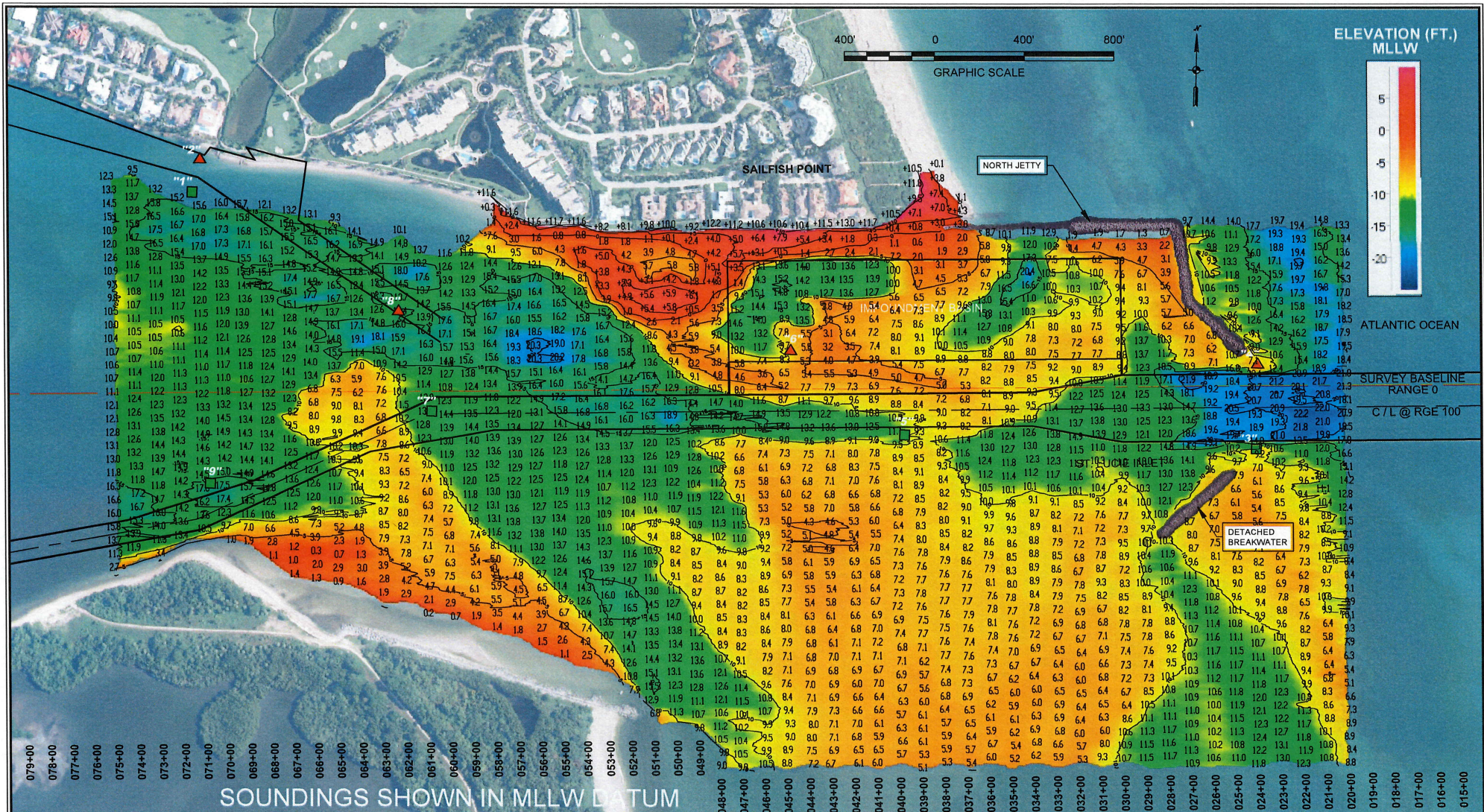
If Ms. Kezber actively asserts a claim against the District for reimbursement, I will advise reporting it to the District's insurance carrier.

Ethics and Email Use

You have already decided as a board that commissioners will now use only JID email addresses for any District email communication, but I will add this. There is no Florida public official ethics rule that prohibits use by an official of his or her private email address for public

business related communications. You can't be disciplined for it. But, as mentioned in the board's last meeting, it is not a good idea to use a private email address, even if only for a quick response to a constituent. Doing so means the communication becomes a regulated public record which must be retained and available to the public upon request. Finding and producing them from private email can be difficult and inconvenient. One can imagine numerous other potential difficulties.

