

GEORGE G. GENTILE – Chairman

THOMAS HOWARD – Vice Chairman

GAIL P. WHIPPLE – Secretary/Treasurer

MICHAEL MARTINEZ

MARY PATRICIA WALKER

MICHAEL J. GRELLA
Executive Director
mgrella@jupiterinletdistrict.org

SONJA KEZBER
Administrative Assistant
skezber@jupiterinletdistrict.org

AGENDA

DATE: May 8, 2019
TO: JID Commissioners and Staff
FROM: Michael Grella, Executive Director
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, May 8, 2019 at 7:00 P.M.** at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - A. April 10, 2019 Regular Meeting
 - B. April 24, 2019 Workshop Meeting
4. Approval of Bills
 - A. Submission of Bills
 - B. June Payroll
 - C. Utility Bills and Health Insurance Invoice for June
5. Treasurer's Report
 - A. Approval of April 2019 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
 - A. JID Web Cam
 - B. Invoices Due Prior to Monthly Meetings (Approval Process)
 - C. AustinBlu Foundation
 - D. Jupiter River Estates
 1. Staff Report, presented at JID Monthly Meeting of 4/10
 2. Jupiter River District – Delaware Blvd. ROW Dedication to Town of Jupiter, by Al Malefatto, Esq. and Terry Lewis, Esq.
 3. Staff Recommendations
 - E. "Retirement/Transition" Plan
10. New Business
 - A. FIND Resolution
11. Commissioner Reports
12. Next Meeting Date(s) – June 12, 2019 Regular Meeting
13. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
April 10, 2019**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard, Vice Chairman
Gail Whipple, Secretary/Treasurer
Mary Patricia Walker

COMMISSIONERS ABSENT

Michael Martinez

OTHERS PRESENT

Michael Grella, Executive Director
Kenneth Craig, PE, Taylor Engineering
Sonja Kezber, Administrative Assistant

MEMBERS OF THE PUBLIC

Blu Stephanos, Bryan Willoughby, Terri Fazzar, Bud Howard, Bill Allen, Sam LeForge, Sinikka Pirrtimaki, Peter Levitsky, Phil Smillie and Lou Hefferman (transcribed to the best of my ability from sign-in sheet on file at office).

1. Call to Order

Chairman Gentile called the meeting to order at 7:00 P.M. Mr. Grella stated that Commissioner Martinez had asked that the webcam presentation be postponed. Consensus of the Board agreed to the postponement of the presentation.

2. Comments from Public

Chairman Gentile asked for comments from the Public. Terri Fazzar stated she was opposed to any land being given or donated to the (proposed Jupiter River Estates) developer. Several of the members of the Public also made similar comments. Chairman Gentile asked if there was any objection from the Board to move the item (10. New Business A. Jupiter River Estates) up on the Agenda. The Board had no objection. Chairman Gentile then turned the Chair over to Commissioner Howard and stated, as our attorney, Mr. Broome, was not present, he would file paperwork for conflict of interest. Commissioner Howard stated the

Board would hear Mr. Grella's presentation and allow the Commissioners to ask questions of Mr. Grella and Mr. Craig and then allow comments from the Public.

At this time, Commissioner Howard recognized Blu Stephanos in the audience who stated he just wanted to update the Commission on the statue. The female statue is in process now and he has done the homework requested by the Commission as far as engineering plans, soil testing and whose property the statue would be located on. He then introduced Bryan Willoughby who has been working with him on the project. Mr. Willoughby passed out a packet of information to each Commissioner, Mr. Grella and Mr. Craig showing updated structural plans, survey and soil test. Mr. Craig asked if they had reached out to FDEP for CCL permit or exemption.

Commissioner Howard asked if there was any objection to having Mr. Craig look into this issue. There was no objection from the Board. Mr. Willoughby brought up a concern about timing as there was a lot to be done to meet the deadline (they are aiming for the anniversary date of July 24th). Commissioner Howard stated there would be a workshop in 2 weeks and it could be added to the Agenda. Mr. Grella stated Mr. Broome would not be present at that meeting. Commissioner Howard stated he did not want to hold them up and it would be scheduled for the workshop meeting for review. If all issues were not worked out, it would then be added to the May Agenda.

Commissioner Howard turned the meeting over to Mr. Grella for his comments regarding Jupiter River Estates. Mr. Grella corrected the date in his report to August 30, 1984 as the date for the Special Exception Agreement that gave us approval to build our administration building and spoil site. Mr. Grella provided some background on the proposed project, stating that the property in question is about 7.6 acres and the developer wishes to develop 34 homes on the property. According to Mr. Grella, while we don't have any zoning or regulatory authority, we do have the right to express our concerns on how it would affect our property.

One of the conditions of the Special Exception Agreement was that we dedicate 25' of right of way to the Town, which we agreed to do. While we did sign the Agreement, it does not appear that the Deed was signed or recorded. After consulting with both Mr. Broome and Mr. Terry Lewis, of Lewis, Longman and Walker, they are of the opinion that the Town could enforce the Agreement if they so desire.

Initially the Town requested an additional 10' of right of way and in email correspondence with the Towns' Public Works Department, Mr. Grella stated his objections (making it clear he was speaking on his own behalf and not that of the Board) and they are not asking for the additional right of way any longer.

