

GEORGE G. GENTILE – Chair

GAIL WHIPPLE – Vice Chair

JAMES H. DAVIS – Secretary/Treasurer


THOMAS HOWARD

MICHAEL MARTINEZ

JOSEPH B. CHAISON  
Executive Director  
[ichaison@jupiterinletdistrict.org](mailto:ichaison@jupiterinletdistrict.org)

CAMILLE CUNNINGHAM  
Assistant Director  
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## AGENDA

DATE: February 12<sup>th</sup>, 2025  
TO: JID Commissioners and Staff  
FROM: Joseph Chaison, Executive Director   
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, February 12<sup>th</sup>, to begin at 7:00 P.M.**, at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
  - January 8<sup>th</sup>, 2025 Budget Hearing
  - January 8<sup>th</sup>, 2025 Regular Meeting
4. Approval of Bills
  - Submission of January 2025 Bills
  - Submission of Payroll, Utility Bills and Health Insurance Invoice for February 2025
5. Treasurer's Report
  - Approval of January 2025 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
  - Ebb Shoal Planning and Discussion
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Meeting, March 12<sup>th</sup>, 2025
13. Adjournment

**FINAL BUDGET HEARING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES**

**January 8<sup>th</sup>, 2025**

**COMMISSIONERS PRESENT**

George Gentile, Chair  
Michael Martinez, Vice Chair  
James H. Davis, Secretary/Treasurer  
Thomas Howard  
Gail Whipple

**COMMISSIONERS ABSENT**

None.

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, Taylor Engineering  
Cami Cunningham, Assistant Director

**MEMBERS OF THE PUBLIC**

Austin Cannon, Taylor Engineering  
Kiersten Maste, Taylor Engineering

**1. Call to Order**

Chair Gentile called the meeting to order at 7:00 PM.

*\*Pledge of Allegiance*

*\* A moment of silence was held in memory of Jupiter Inlet District's Former Commissioner Mary Patricia 'Pat' Walker*

**2. Announcement from the Chair**

Chair Gentile announced that "A millage rate of 0.0722 mills, which is 6.96% over the rollback rate of 0.0675 mills, was determined to be necessary to fund the Jupiter Inlet District Fiscal Year 2024/2025 Budget."

**3. Reading of the proposed FINAL BUDGET**

Mr. Broome read aloud the proposed FINAL BUDGET (SUMMARY).

**4. Comments and questions from the public**

None.

**5. Consideration of amendments or adjustments to proposed final budget and re-computation, if necessary, of FINAL millage rate necessary to fund the budget.**

No amendments or adjustments were proposed for the FINAL millage rate.

**6. Reading of the FINAL MILLAGE RESOLUTION No. 25-01 (Must be read in full)**

Mr. Broome read aloud the proposed FINAL MILLAGE RESOLUTION No. 25-01

**7. Comments and questions from the Public**

None.

**8. Motion for Adoption of FINAL MILLAGE RESOLUTION No. 25-01**

Chair Gentile called for a **MOTION to approve FINAL MILLAGE RESOLUTION No. 25-01**; Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. Chair Gentile called for discussion. There being none, **the MOTION CARRIED (4:1)** and became effective at 7:09 PM

**9. Reading of FINAL BUDGET RESOLUTION No. 25-02 (Must be read in full)**

Mr. Broome read aloud FINAL BUDGET RESOLUTION No. 25-02

**10. Comments and questions from the Public**

None.

**11. Motion for adoption of FINAL BUDGET RESOLUTION No. 25-02**

Chair Gentile called for a **MOTION to approve FINAL BUDGET RESOLUTION No. 25-02**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED** Chair Gentile called for discussion. **The MOTION CARRIED (5:0)** and became effective at 7:11 P.M.

**12. Adjourn FINAL Budget Hearing**

Chair Gentile called for a **MOTION to adjourn the FINAL Budget Hearing**. Commissioner Whipple so **MOVED**; Vice Chair Martinez **SECONDED**. **The MOTION CARRIED (5:0)**. **The FINAL BUDGET HEARING** was adjourned at 7:12 P.M.

