



GEORGE G. GENTILE – Chair

MICHAEL MARTINEZ – Vice Chair

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON
Executive Director
jchaison@jupiterinletdistrict.org

CAMILLE CUNNINGHAM
Assistant Director
ccunningham@jupiterinletdistrict.org

AGENDA

DATE: July 10th, 2024
TO: JID Commissioners and Staff
FROM: Joseph Chaison, Executive Director 
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, July 10th, 2024 at 7:00 P.M.**
at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - June 12th, 2024 Regular Meeting
4. Approval of Bills
 - Submission of June 2024 Bills
 - Submission of Payroll, Utility Bills and Health Insurance Invoice for July 2024
5. Treasurer's Report
 - Approval of June 2024 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
 - Jupiter Inlet Colony
10. New Business
 - Palm Beach County Ocean Rescue
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Meeting, August 14th, 2024
Workshop Meeting, August 28th, 2024
13. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES**

June 12th, 2024

COMMISSIONERS PRESENT

George Gentile, Chair

Michael Martinez, Vice Chair

James H. Davis, Secretary/Treasurer

Gail Whipple (via CMT)

COMMISSIONERS ABSENT

Thomas Howard

OTHERS PRESENT

Joseph B. Chaison, Executive Director

William R. H. Broome, Attorney

Ken Craig, Taylor Engineering

Cami Cunningham, Assistant Director

MEMBERS OF THE PUBLIC

Terry Morton, Nowlen, Holt, & Minder, P.A

Mark Ciarfella, Jupiter Inlet Colony Vice-Mayor

Marie Rosner, Jupiter Inlet Colony Commissioner

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

May 8th, 2024 Regular Board Meeting Minutes:

Chair Gentile entertained a **MOTION to approve the May 8th, 2024 Regular Board Meeting Minutes as amended**; Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of May Bills:

Chair Gentile entertained a **MOTION to approve the May Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for June:

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for June**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**

5. Treasurer's Report

Approval of May 2024 Treasurer's Report:

Chair Gentile entertained a **MOTION to approve the March 2024 Treasurer Report**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. New Business (Agenda item moved up from item 10)

• **Audit Review Fiscal Year 2023**

Mr. Morton presented the District's Draft Audit for the Fiscal Year 2023. He stated that his firm, Nowlen, Holt, & Minder, P.A, gave a clean opinion on the District's audit. Chair Gentile entertained a **MOTION to accept the 2023 Fiscal Year Annual Audit Review**. Vice Chair Martinez **MOVED to accept the Audit**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

• **Jupiter Inlet Colony- Shoreline**

Vice Mayor Ciarfella approached the Jupiter Inlet District regarding the Colony's shoreline and recent erosion problems. He inquired whether the District would have an avenue to assist the Colony in its' shoreline stabilization efforts. A discussion followed. Chair Gentile stated he would like all Commissioners present for a final decision. He asked District Staff, Legal Counsel and

Engineer to review Colony's request from a legal and coastal engineering stand point, then prepare a report for the Board.

7. Executive Director's Report

2024 Hurricane Season Preparation:

Mr. Chaison stated that per the Jupiter Inlet District's Emergency Preparedness Plan, staff have reviewed the District's plan and 'initiate(d) preseason preparations."

Jupiter Inlet Lighthouse Shoreline Stabilization Project:

The Bureau of Land Management has solicited construction bids for their shoreline stabilization project. Bids are due on July 5th. This project will stabilize the entire shoreline of the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA) from west of the museum building, extending north of Cato's Bridge.

St. Lucie Inlet Channel Shoaling:

Mr. Chaison reported that Martin County has issued a notice of shoaling within the St. Lucie Inlet. The shoaling is noted within the established channel, adjacent to their Impoundment Basin. They are reporting depths as shallow as -7 within the channel (shown in Attachment A of the Agenda packet).

JID Webcam Equipment and Ocean Trail Condominium:

Mr. Chaison stated that the Ocean Trail Condominium Building 400 informed the District that they will be starting a project involving their rooftop. Staff and the District's webcam vendor (Erdman Video Systems) have agreed to meet with the condo and their contractor to coordinate access and ensure protection of the equipment.

