

JUPITER INLET DISTRICT



GEORGE G. GENTILE – Chair

MICHAEL MARTINEZ – Vice Chair

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON
Executive Director

jchaison@jupiterinletdistrict.org

CAMILLE CUNNINGHAM
Assistant Director

ccunningham@jupiterinletdistrict.org

AGENDA

DATE: September 11th, 2024
TO: JID Commissioners and Staff
FROM: Joseph Chaison, Executive Director 
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, September 11th, 2024 to commence immediately after the Tentative Budget Hearing, scheduled to begin at 7:00 P.M.**, at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - August 14th, 2024 Regular Meeting
 - August 28th, 2024 Workshop Meeting
4. Approval of Bills
 - Submission of August 2024 Bills
 - Submission of Payroll, Utility Bills and Health Insurance Invoice for September 2024
5. Treasurer's Report
 - Approval of August 2024 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
 - 2025 District Goals & Objectives (per F.S 189.0694)
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s) – Final Budget Hearing, September 25th, 2024 - 7:00 PM
Regular Board Meeting, October 9th, 2024 -7:00 PM
13. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
August 14th, 2024**

COMMISSIONERS PRESENT

George Gentile, Chair
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

Michael Martinez, Vice Chair

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, Taylor Engineering
Cami Cunningham, Assistant Director

MEMBERS OF THE PUBLIC

JB Brumfield, Taylor Engineering
Emilee Wissmach, Taylor Engineering
Peter Leo, Jupiter Wreck Inc
Scott Thompson, Jupiter Wreck Inc

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

July 10th, 2024 Regular Board Meeting Minutes:

Chair Gentile entertained a **MOTION to approve the July 10th, 2024 Regular Board Meeting Minutes as amended**; Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of July Bills:

Ms. Cunningham made noted of an error in the Bills presented. Check #1786 should be in the amount of \$1750, rather than \$2750. It had been corrected prior to the meeting and is now Check #1792.

Chair Gentile entertained a **MOTION to approve the July Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for August:

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for August**. Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**

5. Treasurer's Report

Approval of July 2024 Treasurer's Report:

Chair Gentile entertained a **MOTION to approve the July 2024 Treasurer's Report**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

7(a). Engineers Report (Partial) (Consent from Board to move up to item 6)

• **Jetty Concrete Restoration Project**

Mr. Brumfield gave the Board a presentation on the status of the Jetty Restoration project. Mr. Brumfield noted that concrete spall repairs are projected to exceed the contract line-item quantity. The District contract anticipates this and allows for negotiations of exceedances. Mr. Brumfield expects that quantity exceedance will generate a Change Order, and is working through this with the contractor, Murray Logan.

There was a discussion. The Board thanked Mr. Brumfield for his time.

6. Executive Director's Report

Jupiter Wreck, Inc. – Salvage Operations:

Jupiter Wreck, Inc. was issued a state permit allowing the “expansion of previously authorized treasure salvage operations ... in the proximity of historical shipwreck sites to recover artifacts from the seabed by using devices such as small dredges, propeller deflectors, blowers, and airlifts.” The permit further notes that work will be conducted in conformance with the “Agreement Regarding Research and Recovery of Archeological Material Between Florida Division of Historical Resources and Jupiter Wreck, Inc.” Mr. Leo and Mr. Thompson of Jupiter Wreck, Inc attended the meeting. They updated the Board on their operations.

Railroad Bridge Enhanced Clearance Span Elevation:

Mr. Chaison updated the Board regarding the recent confirmed bottom chord elevation of the enhanced clearance span. It was measured to be 8-feet, 2-inches above Mean High Water. This is 4-inches higher than the target elevation of 7-feet, 10-inches. As such, vessels have approximately 8 feet of clearance at an average high tide, and 10 feet of clearance at an average low tide.

Jupiter Inlet Colony Shoreline:

Following the July Board Meeting, Mr. Chaison forwarded the memorandum Jupiter Inlet Colony staff and council on July 11th.

South Florida Water Management District (SFWMD) Material Use:

Mr. Chaison reported that SFWMD has a need for clean fill. Staff have been coordinating testing and acceptance of the material presently within our Dredged Material Management Area (DMMA) for use by SFWMD.

Town of Jupiter Presentation:

Mr. Chaison delivered a presentation on August 8th to the Town of Jupiter Council describing the 2024 Inlet Sand Trap Dredging project. Commissioner Whipple also attended the meeting.