The second issue is the extension of Delaware Blvd. and the proposal is to extend the current alignment North approximately 200'. Paving along the current alignment would infringe upon our property and involve the removal of native landscape. Again speaking on his own behalf, Mr. Grella expressed his opposition and Doug Koennicke of Public Works stated there is something in the code that allows for the curvature of a road in the order of about 12' which "would almost, but not quite", eliminate any need to pave over a portion of our property. Mr. Grella wondered if a variance of an additional 3' might be amenable to the Town to avoid removal of any vegetation. Mr. Grella referred to the original Agreement clause that stated no natural vegetation would be disturbed and noted several projects that had been completed by the Jupiter Inlet District over the years towards that end.

Commissioner Walker asked for a visual of the property showing the easement and what the Town was asking for. Mr. Grella handed out copies of the site plan. Phil Smillie asked if we were here to discuss the easement only or the development also. Vice Chair Howard stated the right of way was the main topic but comments could be heard from the public on the development also. A question came up regarding Chairman Gentile's work with the developer. The Chair stated again that he had recused himself and turned the meeting over to Vice Chairman Howard. He stated he was not handling the work, someone else in his office was assigned to the project. A discussion ensued regarding details of the development. Vice Chairman Howard stated that we are not a regulatory body and we do not control what the Town of Jupiter does with land in its jurisdiction. Commissioner Walker stated that if it were to adversely affect our property we would approach the Town but the main focus is the easement issue.

Vice Chairman Howard stated we need a legal opinion on the matter. In looking at the Agreement, it does state that "an executed right of way deed dedicating a strip 25' in width along the easterly boundary of the property for future right of way of Delaware Boulevard" was to be delivered to the Town. A legal opinion is needed, in writing from the attorney, as to what opportunity they feel we have in commenting to the Town of Jupiter on the use of the portion we are required to deed to them. He is not inclined to grant anything more than what we are absolutely required to grant. If the attorneys are suggesting we have some additional room to assert positions then he would like to hear that before making a final decision. The Vice Chairman opened the meeting for comments.

Consensus of the constituents in the audience was that the development was not right for the area and that we (Jupiter Inlet District) should give only what we had to. Further discussion regarding Chairman Gentile's involvement in the project ensued. Vice Chairman Howard stated that there had not been any prior discussion regarding this matter and that he did not want the District's reputation damaged by people presuming we are giving away taxpayer land because a Commissioner was involved with the developer. Another question arose regarding the deed and Vice Chairman Howard confirmed it had been drawn up but never signed or recorded. Additional legal opinion is required.

Vice Chairman Howard also asked if we could get further information on the site plan. Mr. Craig stated if he could get a digital copy from the Town he could provide the information at the next meeting. Vice Chairman Howard asked if we actually had a request from the Town of Jupiter regarding the deed. Mr. Grella stated we did not have a formal request but it seemed to be a condition for approval for the development. General consensus of the Board is that a formal request should be received by Jupiter Inlet District before we sign the deed. Mr. Grella stated that the Town of Jupiter (TOJ) asked that our (JID) comments be received before the item (proposed Jupiter River Estates development) was addressed on their council agenda. Vice Chairman Howard stated the item would be added to the May agenda.

3. Approval of Minutes

A. March 13, 2019 – Regular Meeting

Vice Chairman Howard turned the meeting back over to the Chair. Chairman Gentile called for discussion or changes to the minutes as presented. There being none, Chairman Gentile called for a **MOTION to approve the March 13, 2019 Regular Meeting Minutes as presented.** Commissioner Walker so **MOVED** and Commissioner Howard **SECONDED.** Chairman Gentile called for further discussion or changes; there being none, the **MOTION CARRIED unanimously.**

4. Submission of Bills

Staff recommended approval. Additional checks cut after the accountants visit and the April (Staff)/May (for Commissioners) Payroll, Utilities and the Health Insurance invoice for May were also added for approval. Chairman Gentile entertained a **MOTION to approve the Submission of Bills as presented.** Commissioner Howard so **MOVED;** Commissioner Whipple **SECONDED.** Chairman Gentile called for discussion; there being no other discussion, the **MOTION CARRIED unanimously.**

5. Treasurer's Report

A. Approval of January 2019 Treasurer's Report

Staff recommended approval. Chairman Gentile entertained a **MOTION to approve the March 2019 Treasurer's Report**. Commissioner Whipple so **MOVED**; Commissioner Walker **SECONDED**. Chairman Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

1. Jupiter Inlet Foundation

MB Hague of the Jupiter Inlet Foundation had contacted Mr. Grella regarding additional information they needed to complete a permit application. Mr. Grella responded to them with what information we (JID) had on hand, which was approximately 10 years old, and that the information they needed was not on file.

2. FIND WAP Grant Application

Staff submitted the Florida Inland Navigation District (FIND) Waterway Assistance Program (WAP) Grant Application for the Loxahatchee Railroad Bridge Span Modification on 03/28/19.

3. JID Sand Trap Dredging

Mr. Grella reported that he felt Ferreira could have done a better job communicating with both himself and/or Mr. Craig regarding mobilization and start date but they should be completed on time (by April 30th). Chairman Gentile said he had been contacted with questions regarding the project and the need for silt fences and/or turbidity screens. Mr. Craig responded that fences and/or screens were not required in this capacity but the permit did require turbidity monitoring.