Jupiter Island Beach (JIB) Club Seawall Replacement Project:

The Jupiter Island Beach (JIB) Club is in the process of designing a replacement seawall. This seawall is immediately west of the District's North jetty. Their proposed seawall replacement shows a corner of a set of stairs and seawall cap approximately +/-2 feet onto JID property (shown in Attachment B of the Agenda Packet). Mr. Chaison stated that it is worth noting that the project will remove an existing stair which extends approximately 7 feet onto JID property. Staff has discussed this with our counsel and engineer and recommend allowing this, with an agreement that JIB Club would remove the incursions if requested by the District. Mr. Broome recommended a license agreement with the JIB. Chair Gentile entertained a **MOTION to allow this replacement to proceed on the JID Property**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**

Special Districts Legislation - HB 7013 Special Districts:

Jupiter Inlet, Sebastian Inlet, and Hillsboro Inlet Districts met on June 5th to discuss our anticipated approach to Section 7 on HB 7013. Mr. Chaison reported that the three inlet districts have a similar understanding and approach for compliance with the new requirements.

Ebb Shoal Survey:

Mr. Chaison, upon Commissioner Howard's request, looked into surveying the ebb shoal and surrounding areas more frequently. Mr. Craig stated that surveying the entire area in the summer and then surveying the sand trap in the fall would be helpful. The Commission agreed.

8. Engineer's Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on June 12th. He did not report any significant irregularities.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that the pre-construction meeting took place this morning (June 12th) The District, Taylor, ATL and South Florida Water Management District (SFWMD) were present. A staging area for the contractor (ATL) is currently under discussion. The submittals are in order. The plan is to re-meet with Jonathan Dickinson and work out the staging area.

Jupiter Inlet Jetties Restoration:

Mr. Craig stated that the pre-construction meeting took place this afternoon (June 12th). The Notice to Proceed (NTP) will be transmitted on 6/13/2024. Murray Logan (ML) plans to start with the North Jetty.

Jupiter Inlet Sediment Budget Update:

Mr. Craig reported that the next step is to submit the Sediment Budget to the State for review.

FDEP Local Government Funding Request:

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6.

Jupiter Inlet Sand Trap Dredging – 2024:

Mr. Craig stated that the final bill from the AHTNA was submitted in this month's bills. Taylor Engineering recommends approval. This task will now be considered closed.

Sand Trap FDEP Permitting Proposal:

Following postponement from the May meeting, Mr. Craig had two proposals for the Commission.

1. FDEP Sand Trap Permitting

- a. Chair Gentile entertained a **MOTION to approve the FDEP Sand Trap Permitting Proposal**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.
2. LGFR FY 2025/2026
 - a. Chair Gentile entertained a **MOTION to approve the LGFR Fiscal Year 25/26 Proposal**. Vice Chair Martinez so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

9. Legal Report

Mr. Broome gave an update on the Copyright Infringement claim. Representation of Ms. Peebles inquired whether the District would be interested in licensing their clients' work. Mr. Broome advises declining. Chair Gentile entertained a **MOTION to officially decline a License to use Ms. Peebles artwork on the Jupiter Inlet District website**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. A discussion was held regarding the drawings on the District Brochure, Mr. Broome stated those are the property of SeaGrant and are not the subject of this claim. There being no further discussion, the **MOTION CARRIED unanimously**.

10. Unfinished Business

None.

11. New Business

None.

12. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

Absent

Secretary/Treasurer Davis

Treasurer Davis attended the LRPI meeting with Mr. Chaison.

Vice-Chairman Martinez

None.

Chairman Gentile

Town of Jupiter has asked the District to present at a Town Council meeting about the success of the Sand Trap projects. Chair Gentile and Mr. Chaison will attend in August.

12. Next Meeting Date(s)

Regular Board Meeting, July 10th, 2024 - 7:00 PM

13. Adjournment

There being no further business before the Commission, Chair Gentile for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 8:11 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