July 2024 Hydrographic Survey:

Mr. Chaison reported that the hydrographic survey of the inlet sand trap, ebb shoal, railroad enhanced clearance span area, and western main channel of the central embayment was performed in July. The survey has also been uploaded to the JID website. The District had the Surveyor calculate the current Sand Trap volume, which was 44,000 CY. Mr. Chaison and Mr. Craig reported that this is a high volume for this time of year, but not unheard of.

7(b). Engineer's Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on Augst 14th. He did not report any significant irregularities.

July 2024 Seagrass Survey:

The seagrass survey was completed in Mid-July. The data and results should be ready to view at the September Board Meeting.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that Arbor Tree & Land (ATL) has begun mobilization for the project. He also reported that a White Mangrove that was slightly damaged in the process; ATL has already stated they will restore it, and are coordinating with the Park Biologist.

FDEP Local Government Funding Request:

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6.

Jupiter Inlet Sand Trap FDEP Permitting:

Taylor Engineering has begun internal coordination and compiled and reviewed existing permitting documents in preparation for the FDEP permit renewal effort.

8. Legal Report

Mr. Broome had nothing further to add to his report.

9. New Business

- Resolution 24-01- Beach and Inlet Funding Support

Mr. Chaison presented Resolution 24-01 to the Board as required for the Beach and Inlet Funding Program Grant with the Florida Department of Environmental Protection (FDEP). This resolution affirms the District's ongoing efforts to support and fund the recommendations in the Inlet Management Plan. Chair Gentile entertained a **MOTION to approve the Resolution as presented**. Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

- Ocean Trail #400- Webcam Agreement

Following up from the previous meeting, Mr. Chaison reported that Ocean Trail Condomemium 400 has requested \$1500.00 for past electric usage of the Jupiter Inlet Webcam, and moving forward \$200.00/mo. There was a discussion among the Board. Mr. Boome also advised the JID make an addendum to the current agreement. Chair Gentile entertained a **MOTION** to execute an Addendum

to the existing Agreement with Ocean Trial Condo Building 400 to allow for the incorporation of a license fee of \$200.00 per month to be paid to OT #400 Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

10. Unfinished Business

None.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

Commissioner Howard read an article that the South Florida Water Management District approved the City of WPB's permit for use of the Flordan Aquifer. He remarked that this would be a positive for the Loxahatchee River Watershed.

Secretary/Treasurer Davis

Treasurer Davis thanked Mr. Chaison for attending the LRPI, as the JID alternate representative.

Vice-Chair Martinez

Absent.

Chair Gentile

None.

12. Next Meeting Date(s)

Workshop Meeting- August 28th, 2024

Tentative Budget Hearing followed by Reg Board Meeting- September 11th, 2024

13. Adjournment

There being no further business before the Commission, Vice Chair Martinez for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 8:52 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

**WORKSHOP BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
August 28th, 2024**

COMMISSIONERS PRESENT

George Gentile, Chair
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

Michael Martinez, Vice Chair

OTHERS PRESENT

Joseph B. Chaison, Executive Director
Cami Cunningham, Assistant Director
Ken Craig, Taylor Engineering (via CMT)
JB Brumfield, Taylor Engineering (via CMT)

MEMBERS OF THE PUBLIC

None.

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Jetty Concrete Repairs Project (Board Consent to move from Item 5 to Item 3)

Mr. Brumfield gave the Board an update about the Jetty Concrete Repairs Project. He stated that Murray Logan (ML) had proposed a Change Order in the amount of \$168,000. Taylor Engineering recommends approval of Change Order #1. Chair Gentile entertained a **MOTION to approve Murray Logan's Change Order #1 for the Jetty Concrete Repairs Project.** Commissioner

Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Fiscal Year 2024-2025 Draft Budget Review

Mr. Chaison gave an overview of the draft budget and stated that he had also met with Treasurer Davis to develop the budget. Chair Gentile opened the floor up to the Commissioners to ask about budget details.

There was a general discussion regarding budget line items. The Board recommended changes, and was, overall, satisfied with the proposed budget.