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George G. Gentile, Chair

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Gail Whipple, Vice Chair

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES**

**January 8<sup>th</sup>, 2025**

**COMMISSIONERS PRESENT**

George Gentile, Chair  
Michael Martinez, Vice Chair  
James Davis, Secretary/Treasurer  
Thomas Howard  
Gail Whipple

**COMMISSIONERS ABSENT**

None.

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, Taylor Engineering  
Cami Cunningham, Assistant Director

**MEMBERS OF THE PUBLIC**

Austin Cannon, Taylor Engineering  
Kiersten Maste, Taylor Engineering

**1. Call to Order**

Chair Gentile called the meeting to order at 7:12 PM.

*\*Pledge of Allegiance*

**2. Swearing In of Commissioners**

Mr. Broome read the Oath of Office to swear in Commissioners George Gentile, Michael Martinez, and James Davis.

**3. Election of Officers for Calendar Year 2025**

Chair Gentile opened the floor to nominations for Chairperson.

**Treasurer Davis nominated Chair Gentile to continue in the role of Chair. There being no further nominations, the Commission voted unanimously that Chair Gentile maintain his position as Chair.**

Chair Gentile opened the floor to nominations for Vice Chair.

**Vice Chair Martinez nominated Commissioner Whipple for the role of Vice Chair. There being no further nominations, the Commission voted unanimously for Gail Whipple to assume the role of Vice Chair.**

Chairman Gentile opened the floor to nominations for Secretary/Treasurer.

**Vice Chair Martinez nominated Secretary/Treasurer Davis to continue in the role Secretary/Treasurer. There being no further nominations, the Commission voted unanimously that Treasurer Davis maintain his position as Secretary/Treasurer.**

#### **4. District Representatives for 2025**

The results of discussion of Agency Representation for Calendar Year 2025 are as follows:

1. Loxahatchee River Management Coordinating Council (LRMCC) –  
Thomas Howard; Alternate: Gail Whipple
2. Florida Association of Special Districts (FASD) –  
Gail Whipple; Alternate: Joseph Chaison
3. Palm Beach County League of Cities –  
George Gentile; Alternate: Gail Whipple
4. Loxahatchee River Preservation Initiative (LRPI) –  
James H. Davis; Alternate: Joseph Chaison
5. Northern Palm Beach County Chamber of Commerce –  
George Gentile; Alternate: Gail Whipple

#### **5. Comments from the Public**

None.

#### **6. Approval of Minutes**

##### **December 11<sup>th</sup>, 2024 Meeting Minutes:**

Chair Gentile entertained a **MOTION to approve the December 11<sup>th</sup>, 2024 Regular Board Meeting as amended**; Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

#### **7. Approval of Bills**

##### **Submission of December Bills:**

Chair Gentile entertained a **MOTION to approve the December Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**Submission of Payroll, Utility Bills and Health Insurance Invoice for January:**

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for January**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**8. Treasurer's Report**

**Approval of December 2024 Treasurer's Report:**

Chair Gentile entertained a **MOTION to approve the December 2024 Treasurer's Report**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**9. Executive Director's Report**

**Post-Construction Permit-Required Sea Turtle Monitoring:**

The District's state permit from the Florida Department of Environmental Protection (FDEP) for sand placement requires that sea turtle nesting be performed following construction. Loggerhead Marineline Center (LMC) holds the state permit (from Florida Fish and Wildlife Conservation Commission) for performing this work along our section of shoreline. A rate per shoreline length has been established for fulfilling the required nesting for County and Corps nourishment projects. The draft contract is attached.

Commissioner Howard made a **MOTION to approve the pending Loggerhead Marine Center contract**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**2025 Outlook on Florida Coastal Dredging Projects Workshop:**

The FDEP Beaches, Inlets, and Ports Program is conducting a 2025 Outlook on Florida Coastal Dredging Projects Workshop, for Non-Federally Authorized beach or inlet management project that may be coming up within the next ~ 18 months. It will be held prior to the 38th annual National Conference on Beach Preservation Technology (February 5-7, 2025).