**Jupiter Inlet District
Check Detail
July 1, 2024**

Total
\$ 29616.31
Kes

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	BILLPAY	07/01/2024	AT&T	TRUIST		-212.65 ✓
Bill	June '24	07/01/2024		Telephone/Internet	-212.65	212.65
TOTAL					-212.65	212.65
Bill Pmt -Check	BILLPAY	07/01/2024	AT&T Mobility	TRUIST		-60.55 ✓
Bill	June '24	07/01/2024		Telephone/Internet	-60.55	60.55
TOTAL					-60.55	60.55
Bill Pmt -Check	BILLPAY	07/01/2024	Comcast	TRUIST		-96.51 ✓
Bill	June '24	07/01/2024		Public Information	-96.51	96.51
TOTAL					-96.51	96.51
Bill Pmt -Check	BILLPAY	07/01/2024	Florida Municipal P...	TRUIST		-1,332.00 ✓
Bill	July '24	07/01/2024		Retirement-Employer	-1,332.00	1,332.00
TOTAL					-1,332.00	1,332.00
Bill Pmt -Check	BILLPAY	07/01/2024	Florida Power & Li...	TRUIST		-195.34
Bill	June '24	07/01/2024		Utilities	-181.95	181.95 ✓
				Public Information	-13.39	13.39 ✓
TOTAL					-195.34	195.34
Bill Pmt -Check	BILLPAY	07/01/2024	Great America Fina...	TRUIST		-153.00 ✓
Bill	June '24	07/01/2024		Office Maintenance ...	-153.00	153.00
TOTAL					-153.00	153.00
Bill Pmt -Check	BILLPAY	07/01/2024	Optum Bank	TRUIST		-600.00 ✓
Bill	July '24	07/01/2024		Health Savings Acct...	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	BILLPAY	07/01/2024	Truist	TRUIST		-6,979.22 ✓
Bill	July '24	06/28/2024		Outreach Program	-37.74	37.74 ✓
				Membership Dues &...	-20.40	20.40 ✓
				Site Improvements	-64.19	64.19 ✓
				Outreach Program	-45.29	45.29 ✓
				Computer Software/...	-46.00	46.00 ✓
				Site	-1,397.00	1,397.00 ✓
Bill	July 5425	06/28/2024		Marker Maintenance	-1,783.60	1,783.60 ✓
				Site	-3,585.00	3,585.00 ✓
TOTAL					-6,979.22	6,979.22
Bill Pmt -Check	DIRECTD...	07/01/2024	Camille Cunningham	TRUIST		-4,484.68 ✓
Bill	July '24	07/01/2024		Salaries	-4,484.68	5,708.34
TOTAL					-4,484.68	5,708.34

9:54 AM
07/08/24

**Jupiter Inlet District
Check Detail
July 1, 2024**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	DIRECTD...	07/01/2024	Gail P. Whipple	TRUIST		-461.75 ✓
Bill	July '24	07/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTD...	07/01/2024	George G. Gentile	TRUIST		-461.75 ✓
Bill	July '24	07/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTD...	07/01/2024	James Davis	TRUIST		-461.75 ✓
Bill	July '24	07/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTD...	07/01/2024	Joseph Chaison	TRUIST		-9,109.65 ✓
Bill	July '24	07/01/2024		Salaries	-9,109.65	10,958.34
TOTAL					-9,109.65	10,958.34
Bill Pmt -Check	DIRECTD...	07/01/2024	Michael A. Martinez	TRUIST		-461.75 ✓
Bill	July '24	07/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTD...	07/01/2024	Thomas L. Howard	TRUIST		-461.75 ✓
Bill	July '24	07/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Check	DRAFT	07/01/2024	ADP-IRS	TRUIST		-4,083.96 ✓
				Payroll Liabilities	-1,243.25	1,243.25
				Social Security	-2,302.26	2,302.26
				Medicare Taxes	-538.45	538.45
TOTAL					-4,083.96	4,083.96