5. 2025 Goals and Objectives (per F.S 189.0694)

Mr. Chaison presented a draft of 2025 Goals and Objectives for the District (per the new guidance of F.S 189.0694). Chair Gentile opened the floor to the Commissioners for comment. Commissioner Howard stated that he felt they could contain additional detail. There was a discussion and it was decided Staff would expand the Goals and Objectives and resubmit for review.

6. Next Meeting Date(s)

- Tentative Budget Hearing followed by Reg Board Meeting- September 11th, 2024 - 7:00 PM
- Final Budget Hearing- September 25th, 2024 – 7:00 PM

7. Adjournment

There being no further business before the Commission, Chair Gentile for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 8:31 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

4:00 PM

08/27/24

Jupiter Inlet District Check Detail August 30 through September 1, 2024

8/28/24

JP AS

Total
2,3375.93
K

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	BILLPAY	09/01/2024	AT&T	TRUIST		-213.67 ✓
Bill	Aug '24	08/30/2024		Telephone/Internet	-213.67	213.67
TOTAL					-213.67	213.67
Bill Pmt -Check	BILLPAY	09/01/2024	AT&T Mobility	TRUIST		-60.66 ✓
Bill	Aug '24	08/30/2024		Telephone/Internet	-60.66	60.66
TOTAL					-60.66	60.66
Bill Pmt -Check	BILLPAY	09/01/2024	Comcast	TRUIST		-96.51 ✓
Bill	Aug '24	08/30/2024		Public Information	-96.51	96.51
TOTAL					-96.51	96.51
Bill Pmt -Check	BILLPAY	09/01/2024	Florida Municipal P...	TRUIST		-1,332.00 ✓
Bill	Sept '24	08/30/2024		Retirement-Employer	-1,332.00	1,332.00
TOTAL					-1,332.00	1,332.00
Bill Pmt -Check	BILLPAY	09/01/2024	Florida Power & Li...	TRUIST		-195.23 ✓
Bill	Aug '24	08/30/2024		Utilities	-182.26	182.26
				Utilities	-12.97	12.97
TOTAL					-195.23	195.23
Bill Pmt -Check	BILLPAY	09/01/2024	Great America Fina...	TRUIST		-153.00 ✓
Bill	Aug '24	08/30/2024		Office Maintenance ...	-153.00	153.00
TOTAL					-153.00	153.00
Bill Pmt -Check	BILLPAY	09/01/2024	Optum Bank	TRUIST		-300.00 ✓
Bill		08/30/2024		Health Savings Acct...	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	BILLPAY	09/01/2024	Truist	TRUIST		-714.87 ✓
Bill	Sept '24	08/30/2024		Uncategorized Expe...	-80.18	80.18
				Meetings & Seminars	-44.52	44.52
				Membership Dues &...	-20.40	20.40
				Public Information	-63.13	63.13
				Computer Software/...	-46.00	46.00
				Membership Dues &...	-179.00	179.00
				Membership Dues &...	-239.88	239.88
				Office Supplies	-41.76	41.76
TOTAL					-714.87	714.87
Bill Pmt -Check	DIRECT...	09/01/2024	Camille Cunningham	TRUIST		-4,695.73 ✓
Bill	Sept '24	09/01/2024		Salaries	-4,695.73	5,708.34
TOTAL					-4,695.73	5,708.34

4:00 PM
08/27/24

Jupiter Inlet District Check Detail August 30 through September 1, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	DIRECT...	09/01/2024	Gail P. Whipple	TRUIST		-461.75
Bill	Sept '24	09/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	09/01/2024	George G. Gentile	TRUIST		-461.75
Bill	Sept '24	09/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	09/01/2024	James Davis	TRUIST		-461.75
Bill	Sept '24	09/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	09/01/2024	Joseph Chaison	TRUIST		-9,109.64
Bill	Sept '24	09/01/2024		Salaries	-9,109.64	10,958.34
TOTAL					-9,109.64	10,958.34
Bill Pmt -Check	DIRECT...	09/01/2024	Michael A. Martinez	TRUIST		-461.75
Bill	Sept '24	09/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECT...	09/01/2024	Thomas L. Howard	TRUIST		-461.75
Bill	Sept '24	09/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Check	DRAFT	09/01/2024	ADP-IRS	TRUIST		-4,195.87
				Payroll Liabilities	-2,752.56	2,752.56
				Social Security	-1,169.74	1,169.74
				Medicare Taxes	-273.57	273.57
TOTAL					-4,195.87	4,195.87

