

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT**

MINUTES

November 13th, 2024

COMMISSIONERS PRESENT

George Gentile, Chair
Michael Martinez, Vice Chair
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, Taylor Engineering
Cami Cunningham, Assistant Director

MEMBERS OF THE PUBLIC

None.

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

October 25th, 2024 Meeting Minutes:

Chair Gentile entertained a **MOTION to approve the October 25th, 2024 Regular Board Meeting;** Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**. Commissioner Howard asked that future minutes clarify whether Mr. Broome has a written Legal Report.

4. Approval of Bills

Submission of October Bills:

Chair Gentile entertained a **MOTION to approve the October Bills and the additional Bills as presented.** Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for November:

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for November.** Treasurer Davis so **MOVED**; Vice-Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

5. Treasurer's Report

Approval of October 2024 Treasurer's Report:

Chair Gentile entertained a **MOTION to approve the October 2024 Treasurer's Report.** Commissioner Whipple so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

6. Executive Director's Report

Sand Trap and Ebb Shoal Hydrographic Survey:

Mr. Chaison reported that Terraquatic completed the sand trap and ebb shoal hydrographic survey. The survey measured 56,226 cy in the sand trap. The ebb shoal survey continues to show a large volume of sand. The survey has been posted to the District website. Following a discussion, it was agreed that converting the survey to show depths relative to Mean Lower Low Water (MLLW) will be helpful.

Boating Workshop:

The JID has facilitated boating workshops in the past. Mr. Chaison approached the Board about guidance for coordinating a boating workshop in the upcoming months. The Board agreed it was a good idea. There was a discussion about deciding the District's next steps regarding the ebb shoal, before organizing a workshop.

2025 JID Biennial Boat Tour:

The biennial schedule for a District Boat Tour is Spring 2025. This will be a good opportunity to view the Mile 6 Gap Closure and Oxbow Restorations, Enhanced Clearance Span, US-1 Bridge, and the location of the upcoming Jupiter Lighthouse Shoreline Stabilization Project.

Commissioners are in favor of continuing the tour. They asked for Staff to put some possible dates together for Commissioner availability.

Post-Construction Permit Required Sea Turtle Nesting Monitoring:

Following the 2025 sand trap dredging, the District will have permit conditions requiring sea turtle nesting monitoring. Loggerhead Marinelifelife Center is the local FWC permit-holder for performing this work. Staff have begun to coordinate this work.

7. Engineer's Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on November 13th. He reported the Jetty is in good condition.

Jupiter Inlet Jetties Restoration:

Mr. Craig reported that the project is going well. The contractor is currently in need of good weather for a three-day window, to install and cure the top coat. The North Jetty and west part of the South Jetty are complete.

Commissioner Whipple asked if there was a warranty included in the contract. Mr. Craig will check.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that the punch list and demobilization are currently underway. The contractor is placing seed mix in the staging area. Project should be completed in December. There will be a retainage, released after six months contingent on the grass seed success.

Jupiter Inlet Sand Trap FDEP Permitting:

Mr. Craig stated the pre-application meeting is scheduled for November 19th.

2025 Sand Trap Proposal:

Mr. Craig presented Taylor Engineering's proposal for the 2025 Sand Trap work, in a lump sum of \$51,590. There was a discussion.

Chair Gentile entertained a **MOTION to approve the Taylor Engineering 2025 Jupiter Inlet Sand Trap Dredging Proposal.** Vice Chair Martinez so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

8. Legal Report

Mr. Broome had no written report this month and nothing further during the meeting.

9. New Business

None.

10. Unfinished Business

None.

11. Commissioner Reports

Commissioner Whipple

None

Commissioner Howard

None.

Secretary/Treasurer Davis

None.

Vice-Chair Martinez

None.

Chair Gentile

Chair Gentile informed the Board about a new Bill proposed for the 2025 Legislative Session, regarding anchoring distance to seaport programs and facilities. There will be a meeting with more information on November 17th.

12. Next Meeting Date(s)

Regular Board Meeting- December 11th, 2024 – 7:00 PM

13. Adjournment

There being no further business before the Commission, Chair Gentile called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 7:49 PM.

George G. Gentile, Chairman



Michael Martinez, Vice Chairman