**Jupiter Inlet District
Check Detail
July 5 - 8, 2024**

*Total checks
10499.91*

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	DRAFT	07/05/2024	ADP	TRUIST		✓ -162.06
				Payroll Expenses	-162.06	162.06
TOTAL					-162.06	162.06
Bill Pmt -Check	DRAFT	07/08/2024	ADT Security	TRUIST		✓ -109.95
Bill	4th Q F...	07/01/2024		Protection Service	-102.75	102.75
				Protection Service	-7.20	7.20
TOTAL					-109.95	109.95
Bill Pmt -Check	1757	07/08/2024	A Quality Bushog ...	TRUIST		✓ -385.00
Bill		07/08/2024		Landscape Mainten...	-385.00	385.00
TOTAL					-385.00	385.00
Bill Pmt -Check	1758	07/08/2024	Airco Air Conditi...	TRUIST		✓ -519.00
Bill		07/02/2024		Maintenance & Rep...	-519.00	519.00
TOTAL					-519.00	519.00
Bill Pmt -Check	1759	07/08/2024	American Lighting ...	TRUIST		✓ -1,819.00
Bill		07/02/2024		Site	-1,819.00	1,819.00
TOTAL					-1,819.00	1,819.00
Bill Pmt -Check	1760	07/08/2024	DEX Imaging	TRUIST		-71.32
Bill	June '24	07/02/2024		Office Maintenance ...	-44.12	✓ 44.12
				Office Maintenance ...	-27.20	✓ 27.20
TOTAL					-71.32	71.32
Bill Pmt -Check	1761	07/08/2024	Florida Municipal I...	TRUIST		✓ -5,918.57
Bill	July '24	07/02/2024		Insurance-Medical/D...	-5,918.57	5,918.57
TOTAL					-5,918.57	5,918.57
Bill Pmt -Check	1762	07/08/2024	Joseph Chaison	TRUIST		✓ -483.74
Bill		07/02/2024		Travel	-483.74	483.74
TOTAL					-483.74	483.74
Bill Pmt -Check	1763	07/08/2024	KDT Solutions, Inc.	TRUIST		✓ -197.50
Bill	June '24	07/02/2024		Computer Software/...	-197.50	197.50
TOTAL					-197.50	197.50

Jupiter Inlet District
Check Detail
 July 5 - 8, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1764	07/08/2024	Longleaf Design	TRUIST		-425.00
Bill		07/08/2024		Landscape Mainten...	-425.00	425.00
TOTAL					-425.00	425.00
Bill Pmt -Check	1765	07/08/2024	Orange Tree Lands...	TRUIST		-300.00
Bill	June '24	07/02/2024		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	1766	07/08/2024	Rudling's Pest Con...	TRUIST		-36.00
Bill	June '24	07/02/2024		Janitorial/Pest Control	-36.00	36.00
TOTAL					-36.00	36.00
Bill Pmt -Check	1767	07/08/2024	Town of Jupiter W...	TRUIST		-72.77
Bill	June '24	07/08/2024		Utilities	-72.77	72.77
TOTAL					-72.77	72.77

11:55 AM

07/08/24

Jupiter Inlet District
Reconciliation Summary
TRUIST, Period Ending 06/30/2024

	<u>Jun 30, 24</u>
Beginning Balance	720,728.90
Cleared Transactions	
Checks and Payments - 34 items	-123,462.61
Deposits and Credits - 1 item	9,234.25
Total Cleared Transactions	<u>-114,228.36</u>
Cleared Balance	<u><u>606,500.54</u></u>
Uncleared Transactions	
Checks and Payments - 1 item	-0.03
Total Uncleared Transactions	<u>-0.03</u>
Register Balance as of 06/30/2024	<u><u>606,500.51</u></u>
New Transactions	
Checks and Payments - 19 items	-12,549.96
Total New Transactions	<u>-12,549.96</u>
Ending Balance	<u><u>593,950.55</u></u>