11:59 AM
09/05/24

Jupiter Inlet District
Check Detail
September 5, 2024

*Total
Check 9/5/24
37495.92
KH*

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	DRAFT	09/05/2024	ADP	TRUIST		-170.18
				Payroll Expenses	-170.18	170.18
TOTAL					-170.18	170.18
Bill Pmt -Check	1795	09/05/2024	American Underwater...	TRUIST		-1,774.77
Bill		09/05/2024		Marker Maintenance	-1,774.77	1,774.77
TOTAL					-1,774.77	1,774.77
Bill Pmt -Check	1796	09/05/2024	DEX Imaging	TRUIST		-71.54
Bill	Aug '24	09/05/2024		Office Maintenance ...	-44.17	44.17
				Office Maintenance ...	-27.37	27.37
TOTAL					-71.54	71.54
Bill Pmt -Check	1797	09/05/2024	Dorothy Jacks, CFA, ...	TRUIST		-3,636.50
Bill	FY 25 ...	09/05/2024		Property Appraiser	-3,636.50	3,636.50
TOTAL					-3,636.50	3,636.50
Bill Pmt -Check	1798	09/05/2024	Eurofins Environmen...	TRUIST		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	1799	09/05/2024	Florida Department o...	TRUIST		-342.36
Bill	2nd Q ...	09/05/2024		Florida Re-employ...	-342.36	342.36
TOTAL					-342.36	342.36
Bill Pmt -Check	1800	09/05/2024	Florida Municipal Ins...	TRUIST		-25,516.57
Bill	Sept '24	09/05/2024		Insurance-Medical/D...	-5,918.57	5,918.57
Bill	FY 24/...	09/05/2024		Insurance-Liability	-10,160.00	10,160.00
				Insurance-Liability	-1,103.00	1,103.00
				Insurance-Property	-7,153.00	7,153.00
				Insurance-Worker's ...	-1,182.00	1,182.00
TOTAL					-25,516.57	25,516.57
Bill Pmt -Check	1801	09/05/2024	Orange Tree Landsca...	TRUIST		-300.00
Bill	Aug '24	09/05/2024		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	1802	09/05/2024	Palm Beach County L...	TRUIST		-690.00
Bill	FY 24/...	09/05/2024		Membership Dues &...	-690.00	690.00
TOTAL					-690.00	690.00

11:59 AM

09/05/24

Jupiter Inlet District
Check Detail
September 5, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1803	09/05/2024	Treasure Coast Irrigat...	TRUIST		-70.00
Bill	Aug '24	09/05/2024		Landscape Mainten...	-70.00	70.00
TOTAL					-70.00	70.00
Bill Pmt -Check	1804	09/05/2024	William R.H. Broome	TRUIST		-3,200.00
Bill	Aug '24	09/05/2024		Legal Fees	-3,200.00	3,200.00
TOTAL					-3,200.00	3,200.00
Bill Pmt -Check	1805	09/05/2024	Eurofins Environmen...	TRUIST		-1,724.00
Bill		09/05/2024		DMMA	-1,724.00	1,724.00
TOTAL					-1,724.00	1,724.00

2:21 PM

09/05/24

Jupiter Inlet District
Reconciliation Summary
TRUIST, Period Ending 08/31/2024

	<u>Aug 31, 24</u>
Beginning Balance	560,623.67
Cleared Transactions	
Checks and Payments - 36 items	-303,773.58
Deposits and Credits - 5 items	<u>2,502,870.07</u>
Total Cleared Transactions	<u>2,199,096.49</u>
Cleared Balance	<u><u>2,759,720.16</u></u>
Uncleared Transactions	
Checks and Payments - 4 items	<u>-148,578.09</u>
Total Uncleared Transactions	<u>-148,578.09</u>
Register Balance as of 08/31/2024	<u><u>2,611,142.07</u></u>
New Transactions	
Checks and Payments - 17 items	<u>-39,546.99</u>
Total New Transactions	<u>-39,546.99</u>
Ending Balance	<u><u>2,571,595.08</u></u>