Attachment A



REV	REVISIONS	DATE	APP

NOTES:

1. THE INFORMATION DEPICTED ON THIS MAP REPRESENTS THE RESULTS OF SURVEY PERFORMED FROM 10-17-2024 AND CAN ONLY BE CONSIDERED AS INDICATING THE GENERAL CONDITIONS EXISTING AT THAT TIME.
2. COORDINATE SYSTEM IS IN U.S. FEET AND IS REFERENCED TO U.S. STATE PLANE FLORIDA EAST (SPCS 801), NAD83.
3. HORIZONTAL POSITIONING HAS BEEN OBTAINED USING TRIMBLE SP5 481 REFERENCED TO "MLLW".
4. ALL ELEVATIONS ARE IN FEET AND ARE REFERENCED TO VERTICAL DATUM MLLW.
5. ALL ELEVATIONS ARE ROUNDED TO THE NEAREST TENTH AND ARE BELOW THE REFERENCE PLANE UNLESS PRECEDED BY A PLUS (+) SIGN.
6. ELEVATIONS SHOWN ARE THE RESULT OF A LARGER DATA SET WHICH HAS BEEN REDUCED TO THIS CHART.
7. ALL DATA WAS ACQUIRED USING AN ODOM ODOM ECHOSOUNDING.
8. ALL BATHYMETRY OBTAINED FROM MARTIN COUNTY DATED AUGUST 2023.
9. SEE TO WASHINGTON LOCATED DURING THE SURVEY.
10. SCALE IS 1" = 400' WHEN PLOTTED AS 17X11".

- ▲ - RED LATERAL NAVIGATION AID
- - GREEN LATERAL NAVIGATION AID
- — — CHANNEL TOES
- — — CHANNEL CENTER LINE
- — — SURVEY BASELINE

RELATIONSHIP BETWEEN MEAN HIGH WATER, MEAN LOW WATER, MEAN LOW WATER AT INLET ENTRANCE, NEAR IMPOUNDMENT BASIN:

MLW (+0.3' NAVD83)
0.0' NAVD 88
MLW (-2.5' NAVD83)
MLW (-2.6' NAVD83)

NOT TO SCALE

CONDITION SURVEY	
SURVEY DATE:	MAY 16-17, 2024
HORIZ. PROJECTION:	U.S. STATE PLANE, NAD 83
ZONE:	FLORIDA EAST (SPCS 901)
VERT. REFERENCE:	MLLW
SURVEY UNITS:	U.S. SURVEY FEET
VEHICLE:	WHAULER
SOUNDER:	ODOM CH100
SOUNDER FREQ.:	2000HZ
POSITIONING:	TRIMBLE SP5 481 RTK

DATE	TIME	DEPTH	TEMP	WIND	WAVE	SEA	SWELL	WIND DIR	WAVE DIR	SEA DIR	SWELL DIR
048+00	047+00	046+00	045+00	044+00	043+00	042+00	041+00	040+00	039+00	038+00	037+00

GBA
ENGINEERS * SURVEYORS

GABAGAN & BRYANT ASSOCIATES, INC.
3802 W. BAY TO BAY BLVD, STE B-22
TAMPA, FLORIDA 33629-3826
TEL: 813.831.4408
FAX: 813.831.4216
WWW.GBA-INC.COM