11:55 AM

07/08/24

Jupiter Inlet District Reconciliation Detail TRUIST, Period Ending 06/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						720,728.90
Cleared Transactions						
Checks and Payments - 34 items						
Bill Pmt -Check	06/01/2024	BILLP...	Florida Municipal Pe...	X	-1,332.00	-1,332.00
Bill Pmt -Check	06/01/2024	BILLP...	Great America Fina...	X	-243.96	-1,575.96
Bill Pmt -Check	06/01/2024	BILLP...	AT&T	X	-212.65	-1,788.61
Bill Pmt -Check	06/01/2024	BILLP...	Florida Power & Light	X	-170.99	-1,959.60
Bill Pmt -Check	06/01/2024	BILLP...	Comcast	X	-96.51	-2,056.11
Bill Pmt -Check	06/01/2024	BILLP...	AT&T Mobility	X	-60.55	-2,116.66
Bill Pmt -Check	06/06/2024	1748	Taylor Engineering, I...	X	-28,931.16	-31,047.82
Bill Pmt -Check	06/06/2024	1743	Florida Municipal Ins...	X	-5,918.57	-36,966.39
Bill Pmt -Check	06/06/2024	1741	Dorothy Jacks, CFA,...	X	-3,816.75	-40,783.14
Bill Pmt -Check	06/06/2024	1750	William R.H. Broome	X	-1,800.00	-42,583.14
Bill Pmt -Check	06/06/2024	1746	Orange Tree Landsc...	X	-300.00	-42,883.14
Bill Pmt -Check	06/06/2024	1745	Leadership PB County	X	-250.00	-43,133.14
Bill Pmt -Check	06/06/2024	1744	KDT Solutions, Inc.	X	-247.69	-43,380.83
Bill Pmt -Check	06/06/2024	1749	Treasure Coast Irrig...	X	-181.44	-43,562.27
Bill Pmt -Check	06/06/2024	1740	DEX Imaging	X	-155.76	-43,718.03
Bill Pmt -Check	06/06/2024	1742	Florida Department ...	X	-131.59	-43,849.62
Bill Pmt -Check	06/06/2024	1747	Rudling's Pest Control	X	-36.00	-43,885.62
Check	06/07/2024	DRAFT	ADP	X	-162.06	-44,047.68
Bill Pmt -Check	06/12/2024	1756	AHTNA MARINE AN...	X	-30,800.00	-74,847.68
Bill Pmt -Check	06/12/2024	1753	Taylor Engineering, I...	X	-20,317.98	-95,165.66
Bill Pmt -Check	06/12/2024	1752	Kay S. Anderson	X	-300.00	-95,465.66
Bill Pmt -Check	06/12/2024	1751	Judy McKee	X	-250.00	-95,715.66
Bill Pmt -Check	06/12/2024	1755	Treasure Coast Irrig...	X	-107.92	-95,823.58
Bill Pmt -Check	06/12/2024	1754	Town of Jupiter Wat...	X	-72.77	-95,896.35
Bill Pmt -Check	07/01/2024	DIRE...	Joseph Chaison	X	-9,109.65	-105,006.00
Bill Pmt -Check	07/01/2024	BILLP...	Truist	X	-6,979.22	-111,985.22
Bill Pmt -Check	07/01/2024	DIRE...	Camille Cunningham	X	-4,484.68	-116,469.90
Check	07/01/2024	DRAFT	ADP-IRS	X	-4,083.96	-120,553.86
Bill Pmt -Check	07/01/2024	BILLP...	Optum Bank	X	-600.00	-121,153.86
Bill Pmt -Check	07/01/2024	DIRE...	Michael A. Martinez	X	-461.75	-121,615.61
Bill Pmt -Check	07/01/2024	DIRE...	James Davis	X	-461.75	-122,077.36
Bill Pmt -Check	07/01/2024	DIRE...	George G. Gentile	X	-461.75	-122,539.11
Bill Pmt -Check	07/01/2024	DIRE...	Gail P. Whipple	X	-461.75	-123,000.86
Bill Pmt -Check	07/01/2024	DIRE...	Thomas L. Howard	X	-461.75	-123,462.61
Total Checks and Payments					-123,462.61	-123,462.61
Deposits and Credits - 1 item						
Deposit	06/12/2024			X	9,234.25	9,234.25
Total Deposits and Credits					9,234.25	9,234.25
Total Cleared Transactions					-114,228.36	-114,228.36
Cleared Balance					-114,228.36	606,500.54
Uncleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	03/01/2024	BILLP...	Truist		-0.03	-0.03
Total Checks and Payments					-0.03	-0.03
Total Uncleared Transactions					-0.03	-0.03
Register Balance as of 06/30/2024					-114,228.39	606,500.51