Jupiter Inlet District Reconciliation Detail TRUIST, Period Ending 08/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						560,623.67
Cleared Transactions						
Checks and Payments - 36 items						
Bill Pmt -Check	08/01/2024	BILLP...	Florida Municipal Pe...	X	-1,332.00	-1,332.00
Bill Pmt -Check	08/01/2024	BILLP...	AT&T	X	-213.67	-1,545.67
Bill Pmt -Check	08/01/2024	BILLP...	Florida Power & Light	X	-203.97	-1,749.64
Bill Pmt -Check	08/01/2024	BILLP...	Great America Fina...	X	-153.00	-1,902.64
Bill Pmt -Check	08/01/2024	BILLP...	Comcast	X	-96.51	-1,999.15
Bill Pmt -Check	08/01/2024	BILLP...	AT&T Mobility	X	-60.66	-2,059.81
Bill Pmt -Check	08/08/2024	1784	Town of Jupiter	X	-132,918.60	-134,978.41
Bill Pmt -Check	08/08/2024	1783	Terraquatic, Inc.	X	-18,200.00	-153,178.41
Bill Pmt -Check	08/08/2024	1780	Nowlen, Holt & Mine...	X	-12,750.00	-165,928.41
Bill Pmt -Check	08/08/2024	1776	Florida Municipal Ins...	X	-5,918.57	-171,846.98
Bill Pmt -Check	08/08/2024	1774	American Underwat...	X	-2,095.00	-173,941.98
Bill Pmt -Check	08/08/2024	1778	Longleaf Design	X	-975.00	-174,916.98
Bill Pmt -Check	08/08/2024	1777	Judy McKee	X	-350.00	-175,266.98
Check	08/08/2024	DRAFT	ADP	X	-170.18	-175,437.16
Bill Pmt -Check	08/08/2024	1779	Loxahatchee River ...	X	-80.06	-175,517.22
Bill Pmt -Check	08/08/2024	1785	Town of Jupiter Wat...	X	-72.77	-175,589.99
Bill Pmt -Check	08/08/2024	1782	Rudling's Pest Control	X	-72.00	-175,661.99
Bill Pmt -Check	08/08/2024	1775	DEX Imaging	X	-71.88	-175,733.87
Bill Pmt -Check	08/12/2024	BILLP...	Optum Bank	X	-600.00	-176,333.87
Bill Pmt -Check	08/14/2024	1790	Murray Logan Const...	X	-62,743.70	-239,077.57
Bill Pmt -Check	08/14/2024	1791	Taylor Engineering, I...	X	-38,557.17	-277,634.74
Bill Pmt -Check	08/14/2024	1792	William R.H. Broome	X	-1,750.00	-279,384.74
Bill Pmt -Check	08/14/2024	1789	KDT Solutions, Inc.	X	-813.98	-280,198.72
Bill Pmt -Check	08/14/2024	1788	Kay S. Anderson	X	-300.00	-280,498.72
Bill Pmt -Check	08/14/2024	1787	Judy McKee	X	-250.00	-280,748.72
Bill Pmt -Check	08/19/2024	1793	OCEAN TRAIL CON...	X	-1,700.00	-282,448.72
Bill Pmt -Check	09/01/2024	DIRE...	Joseph Chaison	X	-9,109.64	-291,558.36
Bill Pmt -Check	09/01/2024	DIRE...	Camille Cunningham	X	-4,695.73	-296,254.09
Check	09/01/2024	DRAFT	ADP-IRS	X	-4,195.87	-300,449.96
Bill Pmt -Check	09/01/2024	BILLP...	Truist	X	-714.87	-301,164.83
Bill Pmt -Check	09/01/2024	DIRE...	Gail P. Whipple	X	-461.75	-301,626.58
Bill Pmt -Check	09/01/2024	DIRE...	Thomas L. Howard	X	-461.75	-302,088.33
Bill Pmt -Check	09/01/2024	DIRE...	George G. Gentile	X	-461.75	-302,550.08
Bill Pmt -Check	09/01/2024	DIRE...	James Davis	X	-461.75	-303,011.83
Bill Pmt -Check	09/01/2024	DIRE...	Michael A. Martinez	X	-461.75	-303,473.58
Bill Pmt -Check	09/01/2024	BILLP...	Optum Bank	X	-300.00	-303,773.58
Total Checks and Payments					-303,773.58	-303,773.58
Deposits and Credits - 5 items						
Bill Pmt -Check	08/08/2024	1786	William R.H. Broome	X	0.00	0.00
Deposit	08/14/2024			X	330.82	330.82
Deposit	08/21/2024			X	2,539.25	2,870.07
Transfer	08/28/2024			X	2,500,000.00	2,502,870.07
Bill Pmt -Check	09/05/2024	1798	Eurofins Environme...	X	0.00	2,502,870.07
Total Deposits and Credits					2,502,870.07	2,502,870.07
Total Cleared Transactions					2,199,096.49	2,199,096.49
Cleared Balance					2,199,096.49	2,759,720.16
Uncleared Transactions						
Checks and Payments - 4 items						
Bill Pmt -Check	03/01/2024	BILLP...	Truist		-0.03	-0.03
Bill Pmt -Check	07/10/2024	1768	Erdman Video Syste...		-2,550.00	-2,550.03
Bill Pmt -Check	08/08/2024	1781	Orange Tree Landsc...		-300.00	-2,850.03
Bill Pmt -Check	08/28/2024	1794	Murray Logan Const...		-145,728.06	-148,578.09
Total Checks and Payments					-148,578.09	-148,578.09
Total Uncleared Transactions					-148,578.09	-148,578.09
Register Balance as of 08/31/2024					2,050,518.40	2,611,142.07