4. Mangrove Island and Moonshine Creek Update

According to Malcolm Baldwin, Project Mgr. of Ducks Unlimited, Poseidon Dredging expects to be on-site working sometime in either May or June.

5. Legislative Report

Mr. Grella referred to the attachment to his Director's Report.

6. LRPI

A discussion ensued as to whether a "local match" was required by/of Loxahatchee River Preservation Initiative (LRPI) for sponsored projects such as the Mangrove Island and Moonshine Creek restoration projects. The determination was that a matching amount was required.

7. Engineer's Report

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig) performed the monthly jetty condition assessment on April 10, 2019 and will report any significant changes from the prior assessment.

Main Channel Navigation Aids Modification

During the week of March 25, Taylor Engineering discussed the aids to navigation permit application with USCG staff. The USCG reviewer indicated that everything (marker placement, numbering) looked good; however, Taylor Engineering will need to secure authorization from the USACE to install the markers.

2019 Sand Trap Dredging

The dredge arrived on site on Friday March 29, 2019 and began pumping on Tuesday April 2, 2019. Ferreira anticipates completing dredging in 2 to 3 weeks. Taylor Engineering has reminded them that all demobilization from the beach must be complete by April 30, 2019. Ferreira submitted Pay Application #1 which appears in order. The total amount covered is \$134,550 less 10% retainage of \$13,455 for a total amount recommended for payment of \$121,095.00.

Jetty Maintenance Plan

Mr. Craig had a draft of the report available, but as Commissioner Martinez was not in attendance, it would be presented at the May Board meeting.

Sediment Budget Update

Taylor Engineering anticipates completing their calculations in the next month or so and presenting the draft results to the board at the May Board meeting.

Moonshine Creek Oxbow and Mangrove Island Restoration

Taylor Engineering continues to coordinate with JID and Ducks Unlimited (DU), as needed. Taylor Engineering corresponded with DU representative (Malcom Baldwin) on March 27 regarding the status of contracting with Poseidon Dredge & Marine and the construction schedule. Poseidon indicated that the equipment needed is currently tied up at another project but will be available soon. DU indicated that it can issue the notice to proceed when the contractor bonds are received. The anticipated construction commencement date is in the May – June timeframe. The Moonshine Creek and Mangrove Island projects will likely run concurrently.

All Aboard Florida (AAF) In-Water Permitting

Taylor Engineering has received the Florida Department of Environmental Protection (FDEP) permit. The US Army Corps of Engineers (USACE) issued a request for additional information (RAI). Taylor Engineering provided a response to the RAI on January 10. On March 18, the USACE issued a second RAI that included comments from the National Marine Fisheries Service (NMFS). Taylor Engineering responded to the RAI and NMFS comments on March 21.

Living Shorelines Project

Taylor Engineering has submitted the completed permit application for agency review.

Sims Creek Dredging Project

Taylor Engineering has submitted the completed permit application for agency review. They expect to receive RAI's within the next week or two.

Mr. Craig also addressed the re-installation of the dedication plaque. Option 1 involving a vertical post was turned down by the Board at the previous meeting. Option 2 would be to install a UV PVC resistant material over the top of the damaged monument. Option 3 would be to demolish the existing monument, as repairs to just the corners would not hold up, and then rebuild. A discussion ensued and the consensus of the Board was to approve option 2.

Additionally we (JID) have the issue at the Oxbow opening, previously discussed, that has resulted in accumulated sediment in the same vicinity. There are also 4 other Oxbows in the area that had previously been restored that are now in need of repair. A discussion ensued regarding the possible use of the sediment in the opening along with the planting of mangroves. Chairman Gentile requested that Mr. Craig supply a proposal for the Board to review at the next meeting.

8. Legal Report

None.

9. Unfinished Business

A. JID Webcam

Postponed until May meeting.

B. Invoices Due Prior to Monthly Meeting (Approval Process)

Postponed until May meeting.

10. New Business

A. Jupiter River Estates

Moved to beginning of meeting (see notes above).

11. Commissioner Reports/Remarks

Commissioner Howard

None.

Commissioner Walker

There will be a ceremony on April 17th at 10:00 AM to name the Hobe Sound National Wildlife Refuge for Nathaniel P. Reed. If you would like to attend, please RSVP.

Commissioner Whipple

Black Dog Fishing docks his boat at Square Grouper and is very knowledgeable about the inlet and she asked him to attend one of our meetings.

Chairman Gentile

Code enforcement had contacted him regarding the wall/bulkhead of the mobile home park that is deteriorating directly across Sims Creek from the Sims Creek PUD. A discussion ensued regarding the nature of ownership of the property and the consensus of the Board was that it was not our responsibility to repair it.