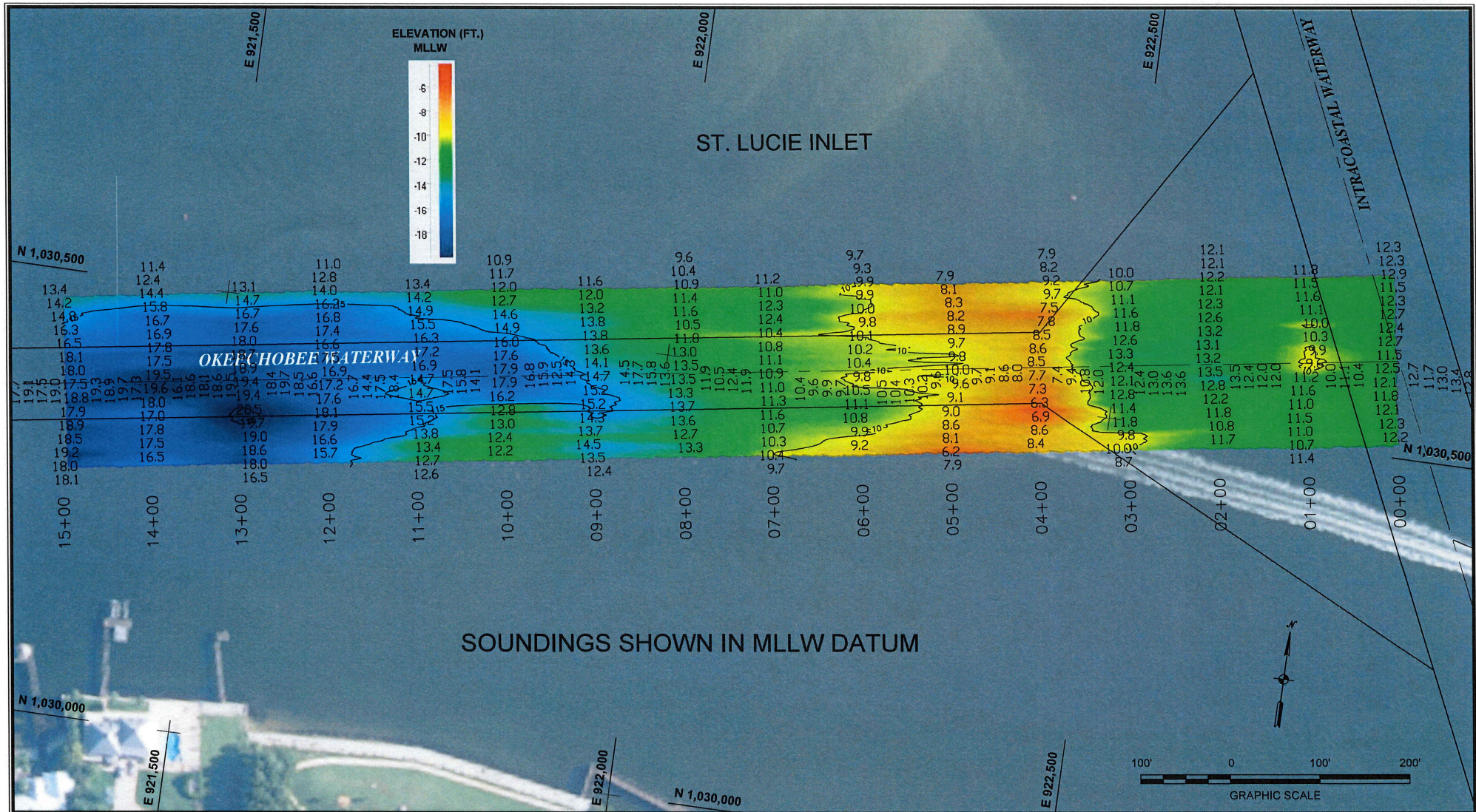
PROFESSIONAL SURVEYOR AND MAPPER
BUSINESS LICENSE NO. LB7859

MARTIN COUNTY **ST LUCIE INLET** FLORIDA

AD CONDITION SURVEY
MAY 2024

BATHYMETRY

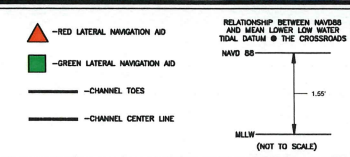
DWG DATE:	MAY 21, 2024	DWG NAME:	SLI_BATHYMETRY_SURVEY_2024.DWG
DRAWN:	MBF	CHECKED:	CMR
SCALE:	1"=400'	SHEET:	1 OF 1