The District's project information and timelines have been forwarded and Mr. Chaison intends to attend the workshop ahead of the Florida Shore and Beach Preservation Association (FSBPA) Conference.

Commissioner Howard asked Staff to remember and follow Florida Statutes governing procurement, and to be watchful of behaviors by attendees of the workshop.

## **7. Engineer's Report**

### **General Engineering:**

#### *Jetty Observation*

Mr. Craig performed the Jetty Observations on January 8<sup>th</sup> and did not report any concerning conditions.

### **Jupiter Inlet Jetties Restoration:**

Mr. Craig reported that the project is going well. The North Jetty is complete. There are still sections of handrail to be installed along South Jetty. A wrap-up meeting is scheduled for January 15<sup>th</sup>.

### **2025 Sand Trap Project:**

Mr. Craig stated that the 2025 Sand Trap Bid will be published on January 10<sup>th</sup>. The bids will be opened February 10<sup>th</sup>. Taylor Engineering expects to have a recommendation for the Board at the February Board Meeting.

### **Jupiter Inlet Sand Trap FDEP Permitting:**

Ms. Maste stated the paperwork is being completed with an estimated submittal of early 2025.

## **8. Legal Report**

Mr. Broome reported that no statutes will be in violation for the District Boat Trip. Staff will publicly notice it, as previously done, in the newspaper and will invite a member of the press. Chair Gentile recommended creating a summary of the presentations, as a record.

## **9. New Business**

### **➤ Ebb Shoal Planning and Discussion**

Mr. Criag gave a presentation outlining potential options for the ebb shoal just east of the Jupiter Inlet mouth.

There was a discussion among Board and Staff. Commissioner Howard asked Talyor Engineering to look into other inlets with similar environments. The Board agreed. This agenda item will be kept under unfinished business for further discussion.

## **10. Unfinished Business**

None.

**11. Commissioner Reports**

**Commissioner Martinez**

None

**Commissioner Howard**

Commissioner Howard asked staff to include a link to the National Weather Service on the District website.

**Secretary/Treasurer Davis**

None.

**Vice-Chair Whipple**

None.

**Chair Gentile**

Chair Gentile reminded the Board of Former Commissioner Mary Patricia ‘Pat’ Walker’s Celebration of Life on February 1<sup>st</sup> at 4:00 P.M. at the Jupiter River Center.

**12. Next Meeting Date(s)**

Regular Board Meeting- February 12<sup>th</sup>, 2025 – 7:00 PM

**13. Adjournment**

There being no further business before the Commission, Chair Martinez called for a **MOTION to Adjourn**. Commissioner Martinez so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 8:37 PM.

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George G. Gentile, Chair

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Gail Whipple, Vice Chair



# JUPITER INLET DISTRICT

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## EXECUTIVE DIRECTOR'S REPORT

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**FROM:** JOSEPH B. CHAISON, EXECUTIVE DIRECTOR  
**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT  
**DATE:** FEBRUARY 12, 2025

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### **2025 Biennial Boat Tour of Loxahatchee River and Jupiter Inlet:**

Since 2021, we have conducted a biennial boat tour of the Loxahatchee River and Jupiter Inlet as an opportunity to visit JID projects with our partners and interested public. A 2025 boat tour will allow for adding the completed River Mile 6 project as well as a preview of the Bureau of Land Management's upcoming shoreline stabilization at the Jupiter Lighthouse. This event is best done outside of the summer months, and I want to determine the availability of the Board.

### **Upcoming Outreach Events:**

#### Nature Conservancy- 2025 Center for Conservation Initiatives Lecture Series

This is a series of five lectures from January through March at the Blowing Rock Preserve. Our Assistant Director is delivering a presentation on Living Shorelines. The series information is included.

#### Florida Public Archaeology Network - 2025 Jupiter Inlet Lighthouse Outstanding Natural Area Field School

This is an accredited 12-week archaeological fieldwork program at the Jupiter Lighthouse. The JID has been asked to present our Living Shoreline as it relates to cultural resource protection.

#### Friends of Jupiter Beach

The JID will continue its support for the Friends of Jupiter Beach by sponsoring their August 2025 beach cleanup event.