12. Next Meeting Date(s)

“Retirement/Transition Plan” Workshop - April 24, 2019

Regular Meeting – May 8, 2019

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Walker **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 9:07 PM

George G. Gentile, Chairman

Thomas L. Howard, Vice Chairman

**WORKSHOP BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
April 24, 2019**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard, Vice Chairman
Gail Whipple, Secretary/Treasurer
Michael Martinez
Mary Patricia Walker

COMMISSIONERS ABSENT

None

OTHERS PRESENT

Michael Grella, Executive Director
William Broome, Attorney
Kenneth Craig, PE, Taylor Engineering
Sonja Kezber, Administrative Assistant

MEMBERS OF THE PUBLIC

None

1. Call to Order

Chairman Gentile called the meeting to order at 7:11 P.M.

2. AustinBlu Foundation

Mr. Craig reviewed a power point presentation of the concerns that had been raised by Hugh Verkerk, P.E., of Taylor Engineering, regarding the proposed statue. Consensus was that some of the issues were minor and could be easily rectified. Chairman Gentile called for a **MOTION to have Mr. Craig move forward with issues needing clarification from the AustinBlu Foundation.** Commissioner Howard so **MOVED**; Commissioner Whipple **seconded**. Chairman Gentile authorized Mr. Broome to move forward with the Agreement.

3. "Retirement/Transition" Plan

Mr. Craig and Mr. Grella reviewed the power point presentation regarding the ongoing "Retirement/Transition Plan. A discussion ensued regarding the Plan and also the "Draft" Advertisement included in the presentation. Commissioner Walker expressed that she would like to see more emphasis on "administrative and community relationship skills". Chairman Gentile agreed. All agreed a minimum of 5 years would probably be sufficient and advertising could be posted in the Palm Beach Post, the Florida Association of Special Districts (FASD) and the Palm Beach North Chamber of Commerce. Commissioner Howard also commented that he did not feel a selection committee or contract would be needed, education requirements should be "preferred" not "required" and should also include "environmental". He also stated he felt plans and follow up with the engineer would be more appropriate than public relations. Chairman Gentile asked that Mr. Grella revise the current ad and have it ready for the May meeting. A question was raised to Mr. Grella on his current salary and he responded that it was approximately \$110,000.00 but that was after 28 years on the job.

Commissioner Howard stated he had been asked to attend a meeting of the County Commissioners regarding the Loxahatchee River Watershed Restoration Project and if there was any objection from the Board on his attending the meeting. There were none.

Commissioner Whipple stated she had watched a webinar on the issue of website ADA compliance and she had some concerns. Commissioner Howard stated Mr. Broome should move forward getting information to the Board on the most recent legislation.

4. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Walker **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:10 PM

George G. Gentile, Chairman

Thomas L. Howard, Vice Chairman

1:40 PM
05/02/19

Jupiter Inlet District
Check Detail
May 1 - 2, 2019

100 OK
17169.64

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|-----------------|------------|------------|--------------------------|------|-------------------------|-------------|-----------------|
| Bill Pmt -Check | Direct ... | 05/01/2019 | Gail P. Whipple | 1 | BB&T | | -184.70 ✓ |
| Bill | May P... | 05/01/2019 | | | Commissioner Fees | -184.70 | 200.00 |
| TOTAL | | | | | | -184.70 | 200.00 |
| Bill Pmt -Check | Direct ... | 05/01/2019 | George G. Gentile | 2 | BB&T | | -184.70 ✓ |
| Bill | May P... | 05/01/2019 | | | Commissioner Fees | -184.70 | 200.00 |
| TOTAL | | | | | | -184.70 | 200.00 |
| Bill Pmt -Check | Direct ... | 05/01/2019 | Michael A. Martinez | 3 | BB&T | | -184.70 ✓ |
| Bill | May P... | 05/01/2019 | | | Commissioner Fees | -184.70 | 200.00 |
| TOTAL | | | | | | -184.70 | 200.00 |
| Bill Pmt -Check | Direct ... | 05/01/2019 | Michael Grella | 4 | BB&T | | -6,471.32 ✓ |
| Bill | April P... | 05/01/2019 | | | Salaries | -6,471.32 | 9,324.05 |
| TOTAL | | | | | | -6,471.32 | 9,324.05 |
| Bill Pmt -Check | Direct ... | 05/01/2019 | Patricia Walker | 5 | BB&T | | -184.70 ✓ |
| Bill | May P... | 05/01/2019 | | | Commissioner Fees | -184.70 | 200.00 |
| TOTAL | | | | | | -184.70 | 200.00 |
| Bill Pmt -Check | Direct ... | 05/01/2019 | Sonja Kezber | 6 | BB&T | | -3,110.00 ✓ |
| Bill | April P... | 05/01/2019 | | | Salaries | -3,110.00 | 3,750.00 |
| TOTAL | | | | | | -3,110.00 | 3,750.00 |
| Bill Pmt -Check | Direct ... | 05/01/2019 | Thomas L. Howard | 7 | BB&T | | -184.70 ✓ |
| Bill | May P... | 05/01/2019 | | | Commissioner Fees | -184.70 | 200.00 |
| TOTAL | | | | | | -184.70 | 200.00 |
| Bill Pmt -Check | 2035 | 05/01/2019 | AT&T Mobility | 8 | BB&T | | -82.78 ✓ |
| Bill | 287274... | 05/01/2019 | | | Telephone/Internet | -82.78 | 82.78 |
| TOTAL | | | | | | -82.78 | 82.78 |
| Bill Pmt -Check | 2036 | 05/01/2019 | Comcast | 9 | BB&T | | -88.09 ✓ |
| Bill | 853511... | 05/01/2019 | | | Telephone/Internet | -88.09 | 88.09 |
| TOTAL | | | | | | -88.09 | 88.09 |
| Bill Pmt -Check | 2037 | 05/01/2019 | Florida Municipal Ins... | 10 | BB&T | | -1,809.52 ✓ |
| Bill | May 20... | 05/01/2019 | | | Insurance-Medical/De... | -1,809.52 | 1,809.52 |
| TOTAL | | | | | | -1,809.52 | 1,809.52 |
| Bill Pmt -Check | 2038 | 05/01/2019 | Florida Municipal Pe... | 11 | BB&T | | -1,212.00 ✓ |
| Bill | April 2... | 05/01/2019 | | | Retirement-Employee | -1,212.00 | 1,212.00 |
| TOTAL | | | | | | -1,212.00 | 1,212.00 |
| Bill Pmt -Check | 2039 | 05/01/2019 | Comcast | 12 | BB&T | | -232.15 ✓ |
| Bill | 853511... | 04/23/2019 | | | Telephone/Internet | -232.15 | 232.15 |