SOUNDINGS SHOWN IN MLLW DATUM

REV	REVISIONS	DATE	APP

NOTES:
 1. THE INFORMATION DEPICTED ON THIS MAP REPRESENTS THE RESULTS OF SURVEYS PERFORMED MAY 23, 2024 AND CAN ONLY BE CONSIDERED AS INDICATING THE GENERAL CONDITION EXISTING AT THAT TIME.
 2. DIMENSIONS SHOWN ARE IN U.S. FEET AND ARE REFERENCED TO U.S. STATE PLANE FLORIDA EAST (SPCS 901), NAD83.
 3. INTERSECTION POSITIONING WAS OBTAINED USING TRIMBLE SPS 441 REFERENCED TO "2011-11".
 4. ALL ELEVATIONS ARE IN FEET AND ARE REFERENCED TO VERTICAL DATUM NAVD83.
 5. ALL ELEVATIONS ARE ROUNDED TO THE NEAREST TENTH AND ARE BELOW THE REFERENCE PLANE UNLESS PRECEDED BY A PLUS (+) SIGN.
 6. ELEVATIONS SHOWN ARE PART OF A LARGER DATA SET WHICH HAS BEEN REDUCED FOR CLARITY ON THIS MAP.
 7. HYDROGRAPHIC DATA WAS ACQUIRED USING AN ODOM OY100 ECHOSOUNDER, AND TOPOGRAPHIC DATA WAS ACQUIRED USING TRIMBLE REAL-TIME KINEMATIC (RTK) GPS.
 8. AERIAL IMAGERY OBTAINED FROM MARTIN COUNTY DATED AUGUST 2023.
 9. ASIS TO PROVISION LOCKED DURING THIS SURVEY.
 10. SCALE IS 1" = 100' WHEN PLOTTED AS 17"x11".

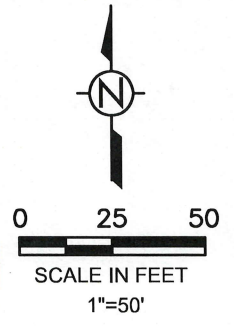
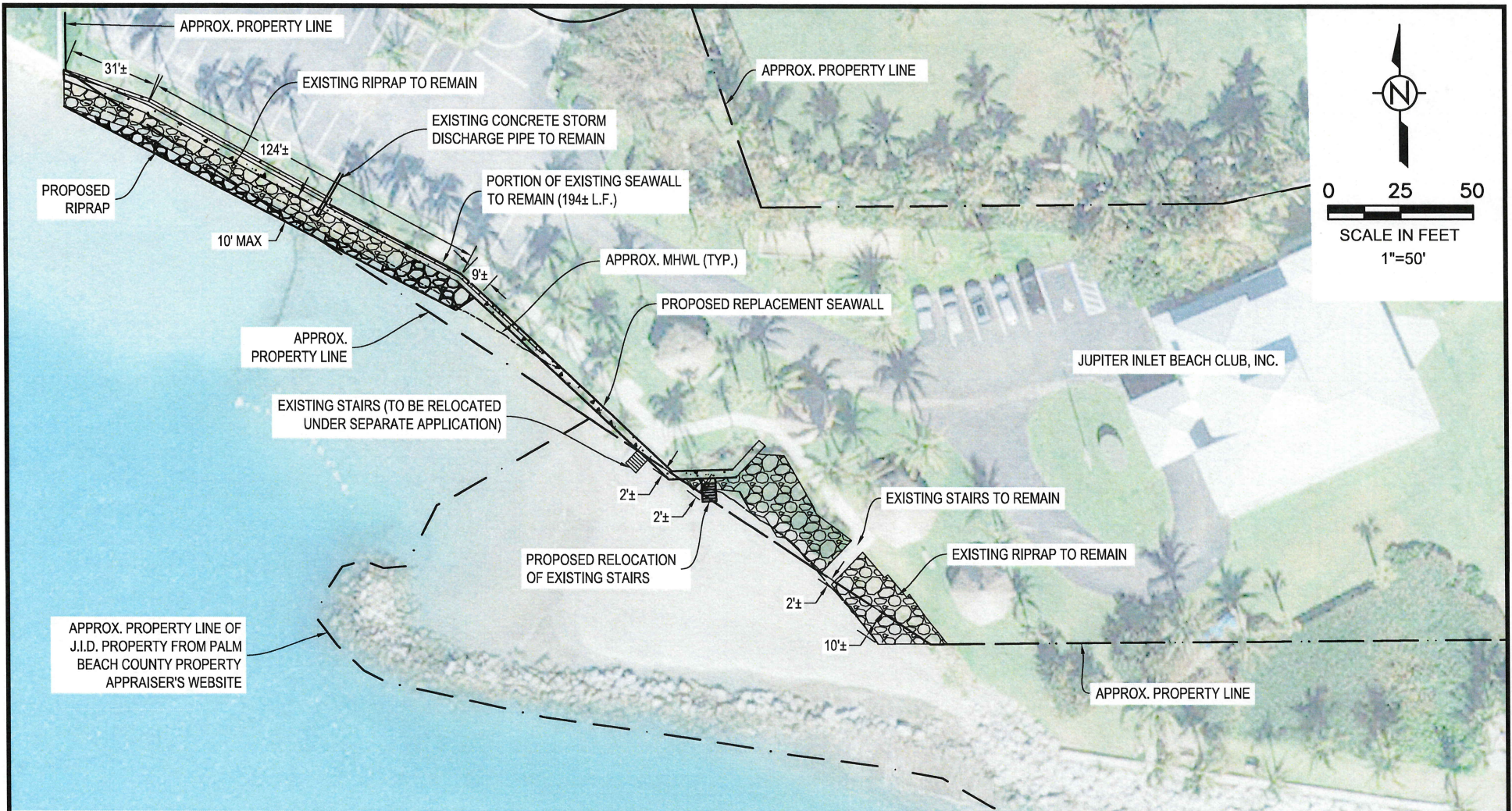