**Jupiter Inlet District
Reconciliation Detail
TRUIST, Period Ending 08/31/2024**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 17 items						
Bill Pmt -Check	09/01/2024	BILLP...	Florida Municipal Pe...		-1,332.00	-1,332.00
Bill Pmt -Check	09/01/2024	BILLP...	AT&T		-213.67	-1,545.67
Bill Pmt -Check	09/01/2024	BILLP...	Florida Power & Light		-195.23	-1,740.90
Bill Pmt -Check	09/01/2024	BILLP...	Great America Fina...		-153.00	-1,893.90
Bill Pmt -Check	09/01/2024	BILLP...	Comcast		-96.51	-1,990.41
Bill Pmt -Check	09/01/2024	BILLP...	AT&T Mobility		-60.66	-2,051.07
Bill Pmt -Check	09/05/2024	1800	Florida Municipal Ins...		-25,516.57	-27,567.64
Bill Pmt -Check	09/05/2024	1797	Dorothy Jacks, CFA,...		-3,636.50	-31,204.14
Bill Pmt -Check	09/05/2024	1804	William R.H. Broome		-3,200.00	-34,404.14
Bill Pmt -Check	09/05/2024	1795	American Underwat...		-1,774.77	-36,178.91
Bill Pmt -Check	09/05/2024	1805	Eurofins Environme...		-1,724.00	-37,902.91
Bill Pmt -Check	09/05/2024	1802	Palm Beach County ...		-690.00	-38,592.91
Bill Pmt -Check	09/05/2024	1799	Florida Department ...		-342.36	-38,935.27
Bill Pmt -Check	09/05/2024	1801	Orange Tree Landsc...		-300.00	-39,235.27
Check	09/05/2024	DRAFT	ADP		-170.18	-39,405.45
Bill Pmt -Check	09/05/2024	1796	DEX Imaging		-71.54	-39,476.99
Bill Pmt -Check	09/05/2024	1803	Treasure Coast Irrig...		-70.00	-39,546.99
Total Checks and Payments					-39,546.99	-39,546.99
Total New Transactions					-39,546.99	-39,546.99
Ending Balance					2,010,971.41	2,571,595.08

TREASURER'S REPORT AS OF AUGUST 31, 2024

Truist - Checking Account

Bank balance forward from previous statement - July 31, 2024		\$	560,623.67	
Plus Deposits:				
8/14/2024	PBC Tax Collector-Share of Taxes		330.82	
8/21/2024	PBC Tax Collector-Share of Taxes		2,539.25	
8/28/2024	Transfer from Fund A		2,500,000.00	
Less Checks & Other Withdrawals Cleared:		\$	<u>(303,773.58)</u>	
Bank balance at August 31, 2024		\$	2,759,720.16	\$ 2,759,720.16
Less Outstanding Checks			<u>(148,578.09)</u>	
Register balance at August 31, 2024	(see note)	\$	<u><u>2,611,142.07</u></u>	

NOTE: Does not include checks dated in September 2024 of \$39,546.99 some of which are for August expenses, signed/approved in August or to be signed at the September 2024 meeting.