1:40 PM

05/02/19

Jupiter Inlet District

Check Detail

May 1 - 2, 2019

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|-----------------|-----------|------------|-------------------------|------|-------------------------|-------------|-----------------|
| TOTAL | | | | | | -232.15 | 232.15 |
| Bill Pmt -Check | 2040 | 05/01/2019 | Chase Cardmember ... | 13 | BB&T | | -15.14 ✓ |
| Bill | | 04/01/2019 | | | Chase Visa | -15.14 | 15.14 |
| TOTAL | | | | | | -15.14 | 15.14 |
| Bill Pmt -Check | 2041 | 05/01/2019 | DEX Imaging | 14 | BB&T | | -64.03 ✓ |
| Bill | INV879... | 04/12/2019 | | | Office Maintenance C... | -26.88 | 26.88 |
| Bill | AR414... | 04/12/2019 | | | Office Maintenance C... | -37.15 | 37.15 |
| TOTAL | | | | | | -64.03 | 64.03 |
| Bill Pmt -Check | 2042 | 05/01/2019 | Florida Power & Light | 15 | BB&T | | -127.01 ✓ |
| Bill | 65247-... | 04/24/2019 | | | Utilities | -12.41 | 12.41 |
| Bill | 46109-... | 04/24/2019 | | | Utilities | -114.60 | 114.60 |
| TOTAL | | | | | | -127.01 | 127.01 |
| Bill Pmt -Check | 2043 | 05/01/2019 | Great America Finan... | 16 | BB&T | | -189.39 ✓ |
| Bill | 246425... | 04/17/2019 | | | Office Maintenance C... | -189.39 | 189.39 |
| TOTAL | | | | | | -189.39 | 189.39 |
| Bill Pmt -Check | 2044 | 05/01/2019 | Judy McKee | 17 | BB&T | | -75.00 ✓ |
| Bill | 714459 | 04/29/2019 | | | Janitorial/Pest Control | -75.00 | 75.00 |
| TOTAL | | | | | | -75.00 | 75.00 |
| Bill Pmt -Check | 2045 | 05/01/2019 | Loxahatchee River D... | 18 | BB&T | | -74.72 ✓ |
| Bill | 142880... | 04/11/2019 | | | Utilities | -74.72 | 74.72 |
| TOTAL | | | | | | -74.72 | 74.72 |
| Bill Pmt -Check | 2046 | 05/01/2019 | New Technology Sol... | 19 | BB&T | | -300.00 ✓ |
| Bill | 297 | 04/19/2019 | | | Computer Software/H... | -300.00 | 300.00 |
| TOTAL | | | | | | -300.00 | 300.00 |
| Bill Pmt -Check | 2047 | 05/01/2019 | Orange Tree Landsc... | 20 | BB&T | | -1,935.00 ✓ |
| Bill | 2442 | 04/29/2019 | | | Landscape Maintenance | -1,935.00 | 1,935.00 |
| TOTAL | | | | | | -1,935.00 | 1,935.00 |
| Bill Pmt -Check | 2048 | 05/01/2019 | Rudling's Pest Control | 21 | BB&T | | -30.00 ✓ |
| Bill | 251244 | 04/11/2019 | | | Janitorial/Pest Control | -30.00 | 30.00 |
| TOTAL | | | | | | -30.00 | 30.00 |
| Bill Pmt -Check | 2049 | 05/01/2019 | Treasure Coast Irrig... | 22 | BB&T | | -350.00 ✓ |
| Bill | W57011 | 04/09/2019 | | | Landscape Maintenance | -350.00 | 350.00 |
| TOTAL | | | | | | -350.00 | 350.00 |
| Bill Pmt -Check | 2050 | 05/02/2019 | Treasure Coast Irrig... | 23 | BB&T | | -80.00 ✓ |
| Bill | W57525 | 04/29/2019 | | | Landscape Maintenance | -80.00 | 80.00 |
| TOTAL | | | | | | -80.00 | 80.00 |