CONDITION SURVEY	
SURVEY DATE:	MAY 23, 2024
HORIZ. PROJECTION:	U.S. STATE PLANE, NAD 83
ZONE:	FLORIDA EAST (SPCS 901)
VERT. REFERENCE:	NAVD83
SURVEY UNITS:	U.S. SURVEY FEET
VESSEL:	WHALER
SOUNDER:	ODOM OY100
SOUNDER FREQ.:	2000KHZ
POSITIONING:	TRIMBLE SPS 441 RTK

GBA
 ENGINEERS SURVEYORS
 CAHAGAN & BRYANT ASSOCIATES, INC.
 3802 W. BAY TO BAY BLVD. STE. B-22
 TAMPA, FLORIDA 33629-8826
 TEL: 813.331.4498
 FAX: 813.331.4218
 WWW.GBA-INC.COM
 PROFESSIONAL SURVEYOR AND MAPPER
 BUSINESS LICENSE NO. LB7559

MARTIN COUNTY ST LUCIE INLET FLORIDA			
CROSS-ROADS CONDITION SURVEY			
MAY 2024			
BATHYMETRY			
DWG DATE:	MAY 30, 2024	DWG NAME:	BL-CROSS-ROADS_CONDITION_SURVEY_MAY-2024
DRAWN:	MBF	CHECKED:	CMB
SCALE:	1"=100'	SHEET:	1 OF 1
REV:		ENR:	CMB
		REV:	0

Attachment B



PRELIMINARY

PROPOSED PLAN VIEW


ISMINGER & STUBBS
ENGINEERING, INC.
 COASTAL • ENVIRONMENTAL • MARINE
REGISTRY NUMBER: 8114
 P.O. BOX 14702 - NORTH PALM BEACH, FL 33408 - 561-881-0003

PROPOSED RIPRAP AND SEAWALL REPLACEMENT
 JUPITER INLET
 244 OCEAN DRIVE
 TOWN OF JUPITER INLET COLONY, PALM BEACH COUNTY, FL
 APPLICANT: JUPITER INLET BEACH CLUB, INC.

DATE	5/24	DRAWN	ELF	CHKD		APPRVD	
DWG NO.	23032F1				SHEET		1
COMPUTER FILE NO.	23032F				OF 1		

NOTES:

- EXISTING LOCATIONS ARE APPROXIMATE BASED ON SURVEY BY MAGELLAN SURVEYING & MAPPING, INC. DATED 4/12/23, 2024 PALM BEACH COUNTY AERIAL, AND ON-SITE OBSERVATIONS.

**SKETCH SUBMITTED FOR ENVIRONMENTAL PERMIT REVIEW.
 NOT INTENDED FOR CONSTRUCTION OR BUILDING PERMIT REVIEW.**



0 0.01 0.01 0.03 Miles

Date: 5/30/2024
Time: 2:40 PM
Scale: 1:1,128





0 0.01 0.01 0.03 Miles

Date: 5/30/2024
Time: 2:39 PM
Scale: 1:1,128