#### Town of Jupiter Centennial Celebration

The Town of Jupiter is celebrating their centennial throughout 2025 with numerous events. Staff have been invited to assist with the Natural Environment Centennial Committee and the Preserving Paradise Presentation on March 19<sup>th</sup>.

### **2025 Ebb Shoal and Shoreline Evaluation:**

Our 1997 Jupiter Inlet Management Plan (IMP) recommends that the JID "*Implement a comprehensive beach and offshore monitoring program*". Our Sediment Budget update to our IMP has been submitted to the Florida Department of Environmental Protection. That update includes the proposed strategy that "*a comprehensive beach and inlet hydrographic monitoring program shall be conducted to evaluate the performance and impact of existing sand bypassing and nourishment projects and to periodically update the inlet sediment budget*".

I would like the Board's direction on performing an inlet and shoreline evaluation following the 2025 sand trap dredging and placement.



**Jupiter Inlet District  
Monthly Engineering Report  
February 2025**

**General Engineering**

*Jetty Observation*

Taylor Engineering staff (Ken Craig) plan to perform the monthly jetty condition assessment on February 12. We will report on any significant changes from the prior assessment.

**Jupiter Inlet Sand Trap Dredging – 2025**

Taylor Engineering advertised the 2025 Sand Trap Dredging project on Friday, January 10, 2025. Bid Addendum 01 was prepared and distributed on Wednesday, January 22, 2025. We plan to open bids on Monday, February 10, 2025, and have an award recommendation at the February board meeting.

**Jupiter Inlet Jetties Restoration**

The substantial completion inspection resulted in a punch list that the contractor has addressed. A final inspection is tentatively scheduled for the week of 10 February. Bi-weekly project update meetings have been held every other Wednesday at 2PM.

**FDEP Local Government Funding Request**

Taylor Engineering has submitted the final billing workbook and corresponding deliverables for Grant Agreement #23PB6. FDEP is currently reviewing the billing package and processing the final billing. Once the final billing is complete, JID will receive a reimbursement total of \$1,173,251.49.

Taylor Engineering continues to coordinate with FDEP on Grant Agreement #25PB2, which includes costs for the Sediment Budget Update study and spring 2024 sand trap. The total funding amount to be received under this Agreement is \$736,859.40. Of note, the spring 2024 sand trap project exceeded projected costs by approximately \$390,000.00, so those additional funds will be included in the next Grant Agreement cycle.

**FDEP Jupiter Inlet Sand Trap Permitting**

Taylor Engineering is nearing completion of the FDEP Joint Coastal Permit application and will provide a draft to JID for review by the February board meeting.





**Permit Expiration Dates (through 2030)**

| <b>Exp Date</b> | <b>Project</b>                | <b>Agency</b> | <b>Permit Number</b>            | <b>Status</b>                        |
|-----------------|-------------------------------|---------------|---------------------------------|--------------------------------------|
| 5/4/2025        | Living Shoreline (Lighthouse) | FDEP          | 50-0374419-002-EI               | Allow to expire,<br>project complete |
| 3/25/2026       | Sand Trap                     | FDEP          | 0134395-001-JC                  | Starting renewal process             |
| 11/3/2026       | Mile 6 Oxbow Restoration      | SFWMD         | 43-105182-P                     | Under construction                   |
| 12/11/2030      | Sand Trap                     | USACE         | SAJ-1989-00506 (SP-JKA)<br>Mod2 | Begin renewal<br>~Jan 2028           |



The Nature  
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# Save the Dates!

**January 29**

Inspiring Climate Resilience in Florida

**February 12**

The Beautiful Birds of Florida

**February 26**

On the Front Line: Florida's Management  
Against Invasive Reptiles

**March 12**

Runoff to Resilience: Protecting the  
Indian River Lagoon

**March 26**

Preserving Paradise with Living Shorelines

Blowing Rocks Preserve  
Hawley Education Center  
574 S. Beach Road  
Hobe Sound, FL 33455

9:30 a.m. - 10:30 a.m.

FREE! Recommended ages 13+

Light refreshments provided


## Questions?


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Phone: (561)744-6668

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