TREASURER'S REPORT AS OF APRIL 30, 2019

BB&T - Checking Account

| | | |
|---|------------------------|------------------------|
| Bank balance forward from previous statement - March 31, 2019 | \$ 4,509,087.91 | |
| Plus Deposits: | | |
| 4/10/2019 PBC Tax Collector | 93,138.11 | |
| 4/11/2019 ADP - Refund taxes | 41.60 | |
| 4/24/2019 PBC Tax Collector | 405.68 | |
| Less Checks & Other Withdrawals Cleared: | \$ (214,082.91) | |
| Bank balance at April 30, 2019 | \$ 4,388,590.39 | \$ 4,388,590.39 |
| Register balance at April 30, 2019 (see note) | \$ 4,388,590.39 | |

NOTE: Does not include checks dated in May 2019 of \$6,664.83 for April expenses to be signed at the May 2019 meeting.

State Board of Administration

FUND A

| | | |
|--|-------------------------|------------------------|
| Balance Forward from March 31, 2019 | \$ 4,538,638.30 | |
| Plus Deposits: | | |
| Difference in estimated March Interest | 209.53 | |
| Estimated Interest earned April 2019 | 10,000.00 | |
| Total Deposits | \$ 10,209.53 | |
| Estimated Balance at April 30, 2019 | \$ 4,548,847.83 | \$ 4,548,847.83 |
| TOTAL BALANCE | \$ 8,937,438.22 | \$ 8,937,438.22 |
| | <i>REGISTER BALANCE</i> | <i>BANK BALANCE</i> |

2:50 PM

05/02/19

Jupiter Inlet District
Reconciliation Summary
BB&T, Period Ending 04/30/2019

| | <u>Apr 30, 19</u> |
|-----------------------------------|----------------------------|
| Beginning Balance | 4,509,087.91 |
| Cleared Transactions | |
| Checks and Payments - 48 Items | -214,082.91 |
| Deposits and Credits - 3 Items | 93,585.39 |
| Total Cleared Transactions | <u>-120,497.52</u> |
| Cleared Balance | <u>4,388,590.39</u> |
| Register Balance as of 04/30/2019 | 4,388,590.39 |
| New Transactions | |
| Checks and Payments - 16 Items | <u>-6,664.83</u> |
| Total New Transactions | <u>-6,664.83</u> |
| Ending Balance | <u><u>4,381,925.56</u></u> |

Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 04/30/2019

| Type | Date | Num | Name | Clr | Amount | Balance |
|--|------------|------------|--------------------------|-----|--------------------|---------------------|
| Beginning Balance | | | | | | 4,509,087.91 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 48 items | | | | | | |
| Bill Pmt -Check | 01/02/2019 | 1943 | Thomas L. Howard | X | -184.70 | -184.70 |
| Bill Pmt -Check | 01/02/2019 | 1936 | Gail P. Whipple | X | -184.70 | -369.40 |
| Bill Pmt -Check | 02/05/2019 | 1972 | Gail P. Whipple | X | -184.70 | -554.10 |
| Bill Pmt -Check | 02/05/2019 | 1980 | Thomas L. Howard | X | -184.70 | -738.80 |
| Bill Pmt -Check | 03/07/2019 | 2001 | Orange Tree Landsc... | X | -300.00 | -1,038.80 |
| Bill Pmt -Check | 04/01/2019 | Direct ... | Michael Grella | X | -6,471.33 | -7,510.13 |
| Bill Pmt -Check | 04/01/2019 | 2011 | Dorothy Jacks, CFA,... | X | -4,141.25 | -11,651.38 |
| Bill Pmt -Check | 04/01/2019 | Direct ... | Sonja Kezber | X | -3,110.01 | -14,761.39 |
| Bill Pmt -Check | 04/01/2019 | 2012 | Florida Municipal Ins... | X | -1,809.52 | -16,570.91 |
| Bill Pmt -Check | 04/01/2019 | 2013 | Florida Municipal Pe... | X | -1,212.00 | -17,782.91 |
| Bill Pmt -Check | 04/01/2019 | Direct ... | Gail P. Whipple | X | -184.70 | -17,967.61 |
| Bill Pmt -Check | 04/01/2019 | Direct ... | George G. Gentile | X | -184.70 | -18,152.31 |
| Bill Pmt -Check | 04/01/2019 | Direct ... | Michael A. Martinez | X | -184.70 | -18,337.01 |
| Bill Pmt -Check | 04/01/2019 | Direct ... | Patricia Walker | X | -184.70 | -18,521.71 |
| Bill Pmt -Check | 04/01/2019 | Direct ... | Thomas L. Howard | X | -184.70 | -18,706.41 |
| Bill Pmt -Check | 04/01/2019 | 2008 | ADT Security | X | -102.75 | -18,809.16 |
| Bill Pmt -Check | 04/01/2019 | 2010 | Comcast | X | -88.09 | -18,897.25 |
| Bill Pmt -Check | 04/01/2019 | 2009 | AT&T Mobility | X | -82.90 | -18,980.15 |
| Bill Pmt -Check | 04/03/2019 | 2025 | Taylor Engineering, L... | X | -35,307.66 | -54,287.81 |
| Bill Pmt -Check | 04/03/2019 | 2021 | Lidberg Land Survey... | X | -16,800.00 | -71,087.81 |
| Bill Pmt -Check | 04/03/2019 | 2018 | Erdman Video Syste... | X | -2,550.00 | -73,637.81 |
| Bill Pmt -Check | 04/03/2019 | 2015 | Chase Cardmember... | X | -825.39 | -74,463.20 |
| Bill Pmt -Check | 04/03/2019 | 2014 | American Underwat... | X | -800.00 | -75,263.20 |
| Bill Pmt -Check | 04/03/2019 | 2023 | Palm Beach County ... | X | -543.71 | -75,806.91 |
| Bill Pmt -Check | 04/03/2019 | 2022 | New Technology Sol... | X | -395.00 | -76,201.91 |
| Bill Pmt -Check | 04/03/2019 | 2016 | Comcast | X | -252.15 | -76,454.06 |
| Bill Pmt -Check | 04/03/2019 | 2020 | Great America Fina... | X | -189.39 | -76,643.45 |
| Bill Pmt -Check | 04/03/2019 | 2019 | Florida Power & Light | X | -114.90 | -76,758.35 |
| Bill Pmt -Check | 04/03/2019 | 2017 | DEX Imagining | X | -63.14 | -76,821.49 |
| Bill Pmt -Check | 04/03/2019 | 2024 | Rudling's Pest Control | X | -30.00 | -76,851.49 |
| Check | 04/05/2019 | Debit | ADP | X | -132.05 | -76,983.54 |
| Bill Pmt -Check | 04/10/2019 | 2027 | Ferreira Construction | X | -121,095.00 | -198,078.54 |
| Bill Pmt -Check | 04/10/2019 | 2031 | Lidberg Land Survey... | X | -450.00 | -198,528.54 |
| Bill Pmt -Check | 04/10/2019 | 2030 | Lewis, Longman & ... | X | -441.00 | -198,969.54 |
| Bill Pmt -Check | 04/10/2019 | 2029 | Kay S. Anderson | X | -300.00 | -199,269.54 |
| Bill Pmt -Check | 04/10/2019 | 2026 | Cause and FX | X | -300.00 | -199,569.54 |
| Bill Pmt -Check | 04/10/2019 | 2032 | Orange Tree Landsc... | X | -300.00 | -199,869.54 |
| Bill Pmt -Check | 04/10/2019 | 2028 | Judy McKee | X | -200.00 | -200,069.54 |
| Bill Pmt -Check | 04/10/2019 | 2034 | Town of Jupiter Wat... | X | -53.83 | -200,123.37 |
| Bill Pmt -Check | 04/10/2019 | 2033 | Staples | X | -45.56 | -200,168.93 |
| Check | 04/30/2019 | Draft | ADP-IRS | X | -3,409.17 | -203,578.10 |
| Bill Pmt -Check | 05/01/2019 | Direct ... | Michael Grella | X | -6,471.31 | -210,049.41 |
| Bill Pmt -Check | 05/01/2019 | Direct ... | Sonja Kezber | X | -3,110.00 | -213,159.41 |
| Bill Pmt -Check | 05/01/2019 | Direct ... | Patricia Walker | X | -184.70 | -213,344.11 |
| Bill Pmt -Check | 05/01/2019 | Direct ... | Michael A. Martinez | X | -184.70 | -213,528.81 |
| Bill Pmt -Check | 05/01/2019 | Direct ... | George G. Gentile | X | -184.70 | -213,713.51 |
| Bill Pmt -Check | 05/01/2019 | Direct ... | Gail P. Whipple | X | -184.70 | -213,898.21 |
| Bill Pmt -Check | 05/01/2019 | Direct ... | Thomas L. Howard | X | -184.70 | -214,082.91 |
| Total Checks and Payments | | | | | -214,082.91 | -214,082.91 |
| Deposits and Credits - 3 items | | | | | | |
| Deposit | 04/10/2019 | | | X | 405.68 | 405.68 |
| Deposit | 04/10/2019 | | | X | 93,138.11 | 93,543.79 |
| Deposit | 04/11/2019 | | | X | 41.60 | 93,585.39 |
| Total Deposits and Credits | | | | | 93,585.39 | 93,585.39 |
| Total Cleared Transactions | | | | | -120,497.52 | -120,497.52 |
| Cleared Balance | | | | | -120,497.52 | 4,388,590.39 |
| Register Balance as of 04/30/2019 | | | | | -120,497.52 | 4,388,590.39 |
| New Transactions | | | | | | |
| Checks and Payments - 16 items | | | | | | |