State Board of Administration

FUNDA

Balance Forward from July 31, 2024		\$	9,187,986.45	
Plus Deposits:				
Interest earned August 2024			41,277.24	
Transfer to Truist checking			<u>(2,500,000.00)</u>	
Total Deposits		\$	<u>(2,458,722.76)</u>	
Balance at August 31, 2024		\$	<u><u>6,729,263.69</u></u>	\$ 6,729,263.69
TOTAL BALANCE		\$	<u><u>9,340,405.76</u></u>	\$ <u><u>9,488,983.85</u></u>
			<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

FROM: JOSEPH B. CHAISON, EXECUTIVE DIRECTOR
SUBJECT: EXECUTIVE DIRECTOR'S REPORT 
DATE: SEPTEMBER 11, 2024

Jupiter Inlet Beach Club – Encroachment License Agreement:

The 'Continuing License Agreement Regarding Boundary Line Encroachment' with the Jupiter Inlet Beach Club (JIB Club) was completed and forwarded to the JIB Club on August 21. This agreement allows JIB Club to replace their seawall and stairs with a minimal encroachment (+/- 2') onto JID property and "reserves the right to terminate this license and require removal of any encroachment at Club's expense, with not less than 4 months written notice to Club."

Dredged Material Management Area (DMMA) Material Testing:

The material testing of our DMMA sand has been completed and the material is free of contaminants. We are working with both South Florida Water Management District (SFWMD) and Florida Fish and Wildlife Conservation Commission (FWC) to use the material.

State Beaches and Inlets Funding Program:

The Florida Department of Environmental Protection (FDEP) released its DRAFT assessments for the FY 25/26 Local Government Funding Requests (LGFR). Some LGFRs were not assessed, and these scores are subject to revision. Our scoring has continued to improve year over year since our initial LGFR in 2020. We are well positioned to receive funding for this request. However, the finalized scoring as well as the program funding level in the State budget will determine if our request receives funding. My unofficial tabulation of the LGFRs is below.

2025-26 FDEP LGFR DRAFT Assessment		
Inlet / Pass	Score	Requested Amount
St. Lucie Inlet	-	\$ 6,700,000.00
Jupiter Inlet	48.3	\$ 1,999,043.00
Sebastian Inlet	41.1	\$ 4,767,000.00
Hillsboro Inlet	39.1	\$ 1,355,000.00
Boca Inlet	37.8	\$ 78,300.00
New Pass/Big Sarasota	13.8/36.7	\$ 175,000.00
East Pass	33.7	\$ 320,000.00
Wiggins Pass	25	\$ 910,000.00
Port Everglades	19.2	\$ 41,886,500.00
Bakers Haulover	-	\$ 61,048.00



**Jupiter Inlet District
Monthly Engineering Report
September 2024**

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig) plan to perform the monthly jetty condition assessment on September 11. We will report on any significant changes from the prior assessment. We will also present the results of our recent seagrass survey in the Loxahatchee River.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

The contractor (ATL) mobilized and began work this month. While clearing the staging area, ATL damaged several mangroves along the shoreline. JD Park staff are aware. ATL acknowledged the damage and agreed to address repairs through replanting at the end of the project. Construction has progressed well to date. Work has focused on rock placement at the main breach area. Taylor staff have conducted bi-weekly progress update meetings.

Jupiter Inlet Jetties Restoration

Murray Logan (ML) continues to make good progress. They have most of the north jetty repairs – quality testing remains following the initial curing period. ML continues to work on the south jetty. Bi-weekly project update meetings have been held every other Wednesday at 2PM. Based on the need to address additional concrete damage uncovered during the repair process, Taylor Engineering helped coordinate Change Order #1. The board approved CO#1 at their Workshop meeting on August 28.

FDEP Local Government Funding Request

Taylor Engineering continues to coordinate with FDEP on Grant Agreement #23PB6. Taylor Engineering confirmed with FDEP that 23PB6 will be a final billing and is awaiting final review by FDEP to move forward with processing the reimbursement. While awaiting review, Taylor Engineering is compiling the final billing package.

Taylor Engineering received the new grant agreement 25PB2 from the FDEP, which includes project costs submitted on the FY2024-2025 LGFR application. Taylor Engineering continues to compile deliverables for this new grant agreement.