11:55 AM

07/08/24

**Jupiter Inlet District
Reconciliation Detail
TRUIST, Period Ending 06/30/2024**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 19 Items						
Bill Pmt -Check	07/01/2024	BILLP...	Florida Municipal Pe...		-1,332.00	-1,332.00
Bill Pmt -Check	07/01/2024	BILLP...	AT&T		-212.65	-1,544.65
Bill Pmt -Check	07/01/2024	BILLP...	Florida Power & Light		-195.34	-1,739.99
Bill Pmt -Check	07/01/2024	BILLP...	Great America Fina...		-153.00	-1,892.99
Bill Pmt -Check	07/01/2024	BILLP...	Comcast		-96.51	-1,989.50
Bill Pmt -Check	07/01/2024	BILLP...	AT&T Mobility		-60.55	-2,050.05
Check	07/05/2024	DRAFT	ADP		-162.06	-2,212.11
Bill Pmt -Check	07/08/2024	1761	Florida Municipal Ins...		-5,918.57	-8,130.68
Bill Pmt -Check	07/08/2024	1759	American Lighting &...		-1,819.00	-9,949.68
Bill Pmt -Check	07/08/2024	1758	Airco Air Conditioni...		-519.00	-10,468.68
Bill Pmt -Check	07/08/2024	1762	Joseph Chaison		-483.74	-10,952.42
Bill Pmt -Check	07/08/2024	1764	Longleaf Design		-425.00	-11,377.42
Bill Pmt -Check	07/08/2024	1757	A Quality Bushog S...		-385.00	-11,762.42
Bill Pmt -Check	07/08/2024	1765	Orange Tree Landsc...		-300.00	-12,062.42
Bill Pmt -Check	07/08/2024	1763	KDT Solutions, Inc.		-197.50	-12,259.92
Bill Pmt -Check	07/08/2024	DRAFT	ADT Security		-109.95	-12,369.87
Bill Pmt -Check	07/08/2024	1767	Town of Jupiter Wat...		-72.77	-12,442.64
Bill Pmt -Check	07/08/2024	1760	DEX Imaging		-71.32	-12,513.96
Bill Pmt -Check	07/08/2024	1766	Rudling's Pest Control		-36.00	-12,549.96
Total Checks and Payments					-12,549.96	-12,549.96
Total New Transactions					-12,549.96	-12,549.96
Ending Balance					-126,778.35	593,950.55

TREASURER'S REPORT AS OF June 30, 2024

Truist - Checking Account

Bank balance forward from previous statement - May 31, 2024		\$	720,728.90		
Plus Deposits:					
6/12/2024	PBC Tax Collector-Share of Taxes		9,234.25		
Less Checks & Other Withdrawals Cleared:		\$	<u>(123,462.61)</u>		
Bank balance at June 30, 2024		\$	606,500.54	\$	606,500.54
Less Outstanding Checks			<u>(0.03)</u>		
Register balance at June 30, 2024	(see note)	\$	<u><u>606,500.51</u></u>		

NOTE: Does not include checks dated in July 2024 of \$12,549.96 some of which are for June expenses, signed/approved in June or to be signed at the July 2024 meeting.

State Board of Administration

FUND A

Balance Forward from May 31, 2024		\$	9,104,216.79		
Plus Deposits:					
Interest earned June 2024			41,114.51		
Total Deposits		\$	<u>41,114.51</u>		
Balance at June 30, 2024		\$	<u><u>9,145,331.30</u></u>	\$	9,145,331.30
TOTAL BALANCE		\$	<u><u>9,751,831.81</u></u>	\$	<u><u>9,751,831.84</u></u>
			<i>REGISTER BALANCE</i>		<i>BANK BALANCE</i>

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

FROM: JOSEPH B. CHAISON, EXECUTIVE DIRECTOR
SUBJECT: EXECUTIVE DIRECTOR'S REPORT
DATE: JULY 10, 2024



Summer 2024 Inlet – Ebb Shoal – River Survey:

A hydrographic survey of the inlet covering the interior from the Intracoastal Waterway east to the ocean, as well as the entire Ebb Shoal and sections of the Loxahatchee River, was performed during the week of July 1st.

2025 Loxahatchee River Watershed Science Symposium:

The South Florida Water Management District (SFWMD) and Loxahatchee River Management Coordinating Council (LRMCC) wish to have the 6th symposium in January 2025 and are seeking sponsorships for this event. It has been 13 years since the last Loxahatchee River Watershed Science Symposium and JID was one of the sponsors for the 2011 symposium.

Jupiter Inlet Webcam – Ocean Trail Condominium:

Ocean Trail Condominium Building has expressed an interest in revisiting our 2014 Agreement covering the JID webcam.

Town of Jupiter – 2025 Centennial:

The Town of Jupiter will be celebrating its Centennial in 2025. One of the committees the Town established for the centennial is the Natural Environment Committee. This committee is comprised of Town staff and staff from local governmental partners of Jupiter, including JID's Camille Cunningham.

Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA) Shoreline Stabilization Solicitation:

The due date for solicitations for the JILONA has been extended to July 12th. Bureau of Land Management notes that there is a high level of interest from bidders for this project.

Loxahatchee River Preservation Initiative (LRPI) Fiscal Year 2026 Funding Request:

The LRPI Fiscal Year 2026 Funding Request applications are due on July 31, 2024. Staff plans to submit and present a funding request.