2:50 PM


05/02/19

Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 04/30/2019

| Type | Date | Num | Name | Clr | Amount | Balance |
|---------------------------|------------|------|--------------------------|-----|--------------------|---------------------|
| Bill Pmt -Check | 05/01/2019 | 2047 | Orange Tree Landsc... | | -1,935.00 | -1,935.00 |
| Bill Pmt -Check | 05/01/2019 | 2037 | Florida Municipal Ins... | | -1,809.52 | -3,744.52 |
| Bill Pmt -Check | 05/01/2019 | 2038 | Florida Municipal Pe... | | -1,212.00 | -4,956.52 |
| Bill Pmt -Check | 05/01/2019 | 2049 | Treasure Coast Irrig... | | -350.00 | -5,306.52 |
| Bill Pmt -Check | 05/01/2019 | 2046 | New Technology Sol... | | -300.00 | -5,606.52 |
| Bill Pmt -Check | 05/01/2019 | 2039 | Comcast | | -232.15 | -5,838.67 |
| Bill Pmt -Check | 05/01/2019 | 2043 | Great America Fina... | | -189.39 | -6,028.06 |
| Bill Pmt -Check | 05/01/2019 | 2042 | Florida Power & Light | | -127.01 | -6,155.07 |
| Bill Pmt -Check | 05/01/2019 | 2036 | Comcast | | -88.09 | -6,243.16 |
| Bill Pmt -Check | 05/01/2019 | 2035 | AT&T Mobility | | -82.78 | -6,325.94 |
| Bill Pmt -Check | 05/01/2019 | 2044 | Judy McKee | | -75.00 | -6,400.94 |
| Bill Pmt -Check | 05/01/2019 | 2045 | Loxahatchee River ... | | -74.72 | -6,475.66 |
| Bill Pmt -Check | 05/01/2019 | 2041 | DEX Imaging | | -64.03 | -6,539.69 |
| Bill Pmt -Check | 05/01/2019 | 2048 | Rudling's Pest Control | | -30.00 | -6,569.69 |
| Bill Pmt -Check | 05/01/2019 | 2040 | Chase Cardmember... | | -15.14 | -6,584.83 |
| Bill Pmt -Check | 05/02/2019 | 2050 | Treasure Coast Irrig... | | -80.00 | -6,664.83 |
| Total Checks and Payments | | | | | -6,664.83 | -6,664.83 |
| Total New Transactions | | | | | -6,664.83 | -6,664.83 |
| Ending Balance | | | | | -127,162.35 | 4,381,925.56 |

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

TO: JID COMMISSIONERS AND STAFF
FROM: MICHAEL J. GRELLA, EXECUTIVE DIRECTOR 
SUBJECT: EXECUTIVE DIRECTOR'S REPORT
DATE: MAY 8, 2019

I have no formal presentation to make.



**Jupiter Inlet District
Monthly Engineering Report
May 2019**

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig) plan to perform the monthly jetty condition assessment on May 8, 2019. We will report any significant changes from the prior assessment.

Main Channel Navigation Aids Modification

Per the request of the USCG, Taylor Engineering has requested authorization from the USACE to relocate existing and install new channel markers within the main channel. The USACE authorization should be processed under a general permit or a nationwide permit. Both permit avenues are existing permits that we request authorization to use. Both are typically expedited permit processes.

2019 Sand Trap Dredging

Ferreira Construction completed dredging the sand trap on Wednesday April 24, 2019. Tilling was completed on Monday April 29, 2019. All equipment was demobilized from the beach by April 30, 2019. The final walk-through occurred on May 2, 2019.

In total, Ferreira reported dredging approximately 28,000 cy. Although we have not received Ferreira's final pay application at the time of preparing this report, we anticipate receiving it before the May board meeting.

Sediment Budget Update

We are in the process of resolving several data gaps in order to complete our draft sediment budget. We continue to analyze the survey and dredging record data to develop a defensible sediment budget.

Moonshine Creek Oxbow and Mangrove Island Restoration

Taylor Engineering continues to coordinate with JID and Ducks Unlimited (DU), as needed. Taylor Engineering corresponded with DU (Malcom Baldwin) on May 2, 2019 regarding the project status. DU indicated that it has issued the notice to proceed to Poseidon Dredge & Marine (Poseidon). Poseidon has begun ordering materials and will begin mobilization soon. Taylor Engineering will attend an on-site pre-construction meeting scheduled for May 8, 2019. DU estimates construction on the Moonshine Creek and Mangrove Island projects will commence in mid-May and early July, respectively.

AAF In-Water Permitting

We have received the FDEP permit. Taylor Engineering corresponded with the USACE reviewer the week of April 29, 2019 regarding project details and comments received from the National Marine Fisheries Service. The USACE indicated that it is in the process of developing the decision document for the project. In a decision document, the permit reviewer explains his/her decision on whether to issue or deny the requested permit. In this case, the decision document should be the USACE's first step towards issuing the federal permit.



Living Shorelines Project

The state and federal permit application is currently under review. Taylor Engineering completed a site visit with FDEP staff on April 12, 2019 to verify the August 2018 submerged resource survey results. Following a thorough review of the site, the FDEP agreed with the findings outlined in Taylor Engineering's submerged resource survey report submitted with the permit application. The FDEP issued a request for additional information (RAI) on April 19, 2019. Taylor Engineering is in the process of developing a response to the RAI.

Working with JID staff (Mike Grella and Sonja Kezber), Taylor Engineering developed a full grant proposal submittal requesting grant funding through the NOAA Community-based Restoration Program for the living shorelines project. The proposal requests matching funds to support project construction. JID submitted the grant proposal on April 15, 2019. NOAA will announce its recommendations for award in July 2019.

Sims Creek Dredging Project

The state and federal permit application is currently under review. Taylor Engineering received a RAI from the FDEP on April 23. Taylor Engineering will provide a response to the RAI prior to the May Board meeting (May 8, 2019).