Jupiter Inlet Sand Trap FDEP Permitting

Taylor Engineering has compiled and reviewed existing permitting documents and is in the process of developing materials in preparation for a pre-application meeting with FDEP regulatory staff. Taylor Engineering will coordinate with JID during the scheduling process to ensure availability to attend the virtual meeting.



Permit Expiration Dates (through 2030)

Exp Date	Project	Agency	Permit Number	Status
9/30/2024	Sims Creek	USACE	SAJ-1999-02118 (LP-CGK)	Allow to expire, Eligible for Nationwide
11/11/2024	Sims Creek	FDEP	50-0134395-011-EI	Allow to expire, Eligible for exemption
5/4/2025	Living Shoreline (Lighthouse)	FDEP	50-0374419-002-EI	Allow to expire, project complete
3/25/2026	Sand Trap	FDEP	0134395-001-JC	Starting renewal process
11/3/2026	Mile 6 Oxbow Restoration	SFWMD	43-105182-P	Under construction
12/11/2030	Sand Trap	USACE	SAJ-1989-00506 (SP-JKA) Mod2	Begin renewal ~Jan 2028

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TO: BOARD OF COMMISSIONERS, JUPITER INLET DISTRICT

FROM: WILLIAM R. H. BROOME

DATE: September 2, 2024

SEPTEMBER LEGAL REPORT

Ocean Trails Webcam

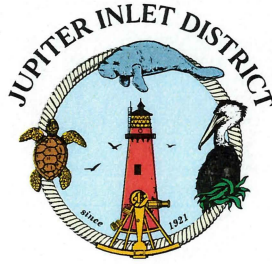
Mr. Chaison will know the current situation. I understand the system is back on and that we are awaiting the signing of the amended agreement which they say must happen at their upcoming board meeting.

Jupiter Inlet Beach Club Bulkhead Project

I have prepared and I believe Mr. Chaison has submitted to the club for review, a license agreement that will document the District's accession to several minor boundary encroachments.

Jupiter Inlet District

400 N. Delaware Blvd.
Jupiter, FL 33458
Phone: (561) 746-2223
Fax: (561) 744-2440



Commissioners

George Gentile, Chair
Michael Martinez, Vice-Chair
James H. Davis, Secretary/Treasurer
Gail Whipple
Thomas Howard
Executive Director
Joseph B. Chaison

2025 DISTRICT GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

I. District Operations

Goal: Perform functions established in Jupiter Inlet District Enabling Legislation (Charter)

Objective:

- Chapter 2023-331, Laws of Florida, Article II, Purpose, states; *The purpose of the district is for the benefit, health, safety, and welfare of the general public, marine life, near-shore environs and habitats, water quality, and the general environment of the Loxahatchee River and Jupiter Inlet. The authority and powers granted in this act are necessary to ensure safe navigation, environmental preservation, enhancement, and restoration and to maintain the Jupiter Inlet, including its seaward approaches, and also the Loxahatchee River, its tributaries, and adjacent waterways.*

Performance Measure:

- With examples, has the Jupiter Inlet District enacted policies and/or performed work to ensure;
 - Safe navigation of;
 - Jupiter Inlet
 - Loxahatchee River, tributaries, and adjacent waterways
 - Environmental preservation, enhancement, and/or restoration of;
 - Jupiter Inlet
 - Loxahatchee River, tributaries, and adjacent waterways
 - Maintenance of the Jupiter Inlet;
 - Inlet Jetties
 - Inlet Sediment Management

II. District Administration

Goal: Compliance with Florida Laws for all district meetings and public business

Objectives:

- Notice all District regular, special, and public hearing meetings
- Conduct activities in conformance with Florida Statute 286 ‘Government in the Sunshine’ Laws
- District records retained in compliance with Florida Department of State Records Schedules

Performance Measures:

- All Meetings publicly noticed as required (yes/no)
- Activities conducted in conformance with Sunshine Laws..... (yes/no)
- Record retention schedules followed (yes/no)

III. District Finance

Goal: Compliance with Florida Law for all district financing activities

Objectives:

- District adopted fiscal year budget
- District adopted ad-valorem milage rate
- Notice and post required milage and budget hearings and documents
- Coordinate and submit Annual financial audit(s)

Performance Measures:

- District adopted fiscal year budget (yes/no)
- District adopted ad-valorem milage (yes/no)
- Milage and Budget documents posted..... (yes/no)
- Annual financial audit(s) completed and submitted (yes/no)