Annual Financial Audit and Tax Reporting Processes:

Our 2023 Financial Audit has been submitted and certified to the Auditor General's Office and the Department of Financial Services, completing our annual audit process. Staff have completed the Department of Revenue review process, and values have been certified by the Palm Beach County Property Appraisers Office for the upcoming eTRIM process.

Flagpole Replacement:

The JID flagpole has been replaced. The replacement cost was covered through our property insurance. The native planting bed was disturbed during the installation and is scheduled to be reestablished.



**Jupiter Inlet District
Monthly Engineering Report
July 2024**

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig) plan to perform the monthly jetty condition assessment on July 10. We will report on any significant changes from the prior assessment.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

In response to ongoing challenges with the originally conceived staging area at the JD Park boat ramp, Taylor Engineering prepared a memo summarizing the issues and presenting six options to advance the project. The memo was first discussed internally with Mr. Chaison, then forwarded to JD Park staff and the contractor (Arbor Tree & Land). Following a phone call with JD Park staff, three options were eliminated from further consideration. Taylor Engineering presented the remaining options – modified operations at the boat ramp, alternative staging area along FPL utility corridor with Gopher Tortoise avoidance measures, or canceling project – to ATL. ATL indicated their willingness to modify the project which will likely require a Change Order and cost adjustment. They plan to submit revised costs by Monday, July 8. We will provide an update at the July board meeting.

Jupiter Inlet Jetties Restoration

Following a preconstruction meeting between JID, Murray Logan (ML), and Taylor Engineering at the JID office on June 12, ML mobilized to and began work on the north jetty repairs. We will provide photos and discuss the project to date at the board meeting.

Taylor Engineering also developed a one-page project summary sheet for distribution to interested parties.

Jupiter Inlet Sediment Budget Update

The draft sediment budget report has been provided to Mr. Chaison. Submittal to FDEP will close out this task order.

FDEP Local Government Funding Request

Taylor Engineering continues to coordinate with FDEP on Grant Agreement #23PB6. The FDEP approved an additional \$1,151,624.70 of funding for work completed in the 2023/2024 fiscal year and amended the current grant agreement accordingly. Once finalized, the updated agreement will provide a new total of \$1,628,092.70 of funding to JID as reimbursement for previous inlet work completed. Taylor Engineering submitted engineer summary reports and task completion reports for the completed projects and FDEP approved the deliverables. FDEP provided a revised scope summary table for review and is drafting an amendment to the agreement to include Taylor Engineering's previous comments.

Jupiter Inlet Sand Trap FDEP Permitting

Taylor Engineering has begun internal coordination and review of existing permitting documents and information in preparation for the FDEP permit renewal effort.





Permit Expiration Dates (through 2030)

Exp Date	Project	Agency	Permit Number	Status
9/4/2024	Alt A1A / FEC Bridge Nav Channel	USACE	SAJ-2018-03057 (LP-SLR)	Allow to expire, project complete
9/30/2024	Sims Creek	USACE	SAJ-1999-02118 (LP-CGK)	Allow to expire, Eligible for Nationwide
11/11/2024	Sims Creek	FDEP	50-0134395-011-EI	Allow to expire, Eligible for exemption
5/4/2025	Living Shoreline (Lighthouse)	FDEP	50-0374419-002-EI	Allow to expire, project complete
3/25/2026	Sand Trap	FDEP	0134395-001-JC	Starting renewal process
11/3/2026	Mile 6 Oxbow Restoration	SFWMD	43-105182-P	Under construction
12/11/2030	Sand Trap	USACE	SAJ-1989-00506 (SP-JKA) Mod2	Begin renewal ~Jan 2028

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TO: BOARD OF COMMISSIONERS, JUPITER INLET DISTRICT

FROM: WILLIAM R. H. BROOME

DATE: July 1, 2024

JULY LEGAL REPORT

Ocean Trails Webcam

I assisted Mr. Chaison in locating documentation and communicating with Ocean Trails representative on video camera arrangement. Mr. Chaison will provide details.

Jupiter Inlet Colony Sand Deposit Request

At the board's request, I assembled the legal statutory and rule citations that apply to the questions raised by the Colony's representatives. The issue they raised was about the possibility of depositing dredged sand on the north side of the inlet. My report explains that it would require a change in the inlet management plan and the inlet dredging permits. I also conferred with Mr. Chaison and Mr. Craig on the subject to prepare for presentation as needed.