

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES**

March 13th, 2024

COMMISSIONERS PRESENT

George Gentile, Chair
Michael Martinez, Vice Chair
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

Chris Ellis, Taylor Engineering (via CMT)
J.B. Brumfield, Taylor Engineering (via CMT)

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

February 14th, 2024 Regular Board Meeting Minutes:

Chair Gentile entertained a **MOTION to approve the February 14th, 2024 Regular Board Meeting Minutes as amended**; Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of February Bills:

Chair Gentile entertained a **MOTION to approve the February Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for March:

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for March**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. Commissioner Howard inquired about two bills. There being no further discussion, the **MOTION CARRIED unanimously**.

5. Treasurer's Report

Approval of February 2024 Treasurer's Report:

Chair Gentile entertained a **MOTION to approve the February 2024 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

JID Sims Creek Shoreline Mangrove Trimming:

Mr. Chaison reported that Sherlock Trees has satisfactorily completed the Jones Creek mangrove trimming project for the Town of Jupiter and is scheduled to begin mangrove trimming along the Sims Creek shoreline of the JID property on March 11.

Electronic Financial Disclosure Management System (EFDMS):

The Commission on Ethics EFDMS system is online able to accept electronic Financial Disclosures at any time before the July 1, 2024 deadline. This electronic submittal process is new this year. Staff will be glad to help coordinate filings.

Mr. Chaison also explained the Form 1 financial disclosure is for calendar year 2023. The newly required Ethics Training will need to be completed within this calendar year 2024 and will be noted on next year's financial disclosure.

Florida Department of Environmental Protection (FDEP) Sand Trap Dredging Permit Renewal:

Staff met with Taylor Engineering on March 1st to discuss planning for the renewal of our FDEP Sand Trap Dredging Permit (No. 0134395-014-JN). This permit expires on March 26, 2026. Our Army Corps of Engineers permit (SAJ-1989-00506 SP-JKA) expires December 11, 2030.

Jupiter Inlet Colony:

Mr. Chaison reported the Jupiter Inlet Colony completed their emergency dune repairs seaward of the three residences south of the granite coastal armoring. This work was completed with sand purchased from an inland mine.

Flagpole Vandalism:

Mr. Chaison informed the Commissioners that overnight between March 1st and 2nd the District office flagpole was struck and knocked over. Jupiter PD was contacted and additional patrol presence has been requested.

7. Engineer's Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on March 13th. He did not report any significant irregularities.

Mr. Craig presented a Seagrass Survey Proposal for Mangrove Island and the Living Shoreline. Mr. Chaison and Taylor Engineering felt it would be prudent to document the seagrasses again this year, even though it is not required by permit. There was a discussion. Chair Gentile entertained a **MOTION to approve Seagrass Survey Proposal in the amount of \$22,000**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that Arbor Tree & Land, Inc. (ATL) is expected to begin work in April. Currently, the staging area is being finalized. The new proposed area was surveyed by Taylor Engineering and one Gopher Tortoise burrow was found along the edge of the property.

Jupiter Inlet Jetties Restoration:

The Bid opening for the Jetty Restoration Project was held on March 6th at 2:00 P.M. The District received one bid submittal- Murray Logan Construction, LLC (Murray Logan). The bid is \$924,680.00. Mr. Brumfield stated that the bid is slightly higher than their estimated cost, but not surprising due to the complex nature of concrete work. As Murray Logan is the lowest responsive and responsible bidder, Taylor Engineering recommends JID award the contract to Murray Logan Construction, LLC.

Discussion ensued. Chair Gentile and Commissioner Howard noted that Murray Logan has been a great contractor to work with in the past and with this project being very specialized, the District wants to ensure it is done correctly even with the cost higher than anticipated.

Chair Gentile entertained a **MOTION to award the Jetty Restoration Contract to Murray Logan Construction, LLC in the amount of \$924,680.00.** Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

Jupiter Inlet Sediment Budget Update:

Following postponement of the February board meeting presentation, the District will hold a Workshop Meeting on March 27th. Ashley Kauppila of Taylor Engineering will present the results. The third Technical Advisory Committee(TAC) meeting is also scheduled to occur on the 27th at 10AM. Following receipt of any board comments, Taylor Engineering will finalize the report.

Mr. Chaison & Mr. Craig also showed the Board an animation of the Ebb Shoal over the years (1996-2023).

FDEP Local Government Funding Request:

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6.

Jupiter Inlet Sand Trap Dredging – 2024:

Mr. Craig stated that there have been two weekly progress meetings. Taylor Engineering, JID, Ahtna, PBC Parks, PBC ERM, and PBC Ocean Rescue also had an onsite meeting the morning of March 13th. Ahtna has begun the process of mobilizing and should begin pumping sand late next week.

8. Legal Report

Mr. Broome had nothing further to report

9. Unfinished Business

➤ House Bill 7013

Mr. Chaison gave a brief update on HB 7013. It has passed the House and Senate. It is now waiting to be signed by the Governor.

➤ Administrative Policy Manual Final Draft

Mr. Chaison presented the Ad Pro Manual with two updates addressing comments from the February Board Meeting. 1) the Probationary section was removed and 2) the reference to by-laws was clarified. There was a discussion. Staff recommended approval. Chair Gentile entertained a **MOTION to approve updated Administrative Procedures Manual.** Vice Chair Martinez so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

None.

Secretary/Treasurer Davis

None.

Vice-Chairman Martinez

Vice Chair Martinez inquired about the status of the District Buoys. Mr. Chaison reported that our marine contractors had recently inspected and all markers were in good condition and in their correct location.

Chairman Gentile

Chair Gentile reminded everyone that the Palm Beach Boat Show is March 21st-24th.

12. Next Meeting Date(s)

Workshop Meeting, March 27th, 2024 - 7:00 PM

Regular Board Meeting, April 10th, 2024 - 7:00 PM

13. Adjournment

There being no further business before the Commission, Chair Gentile for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:08 PM.



George G. Gentile, Chairman



Michael Martinez, Vice Chairman